AGENDA (draft)

1. Welcome and practical arrangements
2. Approval of the agenda
3. HFCV-SGS – organisational issues
   -- chairmanship
   -- secretary
   -- email address list
   -- sgs documents
   -- other items
4. Update on research and rulemaking activities
   -- national / regional legislation
   -- standardisation
   -- research and testing activities
5. Presentation and discussion of the GTR Action Plan
6. Phase 1 of the GTR development
   -- presentation of the japanese regulations and standards
   -- requirements under discussion in phase 1
   -- content, structure and scope of the gtr (phase 1)
   -- gtr text
   -- technical report
7. Phase 2 of the GTR development
8. Draft detailed timeline and deliverables for GTR
9. Any other business
10. Actions items and future meetings