Economic Commission for Europe

Administrative Committee for the TIR Convention, 1975

Fifty-fourth session
Geneva, 11 October 2012
Item 3 (b) (i) of the provisional agenda
Activities and administration of the TIR Executive Board –
Administration of the TIR Executive Board
and the TIR secretariat: Status report on the accounts for 2011

Interim financial statement for the year 2012

Summary

The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”
1. The budget for the operation of the TIRExB and the TIR secretariat for the year 2012 amounted to US$ 1,638,500 (i.e., cost plan US$ 1,450,000 plus 13 per cent programme support costs US$ 188,500).

2. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as at 31 July 2012.

3. A complete financial report for the year 2012 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2013. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2012, as approved by the Administrative Committee on 6 October 2011 (ECE/TRANS/WP.30/AC.2/107, para. 17), is contained in document ECE/TRANS/WP.30/AC.2/2011/12.

4. The Administrative Committee may wish to take note of the present status report.

**"Transport International Routier – TIR" Trust Fund**

(Status report as at 31 July 2012 (in US$))

<table>
<thead>
<tr>
<th>Object of expenditure</th>
<th>Allotment</th>
<th>Obligations &amp; Expenditures</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Personnel</td>
<td>1 054 000</td>
<td>481 018</td>
<td>572 982</td>
</tr>
<tr>
<td>Administrative Support Personnel</td>
<td>228 000</td>
<td>108 348</td>
<td>119 652</td>
</tr>
<tr>
<td>Consultants fees and travel</td>
<td>30 000</td>
<td>0</td>
<td>30 000</td>
</tr>
<tr>
<td>Travel on official business</td>
<td>50 000</td>
<td>27 198</td>
<td>22 801</td>
</tr>
<tr>
<td>Travel of experts</td>
<td>30 000</td>
<td>8 726</td>
<td>21 274</td>
</tr>
<tr>
<td>Staff Training</td>
<td>15 000</td>
<td>2 907</td>
<td>12 092</td>
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<tr>
<td>Office automation &amp; equipment</td>
<td>20 000</td>
<td>0</td>
<td>20 000</td>
</tr>
<tr>
<td>Operation and maintenance of equipment</td>
<td>2 000</td>
<td>0</td>
<td>2 000</td>
</tr>
<tr>
<td>External contractual services</td>
<td>20 000</td>
<td>3 970</td>
<td>16 030</td>
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<tr>
<td>General operating expenses</td>
<td>1 000</td>
<td>0</td>
<td>1 000</td>
</tr>
<tr>
<td>Total net allotment</td>
<td>1 450 000</td>
<td>632 167</td>
<td>817 832</td>
</tr>
<tr>
<td>Programme Support (13% of Total expenditures)</td>
<td>188 500</td>
<td>82 181</td>
<td>106 318</td>
</tr>
<tr>
<td>Grand total</td>
<td>1 638 500</td>
<td>714 348</td>
<td>924 151</td>
</tr>
</tbody>
</table>

**Specification of expenditures (as of 31 July 2012)**

**Project Personnel**

Five experts on fixed-term appointments.

**Administrative Support Personnel**

Two general service personnel for secretarial support, data entry of information into the International TIR Data Base and updating of the TIR website.

**Consultants fees and travel**

No cost occurred so far under this budget line.

**Travel on Official Business**

Participation in : Regional TIR Seminar (Issyk-Kul region, Kyrgyzstan), 2 WCO meetings (Brussels, Belgium), WCO IT Conference (Tallinn, Estonia), TIR–EPD Seminar (Ohrid,
the former Yugoslav Republic of Macedonia), TIRExB meeting (Athens, Greece),
International Transport Forum (Leipzig, Germany), Expert Group on Computerization of
the TIR procedure (GE.1) (Prague, Czech Republic) and eTIR pilot project work session
(Ankara, Turkey).

Travel of experts
Participation of TIRExB members in the forty-ninth session (Geneva, Switzerland) and the
fiftieth session (Athens, Greece) of the TIRExB; participation of 2 experts in the Regional
TIR Seminar (Issyk-Kul region, Kyrgyzstan).

Staff Training
Training costs of TIR secretariat staff.

Office Furniture & Equipment
No cost occurred so far under this budget line.

Operation and maintenance of equipment
No cost occurred so far under this budget line.

External contractual services
Organization of the Regional TIR Seminar in Issyk-Kul region, Kyrgyzstan.

General operating expenses
No cost occurred so far under this budget line.