



**ADMINISTRATIVE COMMITTEE
FOR THE TIR CONVENTION, 1975**

TIR Executive Board (TIRExB)

(Forty-third session, 4 – 5 May 2010,
agenda item 3)

BEST PRACTICES WITH REGARD TO THE USE OF THE TIR CARNET

Transmitted by the International Road Transport Union (IRU)

On the basis of best practices and Rule 12 (TIR Handbook) the IRU published a brochure “How to fill in a TIR Carnet”. This brochure provides guidelines for transport operators, TIR Associations and Customs officials on how to properly fill-in TIR Carnets. It also provides step-by-step actions that have to be taken by the actors involved in TIR operations. A paper copy available in 11 languages (Arabic, Bosnian, Croatian, English, French, German, Macedonian, Romanian, Russian, Slovenian, and Turkish) can be ordered or electronic versions are available for free download from the IRU website:

www.iru.org/index/bookshop-display-action?id=193

As far as Boxes 13, 14, 15 and 17 are concerned:

Page 7 of English/Russian versions refers to Boxes 13, 14, 15 to be filled-in by Holders:
Signature of Holder, place and date of signing

Page 9 of English/Russian versions refers to Box 17 to be filled-in by Customs authorities:
Date, stamp and signature of Customs office of Departure – must be filled-in on every voucher of the TIR Carnet

This is fully in line with informal document No.5 (2010) published by the TIR secretariat on 14 April 2010.
