



UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE



WORLD HEALTH ORGANIZATION
REGIONAL OFFICE FOR EUROPE

**ANNOTATED PROVISIONAL AGENDA FOR THE SEVENTH MEETING
OF THE TASK FORCE ON TARGET SETTING AND REPORTING
(Geneva, 4 July 2014)**

to be held in the Palais des Nations starting at 9.30 a.m.

I. PROVISIONAL AGENDA

1. Opening of the meeting
2. Adoption of the agenda
3. Election of officers
4. Progress in implementation of the Protocol's programme of work since the third session of the Meeting of the Parties
5. Obligations of Parties related to the setting of targets and target dates
 - a) Review of general progress in setting targets and target dates and challenges encountered by Parties which have not yet set targets
 - b) Possible need for updating the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting*
6. Obligations of Parties related to reporting
 - a) Revision of the guidelines and template for summary reports
 - b) Linkages with other monitoring and reporting mechanisms
 - c) Role of the Atlas on Water and Health in support to reporting under the Protocol
7. Public participation in target setting and reporting
8. Implementation of the programme of work of the Task Force for 2014–2016
9. Other business
10. Closing of the meeting

II. BACKGROUND AND OBJECTIVES

The seventh meeting of the Task Force will be held in the Palais des Nations, Geneva, on 4 July 2014, back to back with the Regional workshop on linkages with other reporting mechanisms related to water and health (Geneva, 3 July 2014).

The meeting will be the first meeting of the Task Force after the third session of the Meeting of the Parties to the Protocol on Water and Health (Oslo, 25–27 November 2013). At its third session, the Meeting of the Parties reviewed the results of the second reporting exercise¹ and specifically addressed the status of compliance of Parties to the Protocol with their main obligation of setting of targets and target dates. In addition, the Meeting of the Parties mandated the Task Force to conduct a number of activities to strengthen the implementation of articles 6 and 7 of the Protocol on Water and Health.²

III. ANNOTATIONS TO THE AGENDA

Item 1: Opening of the meeting (9.30 – 9.35 a.m.)

1. The Chair of the Bureau of the Protocol on Water and Health will open the meeting and address the Task Force.

Item 2: Adoption of the agenda (9.35 – 9.40 a.m.)

2. The Task Force is expected to adopt its agenda as set out in the present document.

Item 3: Election of officers (9.40 – 9.45 a.m.)

3. The Task Force will elect its Chair and Vice-Chairs for the triennium 2014–2016, as it deems necessary.

Item 4: Progress in implementation of the Protocol's programme of work since the third session of the Meeting of the Parties (9.45 – 10.30 p.m.)

Background document: Programme of work for 2014–2016 (ECE/MP.WH/11/Add.1 –EUDCE/1206123/3.1/2013/MOP-3/06/Add.1), Report of the National Workshop on the UNECE-WHO/Europe Protocol on Water and Health for Kazakhstan

4. The Chair will summarize the decisions taken by the Meeting of the Parties at its third session, in particular those concerning the activities to be implemented by the Task Force.

5. The Task Force will review the progress in implementation of the Protocol's programme of work since the third session of the Meeting of the Parties. Delegates will be invited to report shortly on any significant progress with the implementation of the programme of work in their respective countries.

¹ Regional report on the status of implementation of the Protocol (ECE/MP.WH/2013/3–EUDCE/1206123/3.1/2013/MOP-3/10)

² Report of the Meeting of the Parties on its third meeting (ECE/MP.WH/11–EUDCE/1206123/3.1/2013/MOP-3/06)

6. In particular, the Task Force will be informed about the National Workshop on the UNECE-WHO/Europe Protocol on Water and Health for Kazakhstan which was held in Borovoe, Kazakhstan on 23–24 April 2014.

Item 5: Obligations of Parties related to the setting of targets and target dates (10.30 a.m. – 12.30 p.m.)

Background document: Regional report on the status of implementation of the Protocol (ECE/MP.WH/2013/3–EUDCE/1206123/3.1/2013/MOP-3/10), Report of the Compliance Committee to the Meeting of the Parties to the Protocol on Water and Health (ECE/MP.WH/2013/4–EUDCE/1206123/3.1/2013/MOP-3/11)

(a) Review of general progress in setting targets and target dates and challenges encountered by Parties which have not yet set targets

7. Delegates will be invited to report shortly on any significant progress in their respective countries in setting targets and target dates and in achieving them since the third session of the Meeting of the Parties to the Protocol.

8. Taking into account that only 9 out of 26 Parties have set national targets and communicated them to the secretariat, the Task Force will decide on possible ways and means to increase the number of Parties that comply with their obligation to set targets and target dates as well as discuss the support that can be provided by the Task Force.

(b) Possible need for updating the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting*

9. At its third session, the Meeting of the Parties decided to mandate the Task Force to study the need to update the Guidelines in the light of practice and lessons learned and, as appropriate, to publish an updated version of the document for the fourth session of the Meeting of the Parties. The Task Force will be invited to discuss whether there is a need to update the Guidelines.

Lunch break 12.30 – 2.30 p.m.

Item 6: Obligations of Parties related to reporting (2.30 – 4.15 p.m.)

Background documents: Guidelines on the setting of targets, evaluation of progress and reporting; Guidelines and template for summary reports

(a) Revision of the guidelines and template for summary reports

10. At its third session, the Meeting of the Parties decided to mandate the Task Force to revise the guidelines and template for summary reports. The Meeting of the Parties discussed, in particular, the need to revise the part of the reporting template related to common indicators. The Task Force will discuss the potential topics or areas for update and ways and means to revise the guidelines and template for summary reports. The Task Force will particularly address the needs for reporting on the areas that were identified as priority in the programme of work of the Protocol for 2014–2016.

(b) Linkages with other monitoring and reporting mechanisms

11. The Task Force will review and discuss the main conclusions of the Regional workshop on linkages with other existing monitoring and reporting mechanisms related to water and health organized back to back with the Task Force meeting. In particular, it will discuss common areas and the ways to strengthen linkages between target setting and reporting under the Protocol, on the one hand, and global monitoring programmes taking into consideration post-2015 development goals on water and sanitation, on the other hand.

(c) Role of the Atlas on Water and Health in support to reporting under the Protocol

12. The Task Force will be informed on the scope and key features of the Atlas on Water and Health and discuss its potential role in supporting reporting under the Protocol.

Item 7: Public participation in target setting and reporting (4.15 – 4.45 p.m.)

Background document: Guide to public participation under the Protocol on Water and Health (ECE/MP.WH/9)

13. At its third session, the Meeting of the Parties adopted the *Guide to public participation under the Protocol on Water and Health* and invited the Task Force to promote the exchange of experience at the regional level to support public participation in implementing the Protocol, in particular in setting and implementing targets and in reporting on the progress achieved. The Task Force will discuss the ways and means to promote the use and application of the Guide.

Item 8: Implementation of the Task Force’s programme of work for 2014–2016 (4.45 – 5.25 p.m.)

Background document: Programme of work for 2014–2016 (ECE/MP.WH/11/Add.1 –EUDCE/1206123/3.1/2013/MOP-3/06/Add.1)

14. The Task Force will review its programme of work for 2014–2016. It will assess the results of the current meeting and advise the secretariat and the Chair on the scope and format of future meetings. It will also consider the financing of future work and meetings of the Task Force and agree on priorities.

15. The Task Force will also tentatively agree on the date and venue of its next meeting.

Item 9: Other business (5.25 p.m.)

16. Delegates wishing to propose points under this item are requested to inform the secretariat as soon as possible.

Item 10: Closing of the meeting

17. The Chair will summarize the key outcomes of the discussion, and will close the meeting at 5.30 p.m.

IV. PRACTICAL INFORMATION

The seventh meeting of the Task Force will be held in the Palais des Nations, Geneva, on 4 July 2014, back to back with the Regional workshop on linkages with other existing monitoring and reporting mechanisms related to water and health (3 July 2014). The meeting will start on Friday 4 July at 9.30 a.m. and will close at 5.30 p.m.

The working languages will be English, French and Russian. All relevant documentation for the meeting will be made available in due course at:
http://www.unece.org/env/water/7th_meeting_taskforce_target-setting_2014.html

The meeting is open to experts from Parties to the Protocol and other States representing governmental (ministerial) authorities, water and health managers, the private sector, international organizations and non-governmental organizations, as well as other interested stakeholders.

In accordance with the United Nations accreditation procedures, participants should register on-line at <https://www2.unece.org/uncdb/app/ext/meeting-registration?id=U8uLLT> (code: 23915) as soon as possible but **not later than 15 June 2014**.

Eligible participants from countries with economies in transition may apply for financial support to facilitate their participation in the meeting of the Task Force. Requests for financial support should be submitted to the UNECE secretariat (Nathalie.Halm@unece.org) as soon as possible, but **no later than 24 May 2014**, using the financial support request form available on the meeting website. No application will be accepted after this deadline due to visa and travel arrangement regulations.

Participants requiring an entry visa should inform the secretariat as soon as possible. Due to the entry of Switzerland in the Schengen Zone, visa procedures have become more complicated. The minimum amount of time needed for obtaining a visa is 15 working days. Participants needing a visa are therefore requested to submit their application as soon as possible and initiate visa procedures at least three weeks before the meeting.

On their way to the meeting, participants should obtain an identification badge at the Pass and Identification Unit of the United Nations Office at Geneva Security and Safety Section located at the Pregny Gate, 14 Avenue de la Paix (see map on the UNECE website). Please allow time for this. In case of difficulty, please contact the secretariat by telephone at +41 22 917 1911.

Practical information on the Palais des Nations, as well as on transport and accommodation in Geneva, is available at: <http://www.unece.org/meetings/practical.html>.
