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ENGLISH ONLY

**UNITED NATIONS**  
**ECONOMIC COMMISSION FOR EUROPE**  
CONFERENCE OF EUROPEAN STATISTICIANS  
**Workshop on Population and Housing Censuses**  
for countries of Eastern Europe, Caucasus and Central Asia  
Geneva, Switzerland, 24-25 September 2018

Organized in cooperation with  
the Interstate Statistical Committee of the Commonwealth of Independent States (CISSTAT),  
with financial support from the European Free Trade Association (EFTA)

### **INFORMATION NOTE**

The **workshop** will be held in room VII at the Palais des Nations, Geneva, Switzerland  
It will start at 9:30 a.m. on Monday, 24 September 2018  
and will finish on Tuesday, 25 October by 5:30 p.m.

## **I. INTRODUCTION**

1. The United Nations Economic Commission for Europe (UNECE) is organizing a Workshop on Population and Housing Censuses for countries of Eastern Europe, Caucasus and Central Asia. The workshop is organized in cooperation with the Interstate Statistical Committee of the Commonwealth of Independent States (CISSTAT), and with financial support from the European Free Trade Association (EFTA). The workshop will be held in room VII (3rd floor, nearest entrance doors are A17 and C6) at the Palais des Nations, Avenue de la Paix 8, Geneva.

2. The workshop will take place on 24–25 September 2018, back-to-back to the meeting of the UNECE-Eurostat Group of Experts on Population and Housing Censuses (26-28 September). Information and documents related to the expert meeting are available at: <http://www.unece.org/index.php?id=47796>

## **II. PURPOSE**

3. The main purpose of the workshop is to provide an opportunity to census managers and experts from countries of Eastern Europe, Caucasus and Central Asia to discuss their plans for the next census of the 2020 round and issues related to the implementation of the Conference of European Statisticians (CES) Recommendations for the 2020 Censuses of Population and Housing

(the recommendations are available in English, French, and Russian here: <http://www.unece.org/stats/census.html>).

### **III. PROGRAMME**

4. In the first part of the workshop, countries will provide updated information on the plans and preparatory work for the next census of the 2020 round.
5. The workshop will provide an opportunity to discuss the following topics:
  - Use of electronic devices for censuses
  - Measuring census data quality
  - How to reduce census costs
  - Census publicity and communication campaign
  - Tools for modern dissemination of census data
6. Additionally, other issues related to the implementation of the CES Recommendations for the 2020 round could be discussed from the specific perspective of countries of Eastern Europe, Caucasus and central Asia.
7. A detailed agenda of the workshop will be prepared and posted on the web page of the workshop at: <http://www.unece.org/index.php?id=47816>

### **IV. DOCUMENTATION AND LANGUAGES**

8. The working languages of the workshop are English and Russian; simultaneous interpretation will be provided in the two languages.
9. Documents will be made available on the web page of the workshop: <http://www.unece.org/index.php?id=47816>
10. Participants are encouraged to download the documents from the web and bring their own copies to the workshop. Documents posted on the web page before the workshop will not be distributed in the conference room.

### **V. PARTICIPATION, ACCREDITATION AND REGISTRATION**

11. The workshop is organised primarily for experts from countries of Eastern Europe, Caucasus and Central Asia. Participants from other member countries of the United Nations, specialized agencies of the United Nations and other intergovernmental organizations may also participate. All delegates must be accredited by the competent authority of their country or international organization.
12. The target audience of the workshop includes managers and experts responsible for census planning and management in national statistical offices. Participants need to be familiar with census management processes in their respective agencies. The workshop will be a

combination of presentations and discussions where all participants are expected to contribute actively. Participants will be required to provide general information on the population and housing census in their country and on plans for the census of the 2020 round as far as these are known.

13. All participants funded by UNECE should **register online by 8 July 2018** (non-funded participants by 1 September 2018) through this link:

<https://uncdb.unece.org/app/ext/meeting-registration?id=dYv7sf>

14. The meeting registration guidelines are available at:

<https://www2.unece.org/wiki/display/OMR>

15. All participants attending the workshop are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible at the Embassy of Switzerland in the country in which the participants reside, with reference to the UNECE Workshop on Population and Housing Censuses. If necessary, the UNECE secretariat can provide a letter to facilitate obtaining a visa.

16. In order to enter the Palais des Nations, all participants need to obtain a security pass (ID badge). For this purpose, please present yourself with your passport at the UN Security Identification Office at the Pregny Gate of the Palais des Nations (Avenue de la Paix 14, 1210 Geneva; buses 8, F, V, Z and 28, stop Appia) by 8.30 a.m. on the first meeting day. The Security Identification Office is open Monday to Friday from 8 a.m. to 5 p.m. (non-stop). For identification and security reasons, delegates are requested to wear their security badges at all times while inside the Palais des Nations. A map of the Palais des Nations where you can find the Security Identification Office located at the Pregny Gate is available at:

[http://www.unece.org/fileadmin/DAM/practical\\_information/Palais\\_des\\_Nations\\_map-English.pdf](http://www.unece.org/fileadmin/DAM/practical_information/Palais_des_Nations_map-English.pdf)

## **VI. TRANSPORT IN GENEVA AND ACCESS TO THE PALAIS DES NATIONS**

17. Information about entering the Palais des Nations and transport in Geneva, including the free "Geneva Transport Card", are available at the following link:

<http://www.unece.org/meetings/practical.html>

18. **ATTENTION:** New security measures have been implemented in 2017, and only three doors are now accessible to delegates to enter and leave the Palais des Nations: C6, A17 or E40. These doors will be open from 7 a.m. to 7 p.m. A map is provided on page 5.

## **VII. ACCOMMODATION**

19. Participants are requested to make their own accommodation arrangements. The UNECE secretariat in Geneva is not in a position to provide such services to participants. Participants are advised to book hotel accommodation well in advance of the meeting since available rooms may be limited due to other meetings and events taking place in Geneva during the month of

September. Maps of Geneva and list of hotels are available on the following website: <https://www.geneve.com/en/>

20. Main hotels close to the Palais des Nations:

- The closest hotel is the 5-Star Intercontinental.
- There are several three-star and four-star hotels near Cornavin, the main train station. These hotels are moderate in price and are 10 minutes by bus or tram and 25-30 minutes on foot from the Palais des Nations. Examples include: Ibis Genève Centre Nations, Eden, Manotel, Mon Repos, des Alpes, International and Terminus, Montana, Savoy, Suisse, and Windsor.

## **VIII. WEATHER**

21. The weather in Geneva in September is pleasant, although it can be relatively cold and it may rain. The average day temperature is 13°C. You can check the weather forecast at the local website: <http://www.meteoswiss.admin.ch/home.html?tab=overview>. The conference room where the meeting will be held is air-conditioned and the temperature is maintained in the range of 20-22°C.

## **IX. CURRENCY**

22. The exchange rate of the euro and the Swiss franc is now around 1.15 francs per 1 euro and is subject to daily market fluctuations. For conversion rate, please consult <http://www.ubs.com/global/en/bcqv/calculator.html>. Currency exchange facilities are available in the city centre and at the UBS bank branch at Palais des Nations, located on the ground floor of C building (door C6). It is open from 08:30 to 16:30, with no lunch break, from Monday to Friday.

## **X. INFORMATION AND CORRESPONDENCE**

### **UNECE Secretariat**

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**Map of the United Nations premises in Geneva  
(Room/Salle VII, 3<sup>rd</sup> floor, nearest entrances Door A17 and Door C6)**

