Dear Madam, Sir,

I am writing to you on behalf of the Bureau under the Convention on Environmental Impact Assessment (EIA) in a Transboundary Context (Espoo, 1991).

At its fourth meeting, in May 2008, the Meeting of the Parties to the Convention requested the secretariat of the Convention to grant, subject to the availability of funds, financial assistance for the participation in meetings under the Convention, and under its Protocol on Strategic Environmental Assessment (SEA), of designated experts from non-governmental organizations (NGOs) identified in a list. The list will be drawn up by the Bureau and will identify a maximum of five such experts for each instrument (Convention and Protocol) (ECE/MP.EIA/10, decision IV/9, para. 5).

To assist the Bureau in drawing up the list, and so determining which NGOs will receive financial support from autumn of this year, I would kindly ask that you transmit to the secretariat brief information on:

- The objectives of your organization
- The number of members of your organization and the basis for membership
- The number of members of your organization in other countries
- To whom you report on your activities
- The funding of your activities
- The frequency of meetings of your organization
- Your organization’s qualifications in (a) EIA and (b) SEA
- Your organization’s experience in facilitating, or participating in, (a) EIA in a transboundary context, and (b) SEA
- Your organization’s activities having an international dimension, for example, through active participation in international NGO networks or international forums

Please provide this information before the end of March 2009, by email or by fax, to the secretariat, which will make the information available to the Bureau.

Yours faithfully,

Aleksandar Vesic
Chair, Bureau,
Convention on Environmental Impact Assessment
in a Transboundary Context

To: NGOs having participated in meetings under the Convention; cc. website of the Convention