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| **HOW TO APPLY FOR FINANCIAL SUPPORT** APPLICATION DEADLINE: **as soon as possible, but no later than 12 January 2018,** send it to the secretariat at [public.participation@unece.org](mailto:public.participation@unece.org) | |
| **Eleventh meeting of the Task Force on Access to Justice under the auspices of the Aarhus Convention,**  **27-28 February 2018, Geneva, Palais des Nations, Salle VIII**  **Please read the following guidelines attentively for completing your financial support request:** | |
| 1. | Please fill out the financial support request form below, and make sure you obtain the **authorizing signature from the authorizing official (e.g. Minister, Chair or other head of organization)**.  **Kindly note that your request for financial support will be considered after you register online through the following link:**  [**https://www2.unece.org/uncdb/app/ext/meeting-registration?id=G9iZSi**](https://www2.unece.org/uncdb/app/ext/meeting-registration?id=G9iZSi)  Please indicate in the financial support request form and the online registration form the same operational email address which can be used to provide the necessary information regarding the participation. |
| 2. | **If you are selected to receive financial support we will be contacting you directly.**  Your authorised travel dates will be:  **Flight arriving in Geneva:**   * **Tuesday 27 February 2018 (arriving at the meeting venue before 10.00 a.m.) or 26 February if no suitable flights are available on 27 February.** * **Flight departing from Geneva:**   **You may depart Geneva after the meeting finishes (if suitable flights are available) or the following day.**  If it is not possible for you to travel on these dates, due to inflexible flight schedules or other restrictions, please kindly explain this to the secretariat when submitting your forms. |
|  | **NB. Do not purchase your ticket without prior written authorization from UNECE.** |
| 4. | Please send the financial support request form. We will also accept scanned and emailed versions.  Attn.: Ms. Sadaf Shamsie  Tel: +41 22 917 2650  E-mails: [public.participation@unece.org](mailto:public.participation@unece.org) |
| 5. | Please allow two to three weeks for the secretariat to be in touch with you to confirm whether your request for financial support has been accepted. |

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| financial support request form |

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| I hereby request financial support for the participation of the expert mentioned below to the following Aarhus Convention meeting:  **Eleventh meeting of the Task Force on Access to Justice 27-28 February 2018, Geneva, Palais des Nations, Salle VIII** | | | | | |
| *AUTHORIZING OFFICIAL (e.g. Minister, Director):* | | | | | |
| Family name (Mr / Ms) : |  | | First name: | |  |
| Professional title: |  | | | | |
| Organization: |  | | | | |
| Date of signature: |  | Signature: | |  | |

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| PARTICIPANT: PERSONAL INFORMATION | | | | | | |
| Family name (Mr / Ms): | |  | | First name: | |  |
| Birth date (dd/mm/yy) | |  | | Nationality: | |  |
| City / country of birth: | |  | | | | |
| Private home address (in full): | |  | | | | |
| PARTICIPANT: Proffessional INFORMATION | | | | | | |
| Professional title: |  | | | | | |
| Organization name: |  | | | | | |
| Business address /  P.O. Box: |  | | | | | |
| Postal code: |  | | City: | |  | |
| Country: |  | | | | | |
| Telephone number(s): |  | | | | | |
| E-mail address(es): |  | | | | | |