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**ECONOMIC COMMISSION FOR EUROPE**

Administrative Committee for the TIR Convention, 1975

(5 and 6 February 2004)

**PROVISIONAL AGENDA FOR THE THIRTY-SIXTH SESSION OF  
THE ADMINISTRATIVE COMMITTEE <sup>\*/</sup>**

**to be held at the Palais des Nations, Geneva,  
starting at 10.00 hours on 5 February 2004 <sup>\*\*/</sup>**

1. Adoption of the agenda
2. Election of officers

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<sup>\*/</sup> The UNECE Transport Division has submitted the present document after official documentation deadline due to resource constraints.

<sup>\*\*/</sup> For reasons of economy, delegates are requested to bring copies of the documents mentioned in this provisional agenda to the meeting. There will be no documentation available in the meeting room.

Before the meeting, missing documents may be obtained directly from the UNECE Transport Division (Fax: +41-22-917-0039; e-mail: [poul.hansen@unece.org](mailto:poul.hansen@unece.org)). Documents may also be downloaded from the Internet web site of the UNECE Transport Division (<http://border.unece.org>). During the meeting, documents may be obtained from the UNOG Documents Distribution Section (Room C.111, 1st floor, Palais des Nations).

In accordance with the accreditation procedures applicable for all meetings held at the Palais des Nations, delegates are requested to fill-in the attached registration form (also available from the web site of the UNECE ([www.unece.org](http://www.unece.org))) and to transmit the duly filled-in form at the latest one week before the session to the UNECE Transport Division, either by fax (+41-22-917-0039) or by e-mail ([poul.hansen@unece.org](mailto:poul.hansen@unece.org)). In Geneva, prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at Villa Les Feuillantines, 13 Avenue de la Paix (see attached map), for issuance of an identification badge. In case of difficulties, please phone the UNECE secretariat (Int. 74030).

3. Status of the TIR Convention, 1975
4. Activities and administration of the TIR Executive Board (TIRExB)
  - (a) Activities of the TIRExB
    - (i) Report by the Chairman of the TIRExB
    - (ii) Access and use of the International TIR Data Bank (ITDB)
    - (iii) National and regional TIR workshops and seminars
  - (b) Administration of the TIRExB
    - (i) Approval (in principle) of the final accounts for the year 2003
    - (ii) Budget and cost plan for the year 2004
    - (iii) Alternative sources of funding for the TIRExB and the TIR secretariat
5. Authorization for printing and distribution of TIR Carnets
  - (a) Printing and distribution of TIR Carnets in the year 2004
  - (b) Authorization for printing and distribution of TIR Carnets in the year 2005
6. Authorization for the organization and functioning of the guarantee system
7. Functions and roles of the TIRExB, the TIR secretariat and the IRU
8. Revision of the Convention
  - (a) Implementation of Phase I of the TIR revision process
  - (b) Implementation of Phase II of the TIR revision process
  - (c) Preparation of Phase III of the TIR revision process
9. Other proposals for amendments to the Convention
  - (a) Draft amendments on a control system for TIR Carnets
  - (b) Other amendment proposals
10. Application of the Convention
  - (a) Comments adopted by the TIR Executive Board (TIRExB)
  - (b) Decree No. 1132 issued by the State Customs Committee of the Russian Federation
11. International Directory of TIR Focal Points
12. TIR Handbook
13. TIR web site

14. Other business
  - (a) Date of next session
  - (b) Restriction on the distribution of documents

15. Adoption of the report

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Annex 1: Comments for inclusion into the TIR Handbook, adopted by the UNECE Working Party on Customs Questions affecting Transport (WP.30) for endorsement by the TIR Administrative Committee

Annex 2: Comments adopted by the TIR Executive Board (TIRExB) for endorsement by the TIR Administrative Committee

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### **EXPLANATORY NOTES**

The UNECE Working Party on Customs Questions affecting Transport (WP.30) will hold its one-hundred-and-sixth session in conjunction with the present session of the Administrative Committee from 3 to 6 February 2004. The agenda for the meeting is contained in document TRANS/WP.30/209 and may be obtained directly from the UNECE secretariat or from the UNECE TIR web site (see page 1). Representatives of Contracting Parties to the TIR Convention, 1975, are strongly recommended to participate also in the sessions of the Working Party.

It is recalled that, according to Annex 8, Article 6 of the TIR Convention, 1975, “a quorum consisting of not less than one third of the States which are Contracting Parties is required for the purposes of taking decisions”. As of 1 July 2003 the number of States, Contracting Parties to the Convention is sixty-four.

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## **1. ADOPTION OF THE AGENDA**

Documentation: TRANS/WP.30/AC.2/72.

The Administrative Committee may wish to consider and adopt the agenda of its present session as prepared by the UNECE secretariat.

## **2. ELECTION OF OFFICERS**

In accordance with Annex 8, Article 3 of the Convention and in line with established practice, the Administrative Committee may wish to elect a Chairman and a Vice-Chairman.

## **3. STATUS OF THE TIR CONVENTION, 1975**

Documentation: TRANS/WP.30/AC.2/67.

The Administrative Committee will be informed of the situation concerning the scope and the number of Contracting Parties to the TIR Convention, 1975. An up-to-date list, as of 15 December 2003, of Contracting Parties to the Convention as well as of countries in which a TIR transit operation can be established is contained in annex 1 to this agenda and is also available on the UNECE TIR web site (<http://tir.unece.org>). Contracting Parties may wish to verify these listings. As requested, the annex also contains a list of national associations issuing TIR Carnets and providing guarantee coverage.

Detailed information on the status of the Convention as well as on the various Depositary Notifications including all relevant Depositary Notifications as well as the complete and permanently updated text of the Convention is available on the UNECE TIR web site (<http://tir.unece.org>).

#### **4. ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIRExB)**

##### **(a) Activities of the TIRExB**

##### **(i) Report by the Chairman of the TIRExB**

Documentation: TRANS/WP.30/AC.2/2003/1.

In accordance with Annex 8, Article 11, paragraph 4 of the Convention and in line with the decision of the Administrative Committee (TRANS/WP.30/AC.2/55, paras. 14-15), the UNECE secretariat has reproduced the report of the TIRExB at its nineteenth and twentieth sessions held in September and November 2003 for information and endorsement by the Administrative Committee (TRANS/WP.30/AC.2/2004/2).

Further information on recent activities of the TIRExB and the TIR secretariat as well as on the considerations and decisions taken at the fifteenth (October 2002) and sixteenth (February 2003) sessions of the TIRExB will be provided by the Chairman of the TIRExB during the session. All adopted reports of the TIRExB are available at and can be downloaded from the UNECE TIR web site (<http://tir.unece.org>).

The Administrative Committee may wish to consider these reports and the supplementary information and provide guidance on future activities and priorities of work of the TIRExB.

##### **(ii) Access and use of the International TIR Data Bank (ITDB)**

Documentation: TRANS/WP.30/AC.2/2003/2; TRANS/WP.30/AC.2/63;  
TRANS/WP.30/AC.2/2001/13.

The International TIR Data Bank (ITDB) contains at present around 33,000 persons/companies authorized by national Customs authorities to utilize the TIR procedure. It contains also information on persons excluded from the TIR procedure in accordance with Article 38 of the Convention. At present, only so-called "contact information" is released to facilitate inquiry procedures by Customs authorities. The requested data are provided within 24 hours on the basis of a standard request form and only to Customs TIR Focal Points furnishing their personal user code.

The Administrative Committee, at its thirty-fifth session, took note of the finalization of the development and testing of an on-line access to the ITDB (TRANS/WP.30/AC.2/71, para. 27). The Administrative Committee may wish to recall that, at its thirty-fourth session, it had endorsed the report on the electronic security and encryption procedures planned to be applied for on-line access to the ITDB (TRANS/WP.30/AC.2/69, para. 16). The secretariat has since finalized the development, testing and security audit of the system, which is now ready for use.

The Administrative Committee may wish to consider a report by the TIR Secretary on the electronic functioning and security for the on-line access to the ITDB (TRANS/WP.30/AC.2/2004/1) and may wish to endorse the launch of the on-line ITDB as soon as possible, in particular having in mind that the ITDB on-line will be an essential element for the computerization of the TIR procedure.

In this context, the Administrative Committee may also wish to consider whether to open access to the ITDB (off- or on-line) to others than authorized TIR Customs Focal points, in particular Customs officers in border crossing stations and enforcement.

Furthermore, the Administrative Committee may wish to recall its request at its thirty-fifth session to all Contracting Parties to the Convention to respect the requirements for data transmission for authorized persons to the TIR system which are set out in Annex 9, Part II, paras. 4 and 5 of the Convention as this was essential for the proper functioning and sustainability of the Convention (TRANS/WP.30/AC.2/71, para. 28).

**(iii) National and regional TIR workshops and seminars**

The Administrative Committee will be informed about the mandated activities of the TIRExB to organize TIR workshops and seminars. The secretariat will inform about the outcome of the regional TIR training seminar, which took place in Moscow (Russian Federation) on 2 and 3 October 2003.

**(b) Administration of the TIRExB**

**(i) Approval (in principle) of the final accounts for the year 2003**

Documentation: TRANS/WP.30/AC.2/2002/4.

In accordance with Annex 8, Article 11, paragraph 4 of the Convention, the TIRExB shall submit audited accounts to the Administrative Committee at least once a year or at the request of the Administrative Committee.

In order to provide full transparency about the functioning and financing of the TIRExB and the TIR secretariat, the UNECE secretariat has provided the Administrative Committee, at its thirty-fifth session (TRANS/WP.30/AC.2/71, paras. 3-37), with an overview of the financial situation of the TIRExB and the TIR secretariat as of 30 June 2003 together with an estimate on the expenses foreseen for the remainder of 2003 (TRANS/WP.30/AC.2/2003/7).

The UNECE secretariat endeavours to transmit an advance report (Informal Document) on the final accounts of the TIRExB for 2003 to the present session of the Administrative Committee for approval in principle. As the competent Finance Services of the United Nations will most likely not be able to formally finalize the accounts for 2003 by the time the Administrative Committee meets in February 2004, the report on the complete and final accounts will be transmitted, as in the past, to the session of the Administrative Committee in October 2004 for formal approval.

In this context, the Administrative Committee may wish to note that the accounts of the TIR Trust Fund are exclusively subject to the internal and external auditing procedures laid down in the Financial Regulations, Rules and Directives of the United Nations and are audited according to the schedule set by the United Nations Board of Auditors.

(ii) **Budget and cost plan for the year 2004**

Documentation: TRANS/WP.30/AC.2/67; TRANS/WP.30/AC.2/2002/5.

The Administrative Committee may wish to recall that the budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2004 has been approved by the Administrative Committee at its thirty-fifth session on the basis of a proposal made by the TIR Secretary (TRANS/WP.30/AC.2/71, paras. 38-40; TRANS/WP.30/AC.2/2003/8, Rev.1).

The required funds for the operation of the TIRExB and the TIR secretariat for the year 2004 have been transmitted by the IRU to the TIR Trust Fund in the middle of November 2003.

(iii) **Alternative sources of funding for the TIRExB and the TIR secretariat**

Documentation: TRANS/2002/16; TRANS/WP.30/AC.2/63; TRANS/WP.30/AC.2/59; TRANS/WP.30/AC.2/57.

The Administrative Committee may wish to recall that, at earlier sessions, it had decided to continue the initial funding arrangements for the TIRExB and the TIR secretariat in accordance with Annex 8, Article 13 of the Convention and to make efforts to have the costs for the operation of the TIRExB and the TIR secretariat included into the Regular Budget of the United Nations as of the

next United Nations budget cycle (2004-2005) (TRANS/WP.30/AC.2/63, paras. 41 and 42; TRANS/WP.30/AC.2/59, para. 36; TRANS/WP.30/AC.2/57, paras. 23-25).

The Administrative Committee, at its thirty-fifth session, requested the secretariat to be provided with full and correct information concerning the procedures for including the cost for the operation of the TIRExB and the TIR secretariat in the UNECE budget and subsequently in the overall UN budget. The Committee was informed orally by the secretariat of the procedures. The Administrative Committee requested the secretariat to prepare a document, for its thirty-sixth session, providing information of all relevant procedures to be taken by the UNECE and Contracting Parties to include costs for the operation of the TIRExB and the TIR secretariat in the UNECE budget for the next budget cycle (2006 and 2007). It also requested the secretariat to prepare, if appropriate according to the relevant procedures, the necessary resolutions or recommendation for its forthcoming session or the forthcoming session of the Working Party (WP.30) supporting the inclusion of TIRExB and TIR secretariat cost in the UNECE budget (TRANS/WP.30/AC.2/71, paras. 41-44).

The Administrative Committee may wish to consider document TRANS/WP.30/AC.2/2004/3, prepared by the secretariat, containing relevant information on this matter.

## **5. AUTHORIZATION FOR PRINTING AND DISTRIBUTION OF TIR CARNETS**

### **(a) Printing and distribution of TIR Carnets in the year 2004**

Documentation: TRANS/WP.30/AC.2/2003/14; TRANS/WP.30/AC.2/71.

Following the conclusion of the revised Agreement between the UNECE and the IRU (TRANS/WP.30/AC.2/2003/14) as mandated by the Administrative Committee at its thirty-fifth session (TRANS/WP.30/AC.2/71, paras. 38-40) and upon the fulfilment of the relevant conditions by 15 November 2003 (see agenda item 4 (b) (ii) above), the IRU is authorized to print and distribute TIR Carnets in the year 2004.

The Administrative Committee may wish to endorse the authorization.



(b) **Authorization for printing and distribution of TIR Carnets in the year 2005**

Documentation: TRANS/WP.30/AC.2/57; TRANS/WP.30/AC.2/53.

In accordance with Annex 8, Article 10 (b) of the Convention, the TIRExB shall supervise the centralized printing and distribution to the associations of TIR Carnets which may be performed by an agreed international organization as referred to in Article 6 of the Convention.

The Administrative Committee, at its twenty-sixth session, decided that, at its annual spring session, it will authorize international organizations to centrally print and distribute TIR Carnets for the following year in accordance with Annex 8, Article 10 (b) of the Convention under the condition that:

- the concerned international organization declares in writing its acceptance of this authorization within 30 days following the decision of the Administrative Committee;
- on the basis of the relevant decisions of the Administrative Committee at its annual autumn session (adoption of the budget for the TIRExB and the TIR secretariat, etc.), the required transfer of funds, in accordance with Annex 8, Article 13 of the Convention, will have been effected by the authorized international organization by 15 November each year for the operation of the TIRExB and the TIR secretariat during the following year (TRANS/WP.30/AC.2/53, para. 20).

In this context, the Administrative Committee may wish to recall that, at its twenty-eighth session (24 and 25 February 2000), it had authorized the IRU to centrally print and distribute TIR Carnets for a period of five years as of the year 2001 and to finance, as long as its expenses were not covered by the Regular Budget of the United Nations, the operation of the TIRExB and the TIR secretariat (TRANS/WP.30/AC.2/57, para. 29). In a communication received from the Secretary-General of the IRU dated 22 March 2000, the IRU declared its acceptance of the authorization by the Administrative Committee for a period of five years (2001-2005).

The revision of the Agreement between UNECE and the IRU, approved by the TIR Administrative Committee at its thirty-fifth session, contains a specific reference to the authorization of the IRU to print and distribute TIR Carnets until 31 December 2005 (TRANS/WP.30/AC.2/2003/14, para. 6).

In view of the above, the Administrative Committee may wish to confirm its authorization given to the IRU at its thirty-fifth session to centrally print and distribute TIR Carnets for the years 2004 and 2005.

## **6. AUTHORIZATION FOR THE ORGANIZATION AND FUNCTIONING OF THE GUARANTEE SYSTEM**

Documentation: TRANS/WP.30/AC.2/71; TRANS/WP.30/AC.2/66; TRANS/WP.30/AC.2003/14.

The Administrative Committee may wish to recall that, in accordance with Article 6, paragraph 2 bis of the Convention entering into force on 12 May 2002, an international organization, as referred to in Article 6, paragraph 2 of the Convention, shall be authorized by the Administrative Committee to take on responsibility for the effective organization and functioning of an international guarantee system provided it accepts this responsibility.

At its thirty-fifth session, the Administrative Committee authorized the IRU to take on responsibility for the effective organization and functioning of an international TIR guarantee system with immediate effect until and including the year 2005, in accordance with Article 6, paragraph 2 bis of the Convention (TRANS/WP.30/AC.2/71, paras. 48 and 50).

## **7. FUNCTIONS AND ROLES OF THE TIREXB, THE TIR SECRETARIAT AND THE IRU**

Documentation: TRANS/WP.30/AC.2/71; TRANS/WP.30/AC.2/2003/11.

The Administrative Committee may wish to recall that, at its thirty-fifth session, it had considered TRANS/WP.30/AC.2/2003/11, prepared at the request of the Working Party (WP.30), containing the views of the Chairman of WP.30 on the roles and responsibilities of the parties involved in the TIR system. It had requested the secretariat to prepare a document for the forthcoming session of the UNECE Working Party WP. 30 containing proposals for the inclusion of the parts C, D, E and F of the document TRANS/WP.30/AC.2/2003/11 into point 1.9 of the introduction to the TIR Handbook.

The Committee may wish to be informed about the status of discussions in this field.

## 8. REVISION OF THE CONVENTION

### (a) Implementation of Phase I of the TIR revision process

Documentation: TRANS/WP.30/AC.2/2004/7; ECE/TRANS/17/Amend.19/Rev.1;  
TRANS/WP.30/AC.2/2000/5.

The Administrative Committee may wish to continue its exchange of views about possible difficulties that may arise in the application of the provisions that have come into force under Phase I of the TIR revision process, particularly with regard to controlled access to the TIR procedure in accordance with Annex 9, Part II of the Convention (ECE/TRANS/17/Amend.19/Rev.1).

The Administrative Committee may wish to reiterate that Contracting Parties are expected to fully comply with the provisions of the Convention, also with regard to the transmission to the TIRExB, within the stipulated time frames, of the following information (refer also to document TRANS/WP.30/AC.2/2000/5), with a view to ensuring the proper application of the Convention:

#### International guarantee system

- (a) A certified copy of the written agreement or any other legal instrument between the competent authorities (Customs) and the national association as well as any modifications thereto (Deadline: as soon as possible);
- (b) A certified copy of the insurance or financial guarantee contract as well as any modifications thereto (Deadline: as soon as possible);
- (c) A copy of the (annually to be renewed) insurance certificate (Deadline: as soon as possible).

#### Controlled access to the TIR procedure

- (a) The particulars of each person authorized by the competent authorities to use TIR Carnets or whose authorization has been withdrawn (Deadline: within one week);
- (b) A complete and updated list of all persons authorized by the competent authorities to use TIR Carnets or whose authorization has been withdrawn (Deadline: as per 31 December each year and as soon as possible);
- (c) The particulars of each person excluded from the operation of the Convention in accordance with Article 38 (Deadline: within one week).

In this context, the Administrative Committee may wish to consider document TRANS/WP.30/AC.2/2004/7, prepared by the secretariat, on different uses of terms such as temporary/permanent withdrawal of authorization to utilize TIR Carnets, exclusion from the TIR procedure, etc.

National control measures

The details of any national control measures planned to be undertaken by the competent national authorities in accordance with Article 42 bis (Deadline: as soon as possible).

**(b) Implementation of Phase II of the TIR revision process**

Documentation: ECE/TRANS/17/Amend.21.

The Administrative Committee may wish to have an exchange of views about possible difficulties that may have arisen in the application of the new provisions that have come into force under Phase II of the TIR revision process (ECE/TRANS/17/Amend.21).

The secretariat is monitoring the implementation of the new provisions of the Convention at the national level and will inform the Administrative Committee accordingly.

**(c) Preparation of Phase III of the TIR revision process**

Documentation: TRANS/WP.30/210; TRANS/WP.30/2004/3.

The Administrative Committee may wish to be informed about progress made in the preparation of Phase III of the TIR revision process within the UNECE Working Party (WP.30) (TRANS/WP.30/204, paras. 27-31) and its ad hoc group of experts on the computerization of the TIR procedure (TRANS/WP.30/2004/3).

The Administrative Committee may wish to provide guidance on the approach and working methods to be taken in order to arrive at tangible solutions in due course.

**9. OTHER PROPOSALS FOR AMENDMENTS TO THE CONVENTION**

**(a) Draft amendments on a control system for TIR Carnets**

Documentation: TRANS/WP.30/AC.2/2004/6; TRANS/WP.30/2003/5; TRANS/WP.30/AC.2/67; TRANS/WP.30/AC.2/37.

The Administrative Committee, on the basis of amendment proposals transmitted by Latvia (TRANS/WP.30/2003/5), may wish to recall that, at its thirty-third session, recognizing that the quantity, quality and timeliness of data provided by many Contracting Parties to the so-called “SafeTIR” system administered by the IRU were apparently not yet sufficient to allow for an effective control and risk management by the national associations and the IRU, it had invited the

UNECE Working Party (WP.30) to consider ways and means of improving the performance of the SafeTIR system, and in particular the insertion of relevant provisions into the Convention (TRANS/WP.30/AC.2/67, paras. 53-56).

The Administrative Committee, at its thirty-fifth session, considered document TRANS/WP.30/2003/10, by the secretariat containing draft amendments on the introduction of a control system for TIR Carnets. The Committee decided to postpone further considerations of the issue until its present session. In this context, the Committee may wish to consider document TRANS/WP.30/AC/2004/6, prepared by the secretariat, containing the detailed proposals concerning the introduction of a control system for TIR Carnets.

**(b) Other amendment proposals**

Documentation: TRANS/WP.30/AC.2/2004/4.

The Administrative Committee may wish to recall that, at its thirty-fifth session, it had taken note of observations of the Chairman of WP.30 made in Informal document No. 9 (2003), para. 8 (b), concerning the use of the term levy and had requested the secretariat to prepare a document for its forthcoming session containing a revised formulation proposed by the Chairman to be contained in Annex 8, Article 13 of the Convention.

The Committee may wish to consider document TRANS/WP.30/AC.2/2004/4, prepared by the secretariat on the basis of a proposal submitted by the Chairman.

**10. APPLICATION OF THE CONVENTION**

The Administrative Committee may wish to consider any issues or problems that have arisen in the application of the Convention and may decide on activities to resolve them.

**(a) Comment adopted by the TIR Executive Board (TIRExB)**

The Administrative Committee may wish to continue its considerations of a comment adopted by the TIRExB at its eighteenth session (16, 17 and 19 June 2003), relating to falsified acceptance of a TIR Carnet at the Customs office of departure. A slightly revised version of the comment, adopted by the TIRExB is contained in annex 2.

(b) **Decree No. 1132 issued by the State Customs Committee of the Russian Federation**

The Administrative Committee may wish to consider document TRANS/WP.30/AC.2/2004/5, prepared by the secretariat, containing details concerning Decree No. 1132 issued by the State Customs Committee of the Russian Federation.

## **11. INTERNATIONAL DIRECTORY OF TIR FOCAL POINTS**

In accordance with resolution No. 49, the secretariat has established and maintains an international directory of TIR focal points that could be addressed in case of inquiries in relation to the TIR procedure. The directory contains names and addresses of persons as well as other useful information on Customs administrations and national associations dealing with the TIR procedure. The distribution of the directory is restricted to Customs authorities, national associations and the TIR Department of the IRU.

A new hard-cover version of the directory will be available at the session and may be obtained as of February 2004 from the secretariat. The permanently updated directory of TIR Focal Points may be consulted on the UNECE TIR web site (<http://tir.unece.org>). The required password for access to these restricted web pages may be obtained from the secretariat.

## **12. TIR HANDBOOK**

The Administrative Committee may wish to note that the complete text of the TIR Handbook is available on the UNECE TIR web site (<http://tir.unece.org>). By the end of 2003, updated versions in the Chinese, English, French, Italian and Russian languages are expected to be available.

The TIR Handbook contains the latest amendments to the Convention as well as all relevant comments adopted by the UNECE Working Party on Customs Questions affecting Transport (WP.30) and the TIR Administrative Committee. A limited number of hard-copy versions of the TIR Handbook may be obtained free of charge from the secretariat.

## **13. TIR WEB SITE**

The TIR secretariat, with the support of the UNECE secretariat, maintains a TIR web site which provides up-to-date information on the administration and application of the TIR Convention site (<http://tir.unece.org>). The site contains, in particular, the complete text of the TIR Handbook in various language versions and the latest information on national and international control measures introduced by Customs authorities as well as detailed information on all TIR Focal Points who may be contacted regarding questions on the application of the Convention at the national level. The site

also contains all documents and reports issued in connection with the sessions of the Administrative Committee and the UNECE Working Party WP.30 and its group of experts. These documents may be viewed and downloaded (PDF format) in English, French and Russian.

#### **14. OTHER BUSINESS**

##### **(a) Date of next session**

The UNECE secretariat has made tentative arrangements to hold the forthcoming autumn session of the Administrative Committee on 14 and 15 October 2004.

The Administrative Committee may wish to confirm the date of its next session.

##### **(b) Restriction on the distribution of documents**

The Administrative Committee may wish to decide on whether there should be any restriction with respect to the distribution of documents issued in connection with its current session.

#### **15. ADOPTION OF THE REPORT**

In accordance with Annex 8, Article 7 of the TIR Convention, 1975, the Administrative Committee will adopt the report on its thirty-fifth session on the basis of a draft prepared by the UNECE secretariat. Given the present resource restrictions with regard to translation facilities, parts of the final report may not be available for adoption in all working languages at the end of the session.

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**Annex 1**

<u>Contracting Parties</u>	<u>Countries with which a TIR transit operation can be established</u> <sup>*/</sup>	<u>National associations</u> <sup>**/</sup>
Afghanistan	-	-
Albania	Albania	ANALTIR
Algeria	-	-
Armenia	Armenia	-
Austria	Austria	AISÖ
Azerbaijan	Azerbaijan	ABADA
Belarus	Belarus	BAIRC
Belgium	Belgium	FEBETRA
Bosnia and Herzegovina	-	-
Bulgaria	Bulgaria	AEBTRI
Canada	-	-
Chile	-	-
Croatia	Croatia	TRANSPORTKOMERC
Cyprus	Cyprus	TDA
Czech Republic	Czech Republic	CESMAD BOHEMIA
Denmark	Denmark	DTL
Estonia	Estonia	ERAA
Finland	Finland	SKAL
France	France	SCT/ACF - AFTRI
Georgia	Georgia	GIRCA
Germany	Germany	BGL - AIST
Greece	Greece	OFAE
Hungary	Hungary	ATRH
Indonesia	-	-
Iran (Islamic Republic of)	Iran (Islamic Republic of)	ICCIM
Ireland	Ireland	IRHA
Israel	Israel	IRTB
Italy	Italy	UICCIAA
Jordan	Jordan	SOJFV
Kazakhstan	Kazakhstan	KAZATO
Kuwait	Kuwait	KATC
Kyrgyzstan	Kyrgyzstan	KYRGYZ AIA
Latvia	Latvia	LA

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<sup>\*/</sup> Based on information provided by the IRU.

<sup>\*\*/</sup> For details, refer to the International Directory of TIR Focal Points administered by the UNECE secretariat (<http://tir.unece.org>).



<u>Contracting Parties</u>	<u>Countries with which a TIR transit operation can be established</u> <sup>*/</sup>	<u>National associations</u> <sup>**/</sup>
Lebanon	Lebanon	CCIAB
Lithuania	Lithuania	LINAVA
Luxembourg	Luxembourg	-
Malta	-	-
Morocco	Morocco	ONT
Mongolia	Mongolia	NARTAM
Netherlands	Netherlands	SCT/TLN - KNV - EVO/SIEV
Norway	Norway	NLF
Poland	Poland	ZMPD
Portugal	Portugal	ANTRAM
Republic of Korea	-	-
Republic of Moldova	Republic of Moldova	AITA
Romania	Romania	UNTRR
Russian Federation	Russian Federation	ASMAP
Serbia and Montenegro	Serbia and Montenegro	CCIS-ATT
Slovakia	Slovakia	CESMAD SLOVAKIA
Slovenia	Slovenia	GIZ INTERTRANSPORT
Spain	Spain	ASTIC
Sweden	Sweden	SA
Switzerland	Switzerland	ASTAG
Syrian Arab Republic	Syrian Arab Republic	SNC ICC
Tajikistan	Tajikistan	ABBAT
The former Yugoslav Republic of Macedonia	The former Yugoslav Republic of Macedonia	AMERIT
Tunisia	Tunisia	CCIT
Turkey	Turkey	UCCIMCCE
Turkmenistan	Turkmenistan	THADA
Ukraine	Ukraine	AIRCU
United Kingdom	United Kingdom	RHA - FTA
United States of America	-	-
Uruguay	-	-
Uzbekistan	Uzbekistan	AIRCUZ
European Community		

<sup>\*/</sup> Based on information provided by the IRU.

<sup>\*\*/</sup> For details, refer to the International Directory of TIR Focal Points administered by the UNECE secretariat (<http://tir.unece.org>).

**Annex 2**

**TIR HANDBOOK**

**Comments**

**adopted by the TIR Executive Board (TIRExB)**  
**for endorsement by the TIR Administrative Committee**

**Comment to Article 19**

Add a new comment to Article 19 to read as follows:

*"Falsified acceptance of a TIR Carnet at the Customs office of departure*

*With a view to avoiding strict controls at the Customs office of departure, fraudsters may attempt to falsify the acceptance of a genuine TIR Carnet at the Customs office of departure by using false Customs stamps and seals. Such malpractices are very dangerous as, according to the provisions of the TIR Convention, the Customs authorities of countries in transit and of countries of destination normally rely on checks carried out at the Customs office of departure. Therefore, the Customs office(s) of exit, located in the country(ies) of departure, play(s) a crucial role in revealing such fraudulent activities and should check the authenticity of the Customs seals and stamps and, if possible, to verify that the particulars in the goods manifest of the TIR Carnet tally with those in the accompanying documents (e.g., goods export declaration, CMR consignment note, etc.) which are normally checked by the Customs office of departure in line with Explanatory Note 0.19. If necessary, the said Customs office(s) of exit should carry out all other Customs procedures required in connection with a TIR operation in the country(ies) of departure."*

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**Conference Registration Form**

*Please Print*

Date

Please fax this completed form to the Host Secretariat and **BRING THIS ORIGINAL** with you to Geneva

Title of the Conference

UNECE - Administrative Committee for the TIR Convention, 1975, 36<sup>th</sup> session

Delegation/Participant of Country, Organisation or Agency

	<b>Participant</b>	<b>Family Name</b>	<b>First Name</b>
Mr.	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Mrs.	<input type="checkbox"/>		
Ms	<input type="checkbox"/>		
		<b>Date of Birth</b>	<input type="text"/> / <input type="text"/> / <input type="text"/> <b>(DD/MM/YYYY)</b>

Participation Category

<b>Head of Delegation</b> <input type="checkbox"/>	<b>Observer</b> <input type="checkbox"/>	<b>Participating From / Until</b>
<b>Delegation</b> <input type="checkbox"/>	<b>NGO (ECOSOC Accred.)</b> <input type="checkbox"/>	From <b>5 February 2004</b>
<b>Observer</b> <input type="checkbox"/>	<b>Other (Please specify below)</b> <input type="checkbox"/>	Until <b>6 February 2004</b>

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Document Language Preference **English**  **French**  **Other**

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<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Official Telephone No.</b>	<b>Fax No.</b>	<b>Official Occupation</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Permanent Official Address</b>		
<input type="text"/>		
<b>Address in Geneva</b>		
<input type="text"/>		
<b>Email Address</b>		
<input type="text"/>		

**On Issue of ID Card**

**Participant Signature**

**Date**

Participant photograph if form is sent in advance of the conference date.

Please PRINT your name on the reverse side of the photograph

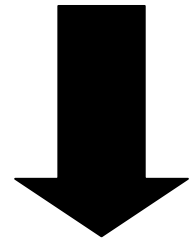
PLEASE NOTE ONLY CERTAIN CONFERENCES REQUIRE A PHOTO, IF YOU ARE NOT ASKED TO PROVIDE ONE BY THE CONFERENCE STAFF YOUR CONFERENCE IS NON PHOTO

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**DOOR 11  
SECURITY  
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4 TO 12  
IV TO XII**

**ENTRY/EXIT  
CARS AND  
PEDESTRIANS**

**SALLE DES  
ASSEMBLEES  
& Salle 16  
DOOR 13 OR 15**

**VILLA  
LE BOCAGE**

**DOOR 40  
SALLES  
17 TO 27  
XVII  
TO  
XXVII**

**Security ID  
Section Entry**

**Entry for  
authorized  
persons only  
on foot**

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MEDICAL  
SERVICE  
SALLE  
C3 & A-R**

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DOOR 6  
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POSTE  
BANK  
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