



**Economic and Social
Council**

Distr.
GENERAL

ECE/TRANS/WP.30/AC.2/2008/6
18 September 2008

ENGLISH
Original: ENGLISH and RUSSIAN
ENGLISH and RUSSIAN ONLY

ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975

Forty-sixth session
Geneva, 9 October 2008
Item 3 (b) (i) of the provisional agenda

ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIRExB)

ADMINISTRATION OF THE TIREXB AND THE TIR SECRETARIAT

Status report on the accounts for 2007 and 2008

Status report on the accounts for the year 2008

Note by the secretariat

1. The budget for the operation of the TIRExB and the TIR secretariat for the year 2008 amounted to **US\$ 1,205,300** (i.e., Cost Plan US\$ 1,066,600 plus 13 per cent programme support costs US\$ 138,700).
2. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as at 31 July 2008.
3. A complete financial report for the year 2008 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2009. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2008, as approved by the Administrative Committee on 28 September 2007 (TRANS/WP.30/AC.2/91, para. 14, is contained in document ECE/TRANS/WP.30/AC.2/2007/13).

4. The Administrative Committee may wish to take note of the present status report.

“Transport International Routier - TIR” Trust Fund

Status report as at 31 July 2008 (in US\$)

<u>Object of expenditure</u>	<u>Allotment</u>	<u>Expenditures</u>	<u>Balance</u>
Project Personnel	735,400	394,608	340,792
Administrative Support Personnel	194,200	122,526	71,674
Consultants fees and travel	30,000		30,000
Travel on official business	35,000	17,994	17,006
Mission costs	20,000	5,665	14,335
Staff Training	15,000	611	14,389
Office automation & equipment	20,000		20,000
Operation and maintenance of equipment	2,000		2,000
External contractual services	14,000	313	13,686
General operating expenses	1,000		1,000
Total net allotment	1,066,600	541,717	524,883
Programme Support (13% of Total expenditures)	138,700	70,423	68,277
Grand total	1,205,300	612,140	593,160

Specification of expenditures (as of 31 July 2008)

Project Personnel

Four experts on fixed-term appointments, one expert recruited on short-term basis to assist the TIR secretariat in the development of ITDBonline+ project and the online Register of Customs sealing devices and stamps project.

Administrative Support Personnel

Two general service personnel for secretarial support, data entry of information into the International TIR Data Base and updating of the TIR web site.

Consultants fees and travel

No cost occurred so far under this budget line.

Travel on Official Business

Participation of the TIR secretariat: 36th session of the TIRExB (Kiev, Ukraine), National TIR Seminar (Podgorica, Montenegro), WCO Data model project meeting (Brussels, Belgium),

Administrative Committee of the Revised Kyoto Convention (Brussels, Belgium), International Road Transport Conference (Yalta, Ukraine), Regional TIR Seminar for ECO¹ Countries (Baku, Azerbaijan) and e-TIR work session (Apeldoorn, Netherland).

Mission costs

Participation of TIRExB members at the 36th session of the TIRExB in Kiev.

Staff Training

Training course followed by staff members.

Office Furniture & Equipment

No cost occurred so far under this budget line.

Operation and maintenance of equipment

No cost occurred so far under this budget line.

External contractual services

Interpretation costs for the TIR Seminar (Podgorica, Montenegro). Received reimbursement of VAT paid on Conference services during the Regional TIR Seminar held in Sofia in 2006.

General operating expenses

No cost occurred so far under this budget line.

¹ Economic Cooperation Organization