



**Economic and Social  
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**ECONOMIC COMMISSION FOR EUROPE**

INLAND TRANSPORT COMMITTEE

Working Party on Customs Questions  
affecting Transport

Informal Ad hoc Expert Group on Conceptual and  
Technical aspects of Computerization of the TIR Procedure  
(28-29 June 2004)

**PROVISIONAL AGENDA FOR THE FIFTH SESSION OF THE  
INFORMAL AD HOC EXPERT GROUP ON CONCEPTUAL AND TECHNICAL  
ASPECTS OF COMPUTERIZATION OF THE TIR PROCEDURE**

**to be held at the Ministry of Finance, Customs Department,  
Warsaw, Poland<sup>\*/</sup>  
starting at 10.00 hours on Monday, 28 June 2004**

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<sup>\*/</sup> In accordance with the accreditation procedures applicable, delegates are requested to fill-in the attached registration form (also available from the website of the UNECE ([www.unece.org](http://www.unece.org))) and to transmit the duly filled-in form not later than 18 June 2004 to the UNECE Transport Division, either by fax (+41-22-917-0614) or by e-mail ([artur.bouten@unece.org](mailto:artur.bouten@unece.org); [andre.sceia@unece.org](mailto:andre.sceia@unece.org)).

1. Adoption of the agenda ExG/COMP/2004/12
2. Activities of the informal ad hoc Expert Group
  - (a) Reference Model of the TIR procedure ExG/COMP/2003/1  
Version 1.2.a
    - (0)<sup>\*/</sup> Introduction
      - (0.2) Introduction to the Reference Model ExG/COMP/2004/13
    - (1) Business Domain Modelling
      - (1.4) Elaboration of Use Cases ExG/COMP/2004/14
      - (1.6) High Level Class Diagram ExG/COMP/2004/15
  - Annexes ExG/COMP/2004/16
  - (b) Future projects for the Reference Model of the TIR Procedure ExG/COMP/2004/17
3. Other business
4. Date and place of next session
5. Report

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<sup>\*/</sup>The numbers refer to the corresponding Chapters and Paragraphs in the Reference Model.

## **1. ADOPTION OF THE AGENDA**

The informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Procedure (hereafter referred to as: 'Expert Group') may wish to adopt its agenda (ExG/COMP/2004/12).

## **2. ACTIVITIES OF THE EXPERT GROUP**

### **(a) Reference Model of the TIR Procedure**

The secretariat has issued a new update of the Reference Model of the TIR, reflecting all decisions taken by the Expert Group at its fourth session (ExG/COMP/2003/1, version 1.2a of 17 March 2004).

The Expert Group is requested to verify and validate the updated version of the Reference Model.

#### **(0) Introduction**

#### **(0.2) Background to the Reference Model**

At its fourth session, the Expert Group requested the secretariat to prepare, for discussion at the current session, a working document to amend Chapter 0.2 of the Reference Model, outlining its ideas how to integrate the step-by-step approach, adopted by the Working Party, into the UMM framework used by the Expert Group (Decision No. 41) (ExG/COMP/2004/10, para. 6).

To this end, the secretariat has prepared document ExG/COMP/2004/13. The Expert Group is requested to analyze and discuss the document and, possibly, validate the text of the amended Chapter 0.2.

#### **(1) Business Domain Modelling**

#### **(1.4) The Elaboration of Use Cases**

At its third session, the Expert Group decided that it would continue working on Chapter 1.4. outside the session (Decision No. 34). To this end, the Expert Group established small working groups, which would look at the various use cases. The secretariat was requested to compile the work of the working groups.

At its fourth session, the Expert Group extensively discussed the contributions, submitted by the various 'homework groups' containing full descriptions of the various use cases and requested the secretariat to prepare a new working document, taking account of all observations submitted by the Expert Group at the session for discussion and, possibly, validation at its forthcoming session (Decision No. 58) (ExG/COMP/2004/10, para. 10).

The secretariat has prepared working document ExG/COMP/2004/14, containing an updated version of Chapter 1.4. of the Reference Model, as amended in accordance with the observations by the Expert Group. The Expert Group is requested to discuss and, possibly, validate the draft.

**(1.6) High level class diagram**

In order to make progress on the issue of validation of the high level class diagram, the secretariat has prepared document ExG/COMP/2004/15, explaining how to analyze the high level class diagram on the basis of the information, contained in Annexes 1 and 2 of the Reference Model.

The Expert Group is requested to analyze and, possibly, validate document ExG/COMP/2004/15.

**Annexes**

At its fourth session, the Expert Group requested the secretariat to prepare a working document, in which the individual participants would be requested to submit to the secretariat their comments and/or amendments to the list of requirements (Decision 59) (ExG/COMP/2004/10, para. 13). Consequently, the secretariat has issued document ExG/COMP/2004/11, which the Expert Group was requested to fill-in. On the basis of the reactions received, the secretariat has drafted document ExG/COMP/2004/16, containing the amended text of Annexes 1 and 2 of the Reference Model.

The Expert Group is requested to finalize and, possibly, validate the amended Annexes 1 and 2 of the Reference Model.

**(b) Future projects for the Reference Model of the TIR Procedure**

At its fourth session, the Expert Group held first considerations with regard to preparing a detailed description of the eTIR Project. It welcomed the proposal made by the Working Party on the use of a centralized database. It stressed that the establishment of a central system would meet the structure of the Convention, as it would provide Contracting Parties with a platform to

exchange data without the need to establish direct communication channels between them. Such system could be, as envisaged by the Working Party, evolve from a repository of information which could be, for example, updated and accessed by means of so-called “web-services” to a fully-fledged system, where a number of procedures could be automated and information could be automatically sent to all parties concerned as soon as available. It was further pointed out that, considering that the implementation of a fully computerized system, where use of the paper TIR Carnet would no longer be required, was still a long way off, considerable reflection should be made to the existence of two parallel systems, one in which the paper TIR Carnet would maintain its role and one where the paper TIR Carnet would be progressively replaced by electronic data (ExG/COMP/2004/10, para. 15).

The Expert Group requested the secretariat to draft a first document, outlining its ideas on the future steps of the eTIR Project, taking account of the considerations expressed by the Expert Group. Knowing that the TIR Carnet life cycle was a good example of the public-private partnership, the secretariat was requested to continue to cooperate with the IRU in its future work (Decision 60) (ExG/COMP/2004/10, para. 17).

In line with this, the secretariat has drafted document ExG/COMP/2004/17 for discussion by the Expert Group.

### **3. OTHER BUSINESS**

The Expert Group may wish to be informed of activities undertaken by the secretariat in the field of computerization of the TIR procedure.

### **4. DATE AND PLACE OF NEXT SESSION**

The Expert Group may wish to decide on possible dates for its next session, to be held in the autumn of 2004, in Geneva.

### **5. REPORT**

In the course of the session, the secretariat will keep track of all issues raised and decisions taken (validated) by the Expert Group. These will be reflected in a list of issues and decisions. The list will be annexed to the report of the session, to be endorsed by the Working Party.

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**Fifth session of the Informal ad hoc  
Expert Group on Conceptual and Technical  
Aspects of Computerization of the TIR Procedure**

**28 and 29 June 2004, Warsaw**

**Conference Registration Form**

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Title of the Conference

Date 28 and 29 June 2004, WARSAW (PL)

UNECE-WP.30 Fifth Session of the Informal ad hoc Expert Group

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