



TO BE GIVEN TO CONSULTANT

TERMS OF REFERENCE

Name of Contractee: *Willem Schrage*

Requesting Office: *UNECE/Economic Cooperation, Trade, and Sustainable Land Management*

1. Objectives and Targets (Specific Functions of Consultant)

(a) Finalize and prepare for publication the UNECE Guide to Seed Potato Field Inspection.

(b) Prepare a revised draft Guide to Seed Potato Tuber Inspection.

The purpose of both Guides is to explain to growers and inspectors how to apply the UNECE Standard for Seed Potatoes in practice.

2. Tangible and measurable outputs of the work assignment

- Propose a revised structure of the Guides in consultation with national experts and the secretariat
- Draft the Guides bearing in mind the provisions of the Standard
- Complete the Guides with photographs, where necessary
- Reflect comments from national experts in the Guides and finalize them.

Report required:

YES    *No. of pages: 40    Language: English    Format: Word files*

NO

3. Schedule of the work delivery and payments

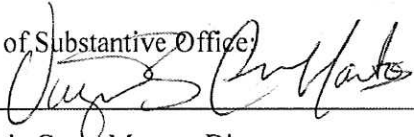
*(please specify dates, expected outputs and related payments, where applicable)*

Consultancy is for 28 days work during the period 24 November to 29 December 2014. Lump sum payment of \$7 000 upon satisfactory completion of the Guides. Consultant will deliver the Guides to the secretariat by 29 December 2014.

4. Performance Indicators

- Timely delivery of the Guides
- Effective consultations on the contents of the Guides with national experts
- Submission of the Guides in the required format (Word file).

Head of Substantive Office:



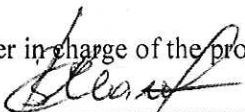
Virginia Cram-Martos, Director

UNECE Economic Cooperation, Trade, and  
Sustainable Land Management Division

Date

17/10/2014

Officer in charge of the project:



Serguei Malanitchev, Chief

Agricultural Quality Standards Unit

Date

17/10/2014

UNECE Executive Office :

Fernando Krichilski

Senior Administrative Assistant



31/10/2014

Date