Essential elements for a project proposal

National training on identification of hazardous activities
Bishkek, 22-23 November 2011
What do we need for a project proposal

• Background
• Objectives
• Expected outcomes
• Budget
The implementation of the Strategic Approach using the indicators and criteria

Step 1: Analysis and examination of the level of implementation
- Identification of shortcomings and challenges

Step 2: Definition of steps to be undertaken and the timeframe to eliminate shortcomings, elaboration of challenges and the development of an action plan and its implementation

Step 3: Assessment on results achieved

Collect data from self-evaluation (identifying shortcomings)

Prepare action plans (i.e. list of activities to be carried out to overcome shortcomings)

Record results of activities, assess their outcome, use result of assessment to update the self-evaluation

Table 1

Table 2

Table 3
Level 4.
There are intensive and detailed discussions on developing a mechanism for data collection within the national WGI and the ministry on the basis of guidelines that tackle collecting, analyzing, validating and revising data as described in the stage 5. Since the mechanism is not adopted through governmental act or other form, the country is not in level 5 (from the self-assessment of Moldova).

To implement the requirements of guideline for collecting, analyzing, validating of data.

a) ...
b) ...
(from the self-assessment of Moldova)
Definition of steps to be undertaken and the timeframe to eliminate shortcomings, elaboration of challenges and the development of an action plan and its implementation.

Step 2

Prepare action plans (i.e. list of activities to be carried out to overcome shortcomings)

Objectives

Expected outcomes

Table 2

<table>
<thead>
<tr>
<th>Activities</th>
<th>Description of the activity with an indication of targeted results</th>
<th>Responsibility</th>
<th>Timings</th>
<th>External assistance needed? If yes, what kind?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st activity</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>2nd activity</td>
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<tr>
<td>1st activity</td>
<td>Training of officers of Serbian authorities on the evaluation of safety reports</td>
<td>Trainings for representatives of relevant institutional sectors that are included in the process of issuing approval (of documentation). Expected objective: to improve knowledge on evaluation of safety reporting using the checklist system and to increase cooperation and coordination among different public authorities (text from Serbian self-assessment)</td>
<td>Ministry of Environment, Mining and Spatial Planning, Department on Risk Management</td>
<td>October-November 2011</td>
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<td>2nd activity</td>
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The **only element** to create from scratch to submit to the Bureau and WGI a project proposal
At the end, assessment and update of self-evaluation

Step 3

Assessment on results achieved

Record results of activities, assess their outcome, use result of assessment to update the self-evaluation

<table>
<thead>
<tr>
<th>Activities</th>
<th>Results achieved</th>
<th>Follow-up</th>
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<tbody>
<tr>
<td>1st activity</td>
<td>✔</td>
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<tr>
<td>2nd activity</td>
<td>✔</td>
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