PROVISIONAL AGENDA FOR THE TWENTY-SIXTH SESSION OF THE ADMINISTRATIVE COMMITTEE

to be held at the Palais des Nations, Geneva,
starting at 10.00 hours on Thursday, 25 February 1999

* For reasons of economy, delegates are requested to bring copies of the documents mentioned in this provisional agenda to the meeting. There will be no documentation available in the meeting room. Before the meeting, missing documents may be obtained directly from the ECE Transport Division (Fax: +41-22-917-0039; E-mail: martin.magold@unece.org). Documents may also be downloaded (in their original language only) from the Internet web site of the ECE Transport Division (www.unece.org/trans). During the meeting, missing documents may be obtained from the UNOG Documents Distribution Section (Room C.111, 1st floor, Palais des Nations).

New accreditation procedures have been introduced for all delegates attending meetings held at the Palais des Nations. Therefore, delegates are requested to fill in the attached registration form (also available from the Internet web site of the ECE Transport Division) and to transmit the duly filled-in form at the latest two weeks before the session to the ECE Transport Division, either by fax (+41-22-917-0039) or by e-mail (martin.magold@unece.org). In Geneva, prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at Villa Les Feuillantines, 13 Avenue de la Paix (see attached map), for issuance of an identification badge. In case of difficulties, phone the ECE secretariat (Int. 72453).

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EXPLANATORY NOTES

The ECE Working Party on Customs Questions affecting Transport will hold its ninety-second session, in conjunction with the present session of the Administrative Committee, from 22 to 26 February 1999, starting at 11.00 a.m. on Monday, 22 February 1999 in the Palais des Nations, Geneva. The ECE Working Party will consider a large number of issues in relation to the revision of the TIR Convention and its application. Therefore, representatives of Contracting Parties to the TIR Convention, 1975, are also invited to participate in the ECE Working Party. The agenda as well as other relevant documents for the session of the ECE Working Party may be obtained directly from the ECE secretariat (see page 1).

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It is recalled that, according to annex 8, article 6 of the TIR Convention, 1975, "a quorum consisting of not less than one third of the States which are Contracting Parties is required for the purposes of taking decisions." As of 25 February 1999 the number of States, Contracting Parties to the Convention will be sixty-two.

1. ADOPTION OF THE AGENDA

   The Administrative Committee may wish to consider and adopt the agenda of its present session as prepared by the ECE secretariat (TRANS/WP.30/AC.2/52).

2. ELECTION OF OFFICERS

   In accordance with annex 8, article 3 of the Convention and in line with established practice, the Administrative Committee may wish to consider the election of a Chairman and a Vice-Chairman.

3. STATUS OF THE TIR CONVENTION, 1975

   The Committee will be informed of the situation concerning the scope and the number of Contracting Parties to the TIR Convention, 1975. A list of Contracting Parties to the Convention as well as of countries with which a TIR transit operation can be established is contained in annex 1 to this agenda. Contracting Parties may wish to verify these listings.
4. REVISION OF THE CONVENTION: PHASE I OF THE TIR REVISION PROCESS

(a) Legal status

The Administrative Committee may recall that on 17 November 1997 the Legal Office of the United Nations had issued depositary notification C.N.433.1997.TREATIES-1 containing the amendment proposals adopted by the TIR Administrative Committee on 27 June 1997 under phase I of the TIR revision process (TRANS/WP.30/AC.2/47, annex 2 and Corrs. 1 and 2). Since no objections have been lodged by 17 November 1998 to these amendment proposals, they will come into force on 17 February 1999 as stipulated in a depositary notification to be issued by the Legal Office of the United Nations.

(b) Implementation of the amendments: Report of the TIR Contact Group

At its twenty-fifth session, the Administrative Committee had decided to convene a session of the TIR Contact Group prior to the coming into force of the amendments to discuss among Customs authorities, national associations and the transport industry all practical aspects related to the application of the new provisions of the Convention (TRANS/WP.30/AC.2/51, paras. 32 and 33). This sixth session of the TIR Contact Group was hosted by the Government of Turkey and was held in Istanbul from 2 to 4 November 1998. Government and industry representatives from 31 countries attended the session. The report of the session has been submitted for approval by the ECE Working Party on Customs Questions affecting Transport (WP.30) and is contained in document TRANS/WP.30/1999/3.

(i) National procedures

The Administrative Committee may wish to recall that it had repeatedly requested all competent authorities of Contracting Parties, national associations and the IRU to take, in a cooperative spirit, all necessary administrative and legal measures to ensure that the new provisions, particularly those contained in annex 9, Part I and Part II of the Convention, would become applicable as of 17 February 1999 (TRANS/WP.30/AC.2/51, paras. 11-13; TRANS/WP.30/AC.2/49, paras. 16-17).

So far, the ECE secretariat has not been made aware of any specific problems which countries and national associations might envisage in the implementation of the above amendments to the Convention.
- **Authorization for national associations to issue and guarantee TIR Carnets**

  The Administrative Committee may wish to consider the situation in the Contracting Parties concerning authorization of national associations to issue and guarantee TIR Carnets in accordance with the new provisions contained in article 6, paragraph 1 and annex 9, Part I of the Convention (TRANS/WP.30/1999/3, paras. 10-11).

  With a view to clarify the application of the new provisions in annex 9, part I, paragraph 1 (f)(v) of the Convention, the Administrative Committee, at previous sessions, has adopted a comment on the global insurance contract (TRANS/WP.30/AC.2/49, annex 4; TRANS/WP.30/AC.2/51, paras. 17-19). The ECE Working Party on Customs Questions afecting Transport (WP.30) has subsequently endorsed this interpretation of the Administrative Committee (TRANS/WP.30/182, paras. 23-26).

- **Authorization for persons to utilize TIR Carnets**

  The Administrative Committee may wish to consider the situation in the Contracting Parties concerning authorization for natural and legal persons wishing to utilize TIR Carnets in accordance with the new provisions contained in article 6, paragraphs 3, 4 and 5 as well as annex 9, Part II of the Convention.

  In this context, the Administrative Committee may wish to take note of a proposal made by the ECE secretariat at the sixth session of the TIR Contact Group (Istanbul, 2-4 December 1998) to facilitate the transmission of data on persons wishing to utilize TIR Carnets to competent national (Customs) authorities and to the TIR Executive Board (TIRExB) in accordance with annex 9, Part II and the Model Authorization Form (MAF) contained therein.

  The proposed procedure is based on a data entry mask containing all data required in the MAF which will be distributed on CD-ROM by the ECE secretariat to all interested national associations in January 1999. This mask would allow simple data entry and the transfer of data from existing data bases on TIR Carnet users that exist already in many national associations. These data could then be transmitted by diskette or similar support, together with a paper (hard) copy as required, to the competent national (Customs) authorities. Following approval by these authorities, the diskette or similar support would then be transmitted to the TIRExB, together with the paper (hard) copy, for inclusion of the data into the TIR databank (TRANS/WP.30/1999/3, paras 13-16). Copies of the data entry mask on CD-ROM may be obtained from the ECE secretariat (Fax: +41-22-917-0039).
- **Harmonized and transparent application of the Convention**

  The Administrative Committee may wish to consider the status of implementation in the Contracting Parties of the new provisions contained in article 38, paragraph 2 and article 42 bis of the Convention on a harmonized and transparent application of the Convention in all Contracting Parties (TRANS/WP.30/1999/3).

(ii) **Authorization for printing and distribution of TIR Carnets in the year 2000**

  The amendments to the Convention provide for the supervision by the newly to be established TIRExB of the centralized printing and distribution to the associations of TIR Carnets. This function of the TIRExB may be performed by an agreed international organization as referred to in article 6 of the Convention (annex 8, article 10 (b)).

  With a view to allowing for a timely start of the operation of the TIRExB and the TIR secretariat, the Administrative Committee in its capacity as supervisory organ of the TIRExB (article 58 ter of the revised Convention refers) and under the assumption that by 17 November 1998 no objection would have been lodged against the adopted amendment proposals, authorized the International Road Transport Union (IRU) to centrally print and distribute TIR Carnets in 1999 in accordance with annex 8, article 10 (b) of the Convention (TRANS/WP.30/AC.2/49, para.31).

  At its present session, the Administrative Committee may wish to provide already for the necessary authorization of an international organization for the printing and distribution of TIR Carnets for the year 2000. The ECE secretariat is of the view that it is important to provide for such authorization already well in advance of the year of implementation as the concerned international organization may have to take numerous administrative and legal measures, i.e. with staff or suppliers, several months in advance to provide for an efficient organization of the TIR Carnets printing and distribution system. Furthermore, in case of non-acceptance by the international organization at such an early date, the TIRExB, on behalf of the TIR Administrative Committee, would have at least a few months to authorize another international organization or to organize the printing and distribution of TIR Carnets by itself.

  The ECE secretariat therefore proposes that the Administrative Committee, at its annual spring session, authorizes an international organization to centrally print and distribute TIR Carnets in accordance with annex 8, article 10 (b) of the Convention under the condition that:

  (a) the concerned international organization declares in writing its acceptance of this authorization within 30 days following the decision of the Administrative Committee;
(b) on the basis of the relevant decisions of the Administrative Committee at its annual autumn session (TRANS/WP.30/AC.2/49, para. 30), the required transfer of funds in accordance with annex 8, article 13 of the Convention, will have been effected by the authorized international organization by 15 November each year for the operation of the TIRExB and the TIR secretariat during the following year.

The Administrative Committee may wish to approve in principle this procedure and may wish to provide at its present session for the authorization of an international organization to centrally print and distribute TIR Carnets in the year 2000.

(iii) Establishment of the TIR Executive Board (TIRExB) and the TIR secretariat

The amendments of the Convention provide for the establishment of an international TIR Executive Board (TIRExB) under the authority of the TIR Administrative Committee to supervise and provide, on its behalf, support in the application of the Convention at the national and international levels (article 58 ter; annex 8, article 1 bis, paragraph 3; annex 8, articles 9 to 13 of the Convention).

- Terms of Reference and Rules of Procedure

On the basis of proposals made by a special meeting of the Administrative Committee held on 25 and 26 November 1997 (TRANS/WP.30/AC.2/1998/1, para. 9), the Administrative Committee, at its twenty-fourth session, adopted provisionally, i.e. until annex 8, article 9, paragraph 2 of the Convention had come into force, the Terms of Reference of the TIRExB (TRANS/WP.30/AC.2/49, paras. 23 and 24 and annex 3).

In accordance with the new provisions of annex 8, article 9, paragraph 2 of the Convention, the Administrative Committee may wish to adopt formally the Terms of Reference of the TIRExB as contained in document TRANS/WP.30/AC.2/49, annex 3.

At its twenty-fourth session, the Administrative Committee also endorsed the Rules of Procedure of the TIRExB on the understanding that the Convention leaves it up to the TIRExB to adopt its own Rules of Procedure as long as they are not provided in the Convention (TRANS/WP.30/AC.2/49, annex 4). The Administrative Committee felt that it would be useful to provide the TIRExB with a set of basic rules in order to facilitate its proceedings as of its establishment. These rules could then be adopted by the TIRExB at its first session (TRANS/WP.30/AC.2/1998/1, para. 9).
At its twenty-fourth and twenty-fifth sessions, the Administrative Committee stressed that it would be extremely useful to establish general guidelines for the procedure to be followed for the initial election of the members of the TIRExB. To this end, the Administrative Committee adopted a comment to the Rules of Procedures of the TIRExB on “representation” (TRANS/WP.30/AC.2/49, paras. 27 and 28; TRANS/WP.30/AC.2/51, paras. 20-22). The text of this comment is reproduced in annex 2 to this agenda.

- **Cost plan and size of the TIR secretariat**

At its twenty-fourth session, the Administrative Committee, in accordance with the new provisions of annex 8, article 12 and article 13, paragraph 1 of the Convention, requested the ECE secretariat to establish, on the basis of the provisionally adopted Terms of Reference of the TIRExB, a budget proposal and a cost plan for the operation of the TIRExB and the TIR secretariat for final adoption at the February 1999 session of the Administrative Committee - in case the required amendment proposals had come into force (TRANS/WP.30/AC.2/49, paras. 15 and 29).

The Administrative Committee also reviewed possible administrative arrangements for the collection of a levy on TIR Carnets as described in document TRANS/WP.30/R.190-TRANS/WP.30/AC.2/R.30, paras. 8-18. In particular, the Administrative Committee endorsed the proposals therein relating to the establishment of a Trust Fund in accordance with the regulations, rules and procedures of the United Nations, the procedures envisaged for the adoption of the budget of the TIRExB and the provisions on the transfer of funds by the international organization.

With a view to allowing for a timely start of the operation of the TIRExB and the TIR secretariat, the Administrative Committee in its capacity as supervisory organ of the TIRExB (article 58 ter of the revised Convention refers) and under the assumption that by 17 November 1998 no objection would have been lodged against the adopted amendment proposals, authorized inter alia the ECE secretariat, on its behalf, to negotiate and arrange with the IRU the required arrangements for the transfer of funds, in accordance with annex 8, article 13 of the revised Convention, on the basis of the budget proposal to be prepared by the ECE secretariat for the operation of the TIRExB in 1999 (TRANS/WP.30/AC.2/49, paras. 30 and 31).

In accordance with this decision of the Administrative Committee, the ECE secretariat has prepared a budget proposal and cost plan for the TIRExB and the TIR secretariat for the year 1999 as contained in document TRANS/WP.30/AC.2/1999/1. The Administrative Committee may wish to adopt this budget proposal and cost plan.
In accordance with the decisions of the Administrative Committee, the ECE secretariat has established a United Nations Trust Fund entitled “TIR” in line with the regulations, rules and procedures of the United Nations allowing for the transfer of the required resources for the operation of the TIRExB and the TIR secretariat. The ECE secretariat has also negotiated and agreed with the International Road Transport Union (IRU) on arrangements for the transfer of funds, in accordance with annex 8, article 13 of the Convention for the establishment and operation of the TIRExB and the TIR secretariat in the year 1999 (TRANS/WP.30/AC.2/49, paras. 15, 30 and 31). The text of this ECE/IRU agreement is reproduced in document TRANS/WP.30/AC.2/1999/2. The Administrative Committee may wish to endorse these mandated activities of the ECE secretariat.

In this context, the Administrative Committee may also wish to note that the ECE secretariat, in line with the new provisions of annex 6, explanatory note 8.13.1-1 of the Convention, plans to include the financing of the TIRExB, starting with the year 2001, into its regular budget proposal for the biennium 2000-2001 which will be submitted for approval by the General Assembly of the United Nations.

- **Approval of the TIR Secretary**

In line with the new provisions of annex 8, article 12 of the Convention, the United Nations Economic Commission for Europe (UN/ECE) has included the function of TIR Secretary into the job description for the post of the Chief of the Border Crossing Facilitation Section, Transport Division. The present incumbent of this post is Mr. Martin M. Magold, Secretary of the ECE Working Party on Customs Questions affecting Transport (WP.30) and Secretary of the TIR Administrative Committee. The Administrative Committee may wish to endorse this decision as well as the function of Mr. Magold as TIR Secretary.

- **Election of members of the TIRExB**

In accordance with the new provisions of annex 8, article 9 of the Convention, the TIRExB shall be composed of nine members, each from different Contracting Parties to the Convention who shall be elected by the Administrative Committee by a majority of those present and voting.

Taking into account the comment on “representation” adopted at its twenty-fifth session to facilitate the initial election of members of the TIRExB (TRANS/WP.30/AC.2/51, paras. 20-22) as reproduced in annex 2 to this agenda, the Administrative Committee may wish to elect the nine members of the TIRExB in accordance with the new provisions of the Convention.
First session of the TIR Executive Board (TIRExB)

In accordance with paragraph 9 of the Terms of Reference of the TIRExB, the first session of the TIRExB shall be convened by the TIR Secretary immediately following its establishment by the Administrative Committee.

In accordance with this mandate, it is proposed to hold the first session of the TIRExB before the end of March 1999. At the first session of the TIRExB, Rules of Procedure, as already endorsed by the Administrative Committee (TRANS/W.30/AC.2/49, paras. 25 and 26 and annex 4), will need to be adopted and a Chairman will need to be elected.

5. REVISION OF THE CONVENTION: PHASE II OF THE TIR REVISION PROCESS

At its twenty-fourth session, the Administrative Committee had decided on a list of priority items that needed to be addressed during Phase II of the TIR revision process (TRANS/W.30/AC.2/49, paras. 33 and 34). At its forthcoming session to be held in conjunction with the session of the Administrative Committee, the ECE Working Party on Customs Questions affecting Transport (WP.30) will review and possibly approve a number of amendments to the Convention prepared by an ad hoc group of experts during the course of 1998 mainly relating to (a) the status and functions of the international organization(s) under article 6 of the Convention; (b) definitions for termination and discharge procedures; (c) recommended termination, discharge and inquiry procedures; (d) alternative forms of evidence as proof for the termination of a TIR operation and (e) the definition of the holder of a TIR Carnet (TRANS/WP.30/1999/1; TRANS/WP.30/1999/2).

The Administrative Committee may wish to review the activities of the ECE Working Party in this respect and provide guidance on the completion of phase II of the TIR revision process.

6. REVISION OF THE CONVENTION: PHASE III OF THE TIR REVISION PROCESS

The Administrative Committee may wish to note that the ECE Working Party on Customs Questions affecting Transport (WP.30) had proposed to its supervisory body, the ECE Inland Transport Committee, to prolong the mandate of the group of experts on the TIR revision process to the year 1999 in order to conclude phase II of the TIR revision process and to start phase III concentrating on a revision of the TIR Carnet and the computerization of the TIR procedure (TRANS/WP.30/182, para. 29).
Taking account of the views to be expressed at the ninety-second session of the ECE Working Party (22-26 February 1999), the Administrative Committee may wish to decide on the priorities which should be accorded to the various elements and provisions in the Convention to be revised, on the procedures to be followed and the time frames to be allotted.

7. OTHER PROPOSALS FOR AMENDMENTS TO THE CONVENTION

To date the ECE secretariat has not received any other proposals for amendments to the Convention. Any amendment that may be submitted in due time before the session will be circulated.

8. APPLICATION OF THE CONVENTION

**EDI control system for TIR Carnets: Implementation of the Recommendation adopted on 20 October 1995**

The Administrative Committee may wish to be informed about the implementation of its recommendation adopted on 20 October 1995 on the introduction of an EDI control system for TIR Carnets (TRANS/WP.30/AC.2/37, annex 4).

The various components of the system, which are being implemented by the IRU in all Contracting Parties utilizing the TIR procedure, aims at achieving the following main objectives:
(a) confirmation of the final discharge of TIR Carnets at Customs offices of final destination before new Carnets are issued to transport operators by national associations; and (b) creation of a data bank on finally discharged TIR Carnets allowing Customs authorities to identify quickly relevant Customs offices with a view to obtaining evidence on the final discharge of TIR Carnets.

At the eighty-ninth session of the ECE Working Party on Customs Questions affecting Transport (WP.30), the representatives of the IRU had announced that in due course the IRU would make available on-line information on discharged TIR Carnets as well as on stolen or otherwise "invalid" TIR Carnets to interested Customs authorities by means of either (a) telephone lines using a PC and a modem; (b) the Internet or (c) e-mail systems. These facilities would improve inquiry procedures by Customs authorities to obtain precise information about the place and the time of discharge of TIR Carnets (TRANS/WP.30/178, paras. 41-45). As of 15 August 1998 access to the IRU database providing the above information is possible for registered users (for registration details, please contact the TIR Department of the IRU in Geneva). A handbook on the so-called “CUTE-WISE” procedure allowing access by Customs authorities to the IRU data bank has been published jointly by the ECE and the IRU and will be available at the session (English only).

Recognizing the need to add to the already existing seven data elements prescribed in the recommendation of 20 October 1995, information on the page number of the voucher in the TIR Carnet, mainly to reduce the amount of erroneous information and the ensuing reconciliation work, the ECE
Working Party recommended to the Administrative Committee to add this type of information as a further obligatory data element to be provided by Customs authorities. The ECE secretariat was requested to transmit this recommendation to the Administrative Committee together with suggestions on an agreed procedure for the reconciliation of incompatible data. The IRU was invited to make appropriate proposals in this respect (TRANS/WP.30/178, para. 46).

Due to lack of time, the Administrative Committee, at its twenty-fourth and twenty-fifth sessions, was not able to take a decision on this matter (TRANS/WP.30/AC.2/49, para. 36; TRANS/WP.30/51, para. 30). The Administrative Committee may therefore wish to decide in principle on an amendment to its Recommendation in this respect. The necessary detailed provisions could then be prepared by the TIR secretariat and the IRU for approval by the Administrative Committee at its forthcoming session.

9. OTHER BUSINESS

(a) Date of next session

The Administrative Committee may wish to decide on the dates for its next sessions. In particular, the Administrative Committee may wish to decide, in principle, whether it plans to hold two sessions each year, in conjunction with the spring and autumn sessions of the ECE Working Party on Customs Questions affecting Transport (WP.30) (refer also to agenda item 3 (b) (ii)).

The autumn session of the Administrative Committee could be held in the week of 18 to 22 October 1999.

The next spring session of Administrative Committee could be held in the week of 21 to 25 February 2000.

(b) Restriction on the distribution of documents

The Administrative Committee may wish to decide whether there should be any restriction with respect to the distribution of documents issued in connection with its current session.

10. ADOPTION OF THE REPORT

In accordance with annex 8, article 7 of the TIR Convention, 1975, the Administrative Committee will adopt the report on its twenty-sixth session on the basis of a draft prepared by the ECE secretariat.
Annex 1

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<td>Uzbekistan</td>
</tr>
<tr>
<td>Yugoslavia</td>
<td>-</td>
</tr>
<tr>
<td>European Community</td>
<td></td>
</tr>
</tbody>
</table>
Annex 2

Comment adopted on 26 June 1998
by the Administrative Committee for the TIR Convention, 1975
to the Rules of Procedures of the TIR Executive Board (TIRExB)
on “representation” (TRANS/WP.30/AC.2/49, annex 4)

1. With a view to facilitating the election of members of the TIR Executive Board (TIRExB) by the Administrative Committee, the following criteria may be utilized informally to nominate candidates for election by the Administrative Committee:

(a) Board members should be competent and experienced in the application of Customs procedures, particularly the TIR transit procedure, both at national and international levels.

(b) Board members should be nominated by their respective Governments or organizations being Contracting Parties to the Convention. They should represent the interests of the Contracting Parties to the Convention and not the specific interests of any one individual Government or organization.

(c) The composition of the TIRExB should, to the extent possible, reflect the geographical coverage of the TIR procedure and its impact on the Contracting Parties, being important countries of origin, transit or destination for TIR operations. As a very rough indicator that may guide the Administrative Committee for the initial election of Board members, it is proposed that Board members are nominated from the following six groups of Contracting Parties utilizing, at present, the TIR procedure (TRANS/WP.30/AC.2/1998/49, annex 1):

<table>
<thead>
<tr>
<th>Group 1</th>
<th>1 candidate for initial membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estonia</td>
<td></td>
</tr>
<tr>
<td>Latvia</td>
<td></td>
</tr>
<tr>
<td>Lithuania</td>
<td></td>
</tr>
<tr>
<td>Norway</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Group 2</th>
<th>2 candidates for initial membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contracting Parties, member countries of the European Community</td>
<td></td>
</tr>
<tr>
<td>European Community</td>
<td></td>
</tr>
</tbody>
</table>
Group 3
Czech Republic
Hungary
Poland
Slovakia
Slovenia
Switzerland

2 candidates for initial membership

Group 4
Azerbaijan
Belarus
Georgia
Kazakhstan
Kyrgyzstan
Republic of Moldova
Russian Federation
Ukraine
Uzbekistan

2 candidates for initial membership

Group 5
Albania
Bulgaria
Croatia
Cyprus
Romania
The former Yugoslav Republic of Macedonia

1 candidate for initial membership

Group 6
Iran (Islamic Republic of)
Israel
Jordan
Kuwait
Lebanon
Morocco
Tunisia
Turkey

1 candidate for initial membership
2. Representatives of these groups of Contracting Parties may wish to nominate the above proposed number of candidates before the opening of the session of the Administrative Committee during which the members of the TIRExB are elected for the first time, in accordance with annex 8, article 9, paragraph 2 of the Convention. To successfully complete such nomination procedures, informal meetings of the above groups could be held in Geneva the day before the opening of the session of the Administrative Committee.
Title of the Conference

Delegation/Participant of country, Organization or Agency)

Participant: Name  Mr.  Mrs.  Ms.  First name(s)

Participation Category

Head of delegation  ☐  Observer (organization)  ☐  
Delegation Member  ☐  NGO  ☐  
Observer Country  ☐  Other (Please specify below)  ☐  

Participation from/until

from ..... to ...

In which language do you prefer to receive documents

English  ☐  French  ☐  Russian  ☐

Official position (in own country):  Passport No.:  Validity until:

Official telephone No.:  Telefax No.:  E-mail address:

Permanent official address:

Address in Geneva:

Accompanied by spouse  Oui  ☐  Non  ☐

Family name (spouse)  First Name (spouse)

On issue of ID Card

Participant signature:  Security Use Only

Spouse signature:  Card No issued:

Date:  Initials, UN Official
map to be inserted

Palais des Nations