

REGIONAL FORUM

ON SUSTAINABLE DEVELOPMENT FOR THE UNECE REGION

1-2 March 2018 | Geneva | International Conference Centre Geneva (CICG)

Quick Guide to Registration

Step 1

Access the Online Registration page through the meeting [registration link](#).

Step 2

If you already have an account, login into the system. Move to [step 6](#).

Step 3

If you don't have an account, create a new account by clicking the button "CREATE A NEW ACCOUNT" and continue with [step 4](#).




The screenshot shows the login page for the UNCDB Online Meeting Registration System. At the top left is the United Nations logo. To its right, the text reads "UNCDB Online Meeting Registration". Below this is a large heading: "Welcome to the UNCDB Online Meeting Registration System". Underneath, a message says: "If you already have an account, please login to access your data". There are two input fields: "LOGIN (EMAIL)" and "PASSWORD". Below these fields is a blue button with a person icon and the text "LOGIN". Under the button is a link: "Forgot your password?". At the bottom of the page, there is a message: "If you don't have an user account yet, please create an account to register online for UNCDB meetings" and a blue button with the text "CREATE A NEW ACCOUNT".

Step 4

Fill the registration form and click "CREATE USER ACCOUNT".

IMPORTANT: The username (email) should be unique. Different users/accounts cannot use the same email. **Remember the password** – you will use to register to UN conferences and to update your personal information.

Create new user account to register online for UNCDB meetings

Last Name *	<input type="text"/>
First Name *	<input type="text"/>
Title *	Select Option ▼
Gender	Select Option ▼
Birthdate *	<input type="text"/>  (dd/mm/yyyy)
Email (Username) *	<input type="text"/>
Repeat Email *	<input type="text"/>
Password *	<input type="password"/>
Repeat Password *	<input type="password"/>

CREATE USER ACCOUNT



UNCDB Online
Meeting Registration

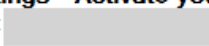
You have successfully created your user account. **Your account is not yet active.**
An email has been sent to the email address you provided.
Please follow the steps mentioned in the email to activate your account.

Step 5

You will receive an activation email to the address specified in the form. Inside the received email, click on the provided link to confirm your account.




UNCDB Meetings - Activate your online account

no_reply to: 

Dear Mr. John Smith,

You have successfully created your UNCDB Online Meeting Registration System account. Please click on the link below to activate the account now.

/app/ext/account/account-activation?ep=EP_2fd332caca51060e1c2b4917bccba7e77cfed9f1f13f1a85870bce27c04c3892ec2aee935facb29dcd780b977971aa29815f9b4e2dfd2562ca55215">https://www2.unece.org//app/ext/account/account-activation?ep=EP_2fd332caca51060e1c2b4917bccba7e77cfed9f1f13f1a85870bce27c04c3892ec2aee935facb29dcd780b977971aa29815f9b4e2dfd2562ca55215

Thank you and best regards,
UNCDB Online Meeting Registration System

Step 6

Once you click on the link, you can continue the online registration.

IMPORTANT: Please select only three meetings: The Regional Forum on Sustainable Development + one round table of set 1 + one round table of set 2

Please follow the steps below to register for meeting **RFSD 2018 & Round Tables (01/03/2018 - 02/03/2018)**.

1. Select meetings
2. Provide contact data
3. Provide meeting registration data
4. Confirm registration
5. Receive confirmation

Please select the meetings you would like to attend:

- Regional Forum on Sustainable Development (Plenary), Geneva (01/03/2018 - 02/03/2018)
- RFSD 2018 Round Table (Set 1), 15:00-16:30 - Sustainable Water-1, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 1), 15:00-16:30 - Sustainable Cities & Communities-1, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 1), 15:00-16:30 - Sustainable Consumption & Production Patterns-1, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 1), 15:00-16:30 - Sustainable Energy-1, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 1), 15:00-16:30 - Sustainable Forests & Ecosystems-1, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 2), 16:30-18:00 - Sustainable Cities & Communities-2, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 2), 16:30-18:00 - Sustainable Consumption & Production Patterns-2, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 2), 16:30-18:00 - Sustainable Energy-2, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 2), 16:30-18:00 - Sustainable Forests & Ecosystems-2, Geneva (01/03/2018)
- RFSD 2018 Round Table (Set 2), 16:30-18:00 - Sustainable Water-2, Geneva (01/03/2018)

Select a total of three meetings: Regional Forum + one round table of set 1 + one round table of set 2

NEXT

Step 7

Once the registration process has finished, you will access your UNCDB Online account; in parallel, you will receive a confirmation that your registration has been submitted.

The meeting organizer will process the information in due time. When your registration to the meeting is approved, you will receive a notification by email. If required for your meeting, this email will include your registration form. If there is no registration form attached, only a valid passport is required for approved participants to get an access badge. The email may also contain some additional information and documents.

UNCDB Online Meeting Registration

MEETINGS PROFILE ACCOUNT

Please follow the steps below to register for meeting **Expert Meeting on Poverty Measurement 2017, Geneva, starting on 04/07/2017, ending on 05/07/2017.**

1. Provide contact data
2. Provide meeting registration data
3. Confirm registration
4. Receive confirmation

You successfully submitted your application. The application is pending approval.

Step 8

Finally, you can always follow the status of your application in your online account. You can access your account following the link below:

<https://www2.unece.org/uncdb/logon.faces>