Economic Commission for Europe

Administrative Committee for the TIR Convention, 1975

Sixty-fourth session
Geneva, 12-13 October 2016
Item 3 (b) (ii) of the provisional agenda
Activities and administration of the TIR Executive Board:
Administration of the TIR Executive Board
and the TIR secretariat – Interim financial statement for the year 2016

Interim financial statement for the year 2016

Summary

The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”
1. The budget for the operation of the TIRExB and the TIR secretariat for the year 2016 amounted to United States dollars 1,632,850 (i.e., cost plan US$ 1,445,000 plus 13 per cent programme support costs US$ 187,850).

2. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as at 30 June 2016.

3. A complete financial report for the year 2016 will be prepared for approval by the Administrative Committee at its forthcoming session in 2017. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2016, as approved by the Administrative Committee on 8 October 2015 (ECE/TRANS/WP.30/AC.2/127, para. 19), are contained in document ECE/TRANS/WP.30/AC.2/2015/21.

4. The Administrative Committee may wish to take note of the present status report for 2016.

"Transport International Routier – TIR" Trust Fund
(Status report as at 30 June 2016 (in US$))

<table>
<thead>
<tr>
<th>Object of expenditure</th>
<th>2016 Allotment</th>
<th>Obligations &amp; Expenditures</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Personnel</td>
<td>957 000</td>
<td>353 569</td>
<td>603 431</td>
</tr>
<tr>
<td>Administrative Support Personnel</td>
<td>280 000</td>
<td>104 116</td>
<td>175 884</td>
</tr>
<tr>
<td>Consultants fees and travel</td>
<td>30 000</td>
<td>0</td>
<td>30 000</td>
</tr>
<tr>
<td>Travel on official business</td>
<td>70 000</td>
<td>25 849</td>
<td>44 151</td>
</tr>
<tr>
<td>Travel of experts</td>
<td>50 000</td>
<td>12 100</td>
<td>37 900</td>
</tr>
<tr>
<td>Staff Training</td>
<td>10 000</td>
<td>0</td>
<td>10 000</td>
</tr>
<tr>
<td>Office automation &amp; equipment</td>
<td>12 000</td>
<td>3 577</td>
<td>8 423</td>
</tr>
<tr>
<td>Operation and maintenance of equipment</td>
<td>2 000</td>
<td>0</td>
<td>2 000</td>
</tr>
<tr>
<td>External contractual services</td>
<td>25 000</td>
<td>13 197</td>
<td>11 803</td>
</tr>
<tr>
<td>General operating expenses</td>
<td>9 000</td>
<td>0</td>
<td>9 000</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>1 445 000</td>
<td>512 408</td>
<td>932 592</td>
</tr>
<tr>
<td>Programme Support at 13%</td>
<td>187 850</td>
<td>66 612</td>
<td>121 238</td>
</tr>
<tr>
<td>Total</td>
<td>1 632 850</td>
<td>579 020</td>
<td>1 053 830</td>
</tr>
</tbody>
</table>

Specification of expenditures (as at 30 June 2016)

**Project Personnel**

Five experts on fixed-term appointments.

**Administrative Support Personnel**

Two general service personnel for secretarial support, data entry of information into the International TIR Data Bank and updating of the TIR website.

**Consultants fees and travel**

No cost occurred so far under this budget line.

**Travel on Official Business**

Participation in: National Workshop on the Mainstreaming of the Vienna Programme of Action for landlocked developing countries (LLDCs) (27–28 April 2016, Ulaanbaatar);
global seminar on the importance of key Trade and Transport Conventions, co-organized with UN-OHRLLS (9 May 2016, New York); WCO-Authorized Economic Operator (AEO) Conference (11–13 May 2016, Cancun (Mexico)); WCO IT Conference (1–3 June 2016, Dakar); WCO transit workshop (27 June–1 July, Abidjan); travel of three TIR secretariat staff to Paris for the 67th session of TIRExB.

**Travel of experts**

Participation of TIRExB members in the sixty-sixth, sixty-seventh and sixty-eighth sessions of the TIR Executive Board (Geneva and Paris).

**Staff Training**

No cost occurred so far under this budget line.

**Office automation & Equipment**

Upgrade of computers and software for the TIR secretariat.

**Operation and maintenance of equipment**

No cost occurred so far under this budget line.

**External contractual services**

Costs incurred for services rendered (engagement of interpreters and technical support costs) in the organization of the sixty-seventh session of TIRExB in Paris, 27–28 April 2016.

**General operating expenses**

No cost occurred so far under this budget line.