



INF. 1  
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ENGLISH ONLY

**UNITED NATIONS**  
**ECONOMIC COMMISSION FOR EUROPE**  
CONFERENCE OF EUROPEAN STATISTICIANS  
**Group of Experts on Population and Housing Censuses**  
Geneva, Switzerland, 18–20 September 2019

**STATISTICAL OFFICE OF THE**  
**EUROPEAN UNION (EUROSTAT)**

## INFORMATION NOTE

The **meeting** will be held in room XI at the Palais des Nations, Geneva, Switzerland.  
It will start at 9.30 p.m. on Wednesday, 18 September 2019  
and finish on Friday, 20 September by 5.30 p.m.

### I. INTRODUCTION

1. The United Nations Economic Commission for Europe (UNECE) and Eurostat are jointly organizing a Meeting of the Group of Experts on Population and Housing Censuses on 18–20 September 2019. The Meeting will be held in room XI (3rd floor, nearest entrance doors are A15 and C6) at the Palais des Nations, Avenue de la Paix 8, Geneva.

2. Immediately before the Meeting, on 16–17 September, UNECE will organize a Workshop on Population and Housing Censuses for countries of Eastern Europe, Caucasus and Central Asia, in cooperation with the Interstate Statistical Committee of the Commonwealth of Independent States (CISSTAT) with financial support from the European Free Trade Association (EFTA). Information and documents related to the workshop are available at: <http://www.unece.org/index.php?id=50816>

### II. PURPOSE

3. The main purpose of the meeting is to discuss plans and preparations for the 2020 round of censuses, including methodological and technological aspects, and issues related to the implementation of the Conference of European Statisticians (CES) Recommendations for the 2020 Censuses of Population and Housing (the Recommendations are available in English, Russian and

French here: <http://www.unece.org/stats/census.html>). The Meeting is organized under the CES work programme on population and housing censuses.

4. The target audience of the Meeting includes census managers and experts responsible for various aspects of census planning and management in national statistical offices and census agencies.

### **III. PROGRAMME**

5. The work programme of the meeting will consist of all or part of the substantive topics presented below. The agenda will be prepared before the meeting taking into account the papers contributed by meeting participants. The agenda and other documents will be posted on the meeting's web page at <http://www.unece.org/index.php?id=50817>

- A. Results of tests with regard to methodology, technology, participation, and other aspects;
- B. Measurement of the quality of administrative sources for use in censuses (progress report by the Task Force);
- C. Research on the use of administrative data for censuses;
- D. Future censuses beyond 2020 (progress report by the Steering Group);
- E. Dissemination
- F. Geo-spatial information and censuses
- G. Big data and censuses
- H. Leaving no one behind – Dealing with hard-to-count and vulnerable population groups in the census

6. Explanatory notes on the above topics are provided in the call for papers (doc. Inf. 2) accompanying this information note.

### **IV. LANGUAGES, DEADLINES AND DOCUMENTATION**

7. The working languages of the meeting are English, French and Russian. Simultaneous interpretation will be provided in these languages.

8. Participants are welcome to submit a paper for any topic on the agenda. Papers can be submitted in English, French or Russian. Papers will be translated within the limits of the translation capacity available.

9. All papers submitted will be posted on the meeting web page. However, it is possible that not all papers can be presented at the meeting, to leave sufficient time to the discussion. The UNECE Steering Group on Population and Housing Censuses will review the papers submitted

and select the papers that will be presented. The papers not selected for presentation will be summarised by the chair or a discussant.

10. The following deadlines and requirements apply:

- Meeting participants who intend to contribute a paper should inform the UNECE secretariat by **15 May 2019**, indicating the tentative title, the agenda item to which the paper refers, and attaching a short abstract (between 100 and 200 words).
- The papers should be prepared using the templates available on the meeting web page: <http://www.unece.org/index.php?id=50817>
- The full final versions of papers, not exceeding 15 pages including charts, annexes and references, should be sent to UNECE in Word format by **5 June 2019**.
- Presenters are encouraged to use power point presentations, and to send them to the UNECE Secretariat not later than 10 September 2019.
- All submissions should be addressed to the UNECE Secretariat, Mr. Paolo Valente, e-mail [paolo.valente@un.org](mailto:paolo.valente@un.org) with copy to [social.stats@un.org](mailto:social.stats@un.org).

11. Contributors are reminded that the success of the meeting depends upon the ability to translate materials in advance and the opportunity for participants to read the papers before the meeting. Therefore, these deadlines must be strictly adhered to.

12. Papers will be made available on the website of the UNECE secretariat at the following location: <http://www.unece.org/index.php?id=50817>. The documents posted on the meeting web page will not be distributed in the meeting room. Participants are encouraged to download them and bring their own copies to the meeting.

## V. PARTICIPATION, ACCREDITATION AND REGISTRATION

13. The meeting is open to representatives of all member States of the United Nations Economic Commission for Europe (UNECE). Representatives of other Member States of the United Nations, specialized agencies of the United Nations, other intergovernmental organizations and non-governmental organizations in consultative status with the Economic and Social Council (ECOSOC) may also participate in a consultative capacity, according to the terms of reference of UNECE (E/ECE/778/Rev.3, paras. 11, 12 and 13). All delegates must be accredited by the competent authority of their country or international organization.

14. All participants should register by **1 September 2019** (the funded participants by 8 July 2019) by completing the online registration at the following link:

<https://uncdb.unece.org/app/ext/meeting-registration?id=JJpd7d>.

15. The online meeting registration guideline is available at:

<https://www2.unece.org/wiki/display/OMR>.

16. All participants attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible at the Embassy of

Switzerland in the country in which the participants reside, with reference to the UNECE-Eurostat Meeting on Population and Housing Censuses. If necessary, the UNECE secretariat can provide a letter to facilitate obtaining a visa. Please indicate this need on the registration form or contact the Secretariat at [social.stats@unece.org](mailto:social.stats@unece.org).

17. In order to enter the Palais des Nations, all participants need to obtain a security pass (ID badge). For this purpose, please present yourself with your passport at the UN Security Identification Office at the Pregny Gate of the Palais des Nations (Avenue de la Paix 14, 1210 Geneva; buses 8, F, V, Z and 28, stop Appia) by 8.30 a.m. on the first meeting day. The Security Identification Office is open Monday to Friday from 8 a.m. to 5 p.m. (non-stop). For identification and security reasons, delegates are requested to wear their security badges at all times while inside the Palais des Nations. A map of the Palais des Nations where you can find the Security Identification Office located at the Pregny Gate is available at:

[http://www.unece.org/fileadmin/DAM/practical\\_information/Palais\\_des\\_Nations\\_map-English.pdf](http://www.unece.org/fileadmin/DAM/practical_information/Palais_des_Nations_map-English.pdf)

## VI. TRANSPORT IN GENEVA AND ACCESS TO THE PALAIS DES NATIONS

18. Information about transport in Geneva, including the free "Geneva Transport Card", and entering the Palais des Nations are available at the following link:

<http://www.unece.org/meetings/practical.html>

19. **ATTENTION:** New security measures have been implemented in 2017, and only three doors are now accessible to delegates to enter and leave the Palais des Nations: C6, A15, or E40. These doors will be open from 7 a.m. to 7 p.m. A map is provided on page 6.

## VII. ACCOMMODATION

20. Participants are requested to make their own accommodation arrangements. The UNECE secretariat in Geneva is not in a position to provide such services to participants. Participants are advised to book hotel accommodation well in advance of the meeting since available rooms may be limited due to other meetings and events taking place in Geneva during the month of September. The map of the Palais des Nations and information for visitors to the Palais des Nations are available on the following website:

<http://www.unece.org/meetings/practical.html>

21. Main hotels close to the Palais des Nations:

- The closest hotel to Palais des Nations is the five-Star Intercontinental.

- There are several three-star and four-star hotels near Cornavin, the main train station. These hotels are moderate in price and are 10 minutes by bus or tram and 25–30 minutes on foot from the Palais des Nations. Some of these hotels are: Ibis Genève Centre Nations, Eden, Manotel, Mon Repos, des Alpes, International and Terminus, Montana, Savoy, Suisse, and Windsor.

## **VIII. WEATHER**

22. The weather in Geneva in September is pleasant, although it can be relatively cold, and it may rain. The average day temperature is 13°C. You can check the weather forecast at the local website: <http://www.meteoswiss.admin.ch/home.html?tab=overview>. The conference room where the meeting will be held is air-conditioned and the temperature is maintained in the range of 20–22°C.

## **IX. CURRENCY**

23. The exchange rate of the euro and the Swiss franc is now around 1.15 francs per 1 euro and is subject to daily market fluctuations. For conversion rate, please consult <http://www.ubs.com/global/en/bcqv/calculator.html>. Currency exchange facilities are available in the city centre and at the UBS bank branch at Palais des Nations, located on the ground floor of C building (door C6). It is open from 08:30 to 16:30, with no lunch break, from Monday to Friday.

## **X. INFORMATION AND CORRESPONDENCE**

### **UNECE Secretariat**

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**Map of the United Nations premises in Geneva  
(Room/Salle XI, 3rd floor, nearest entrances Doors C6 and A15)**

