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Administrative Committee for the TIR Convention, 1975

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Item 4 (b) (i) of the provisional agenda

Activities and administration of the TIR Executive Board:

Administration of the TIR Executive Board and

the TIR secretariat – Status report on the accounts for 2013

Interim financial statement for the year 2014

Summary

The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

1. The budget for the operation of the TIRExB and the TIR secretariat for the year 2014 amounted to US\$ 1,589,910 (i.e., cost plan US\$ 1,407,000 plus 13 per cent programme support costs US\$ 182,910).
2. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as at 30 June 2014.
3. A complete financial report for the year 2014 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2015. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2014, as approved by the Administrative Committee on 3rd October 2013 (ECE/TRANS/WP.30/AC.2/115, para. 33), is contained in document ECE/TRANS/WP.30/AC.2/2013/11.
4. The Administrative Committee may wish to take note of the present status report for 2014.

"Transport International Routier – TIR" Trust Fund

(Status report as at 30 June 2014 (in US\$))

| <i>Object of expenditure</i> | <i>2014 Allotment</i> | <i>Obligations &Expenditures</i> | <i>Balance</i> |
|--|---------------------------|--|----------------|
| Project Personnel | 973 000 | 441 437 | 531 563 |
| Administrative Support Personnel | 252 000 | 126 765 | 125 235 |
| Consultants fees and travel | 30 000 | 0 | 30 000 |
| Travel on official business | 60 000 | 19 059 | 40 941 |
| Travel of experts | 30 000 | 20 043 | 9 957 |
| Staff Training | 15 000 | 2 278 | 12 722 |
| Office automation & equipment | 14 000 | 4 636 | 9 364 |
| Operation and maintenance of equipment | 2 000 | 0 | 2 000 |
| External contractual services | 20 000 | 0 | 20 000 |
| General operating expenses | 11 000 | 1 547 | 9 453 |
| Sub-Total | 1 407 000 | 615 765 | 791 235 |
| Programme Support at 13% | 182 910 | 80 049 | 102 861 |
| Total | 1 589 910 | 695 814 | 894 096 |

Specification of expenditures (as of 30 June 2014)

Project Personnel

Four experts on fixed-term appointments. One Staff member on a temporary appointment.

Administrative Support Personnel

Two general service personnel for secretarial support, data entry of information into the International TIR Data Base and updating of the TIR website.

Consultants fees and travel

No cost occurred so far under this budget line.

Travel on Official Business

Participation in : 2 WCO meetings (Brussels, Belgium), WCO IT Conference (Brisbane, Australia), Regional transport and trade facilitation workshop (Amman, Jordan), 2 meetings

at the European Commission (Brussels, Belgium) and one meeting with Dutch Customs on the eTIR Datamodel (Apeldoorn, the Netherlands).

Travel of experts

Participation of TIRExB members in the fifty-seventh and fifty-eight session of the TIR Executive Board (Geneva, Switzerland).

Staff Training

Training costs of TIR secretariat staff.

Office automation & Equipment

Purchase of computers for the TIR secretariat.

Operation and maintenance of equipment

No cost occurred so far under this budget line.

External contractual services

No cost occurred so far under this budget line.

General operating expenses

Hospitality expenses.
