

Dear Sirs/Madams,

This is an announcement to invite participants to Project group on "Revision of Recommendation 16 (UNLOCODE), as you know, discussed at UNLOCODE Advisory group on its first meeting.

As in the decision 17-01 of the report of first meeting of UN/LOCODE Advisory group, this Project group will be coordinated by a volunteer expert who nominated from his/her HoD, and I am nominated as the Project leader which my nomination was approved by the Bureau.

Project scope is determined for the Project group which is written in approved UN/CEFACT Project proposal in paragraph 2 is as follows:

1. What is the precise definition of a location? Is it a point or an area? Which entities should be allocated a UN/LOCODE?
2. What are good, unambiguous definitions for the existing Function Codes: 1, 2, 3, 4, 5, 6, 7, B? Should new function codes be added?
3. What is the process to handle locations which have multiple names – either from different languages or otherwise?
4. How should political change when locations change hands or new countries emerge be handled?
5. Should there be changes to the Status of location codes? For instance, do we need a better process and definition for "Request under consideration" given that there is currently no workflow to move these from "under consideration" to "approved"?
6. What is the policy around changing or removing codes which had been previously published and are already in use? When a code has been deprecated, is it acceptable to reassign the code to another location?
7. Is there a need to limit the number of requests made for new codes or changes to existing codes from a single entity for a given cycle?
8. Should precision of coordinates be improved from minutes to seconds?
9. Should new attributes be added, for example, time zone?

If your country, organization or company would like to participate to the this project, please send me the following information by E-mail until on 23th April, 2018:

- (1) Country/Organization;
- (2) Name with title (Mr. Mrs. Ms. Dr. etc.); and
- (3) E-mail address

to: alper.keceli@udhb.gov.tr

Please note that the countries and the companies which have already shown the intention to participate in the revision Project of Rec 16 do not need to send e-mail again.

Also, the expected revision project participants are invited to note the following provisional time schedule of the project:

Yes/No	ODP Stage	Expected Completion Date (YYYY-MM-DD)
Yes	Project Inception	2018-04-27
Yes	Requirements gathering	2018-06-08
Yes	Draft development	2018-11-08
Yes	Public Draft Review	2018-12-08
Yes	Project Exit	2019-01-08
Yes	Publication	2019-01-08

Draft report check, Early February. 2019

I am expecting to receive your general comments before sending starting email for working on the revision of the Rec 16/UNLOCODE and its guidelines.

Thank you in advance.

Best regards,

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