

Economic Commission for Europe

Inland Transport Committee

Working Party on the Transport of Dangerous Goods

**Joint Meeting of the RID Committee of Experts and the
Working Party on the Transport of Dangerous Goods**

Bern, 23–27 March 2015

Item 9 of the provisional agenda

Any other business

19 January 2015

**Request for consultative status by the European Association
of Dangerous Goods Safety Advisers (EASA)**

Note by the secretariat

**The secretariat has received a request for consultative status from EASA as
reproduced hereafter**



X XXX 2014

Olivier Kervella
Chief, Dangerous Goods and Special Cargoes Section
Secretariat, Economic Commission for Europe
Inland Transport Committee Transport of Dangerous Goods
Office: 418
Palais des Nations,
CH - 1211 Geneva 10
Switzerland

Dear Mr. Kervella,

The European Association of Dangerous Goods Safety Advisers (EASA) is a non-profit organization, founded in year 2009. EASA has currently 19 member Associations of Dangerous Goods Safety Advisers Associations from 15 countries in Europe with more than 2800 members, almost working as internal or external Dangerous Goods Safety Advisers (see member list on page 12).

EASA has requested consultative status to the ADR/RID/ADN Joint Meeting for the first time in March 2009 with the following result:

**REPORT OF THE JOINT MEETING OF THE RID COMMITTEE OF EXPERTS
AND THE WORKING PARTY ON THE TRANSPORT OF DANGEROUS GOODS
ON ITS SESSION Held in Geneva from 23 to 26 March 2009**

X. **ANY OTHER BUSINESS** (agenda item 9)

A. **Requests for consultative status**

I. **European Association of Dangerous Goods Safety Advisers (EASA)**

Informal document: INF.7 (Secretariat)

69. *The Joint Meeting was generally in favour of participation by a non-governmental organization representing safety advisers. It was, however, noted that the work of safety advisers consisted in improving the application of the RID/ADR/ADN requirements decided by regulators, and that they could not represent those who had to apply the regulations. **It was thus necessary to define their scope of action.***

70. *Certain delegations also expressed some reservations. It was also noted that EASA had not provided the information normally required concerning its **legal status and evidence of its representativeness at the European level.** It was therefore requested to provide the information requested by the secretariat.*

<http://www.unece.org/fileadmin/DAM/trans/doc/2009/wp15ac1/ECE-TRANS-WP15-AC1-114e.pdf>

Please find attached a renewed application for consultative status which will enable EASA to contribute to the work of the Economic Commission for Europe's Inland Transport Committee, Joint Meeting of the RID Committee of Experts and the Working Party on the Transport of Dangerous Goods.

EASA has specified additionally to document March09/INF.7 its

- scope of action

- legal status

- evidence of its representativeness at the European level

as requested by the Joint Meeting at its session in March 2009, according to Rule 1, paragraphs (c) and (d) of the Rules of Procedure of the Joint Meeting (ECE/TRANS/WP.15/AC.1/112/Add.2).

EASA proposes to share the experiences of its members in application of section 1.8.3 of ADR/RID/ADN for more than 20 years with the Joint Meeting. The Joint Meeting will benefit from these experiences to improve the regulations to increase the safety of transports of dangerous goods on European roads, railways and inland waterways.

We believe the enclosed application should be adequate for the Joint Meeting to consider, however, if it can be arranged, with your assistance, a member of the board of EASA would like to attend the next session to respond to any questions that may arise. If you do have any questions concerning our application, please do not hesitate to contact us.

Yours faithfully,



Professor Dr. Norbert Mueller

President of the European Association of Dangerous Goods Safety Advisers (EASA)

Application Form for Consultative Status.

1. Name of organisation

European Association of Dangerous Goods Safety Advisers (EASA)

2. Contact information

c/o T&E Gefahrgutlogistik AG
23, Am Scheerleck
L-6868 Wecker
Luxemburg
E-mail: g.zens@te-gl.eu
Tel: 00352 267166-0
<http://easa-dg.eu/wp/?lang=en>

3. Affiliated organisations

EASA is a non-profit organization with European membership that promotes exceptional competencies in Dangerous Goods Safety Advisers (DGSA) and other dangerous goods experts on an European basis. The mission of EASA is to support the DGSA in their daily work to guarantee the implementation of the resp. provisions and compliance with the dangerous goods regulations in Europe to achieve a harmonized level of safety and security in Europe. EASA's ultimate goal is to enhance the safe transportation of dangerous goods through information and networking. Members are located in countries in Europe and membership is open to any national DGSA Association. EASA is registered in Luxembourg. The operation of this Association is directed by its Statutes and guided by operating policies and procedures adopted by the EASA members.

4. Activities of the organization

EASA sponsors and promotes the development of national DGSA Associations. EASA provides a forum for its members, who will enable an exchange of expertise, experiences and information, including in the future a professional code of ethics, and demonstrate expert subject knowledge and superior communication skills. EASA is an European organization whose members represents experts working as internal or external DGSA. Membership in the national DGSA Associations is open to all certified DGSA. EASA is seeking for a harmonized application of the DGSA related specific regulations in the ADR/RID/ADN countries.

5. Confirmation of interest in the goals and objectives of the Joint Meeting

EASA members have made valuable contributions to improving the safe transport of dangerous goods particularly in relation to enhancing the safety and security of dangerous goods transportation. Several members have experiences with the application of the regulations for a long time and working closely with their respective national authorities. All of our members are certified Dangerous Goods Safety Advisers or Certified Dangerous Goods Professionals as well as holding other certificates related to dangerous goods transport. Some have served as members of expert delegations. The work currently being undertaken by EASA is consistent with the Joint Meeting's ultimate goal of enhancing the safe transport of dangerous goods. EASA strives to enhance the knowledge and competencies of dangerous goods professionals. This in turn leads to enhanced compliance and safety. EASA participation as a consultative member will serve to enhance the effectiveness of the Joint Meeting in meeting its strategic goals. Correct application of the regulations is one of the most important and fundamental components that contributes to the safe transport of dangerous goods and the prevention of incidents that result in harm to the public and the environment. DGSA must have subject matter expertise and be able to effectively communicate the critical components of the subject matter to the parties concerned. EASA members are dedicated to ensuring that the transportation community receives the highest quality of information and support. EASA coordinates meetings to provide networking for the exchange of information and ideas for enhancing safety and security. EASA was founded in year 2009 and restructured in year 2014. Currently EASA has as members 19 national DGSA Associations from 15 countries with more than 2800 members. The last meeting was hold in Grevenmacher, Luxembourg, 29 and 30 September, 2014. 22 delegates from 14 members from 13 countries were present; representatives from the Ministry of Transport of Luxembourg were also present.

6. The governing body of the organization

The operation of EASA is managed by an elected board of directors. The current board comprises as

- president: Professor Dr. Norbert Mueller, delegate from GGVD, Germany
 - vice president: Jesus Pellejero, delegate from ACONSENA, Spain
 - general secretary: Gaston Zens, delegate from VGL, Luxemburg
 - deputy secretary: Francois-Xavier Carbonne, delegate from ANCS, France
 - treasurer: Wim van Dongen, delegate from VVA, The Netherlands
 - deputy treasurer: Maria Nicopulos, delegate from SDGSA, Poland.
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I. STATUTES

Article I: Name.

The name of the organization is “European Association of Dangerous Goods Safety Advisers” (hereinafter referred to as “EASA”).

Article II: Purpose.

The purpose of EASA is to promote activities that support the interests of safety and security in the fields of transport of dangerous goods and the training/examination of DGSA.

Article III: Structure.

EASA is the European umbrella organisation of the national associations of DGSA.

Article IV: Functions and Activities.

The functions and management of EASA are determined by these Statutes and the Bylaws. The activities of EASA are conducted under the authority of the General Assembly, which is composed of all members of EASA.

Article V: Headquarters.

The official headquarters of EASA is the office of the General Secretary of EASA.

Article VI: Objectives.

The general objectives of EASA are: to

- establish effective liaison between persons and organizations concerned with matters of DGSA duties and their training and examination;
- establish official means of communication among their members and related organizations;
- organize conferences and symposia on topics and problems of common interest;
- attempt solutions of problems of training and examination of DGSA that may arise;
- make recommendations to national and international organizations on any question within these terms of reference when, in the judgement of EASA, this is desirable or necessary;
- help/advice national associations in interpreting European regulations and laws in case of problems;
- be the interpreter for the national associations at the European Rail Agency (ERA) in matters of transport of dangerous goods related to rail transport and multimodal transport including rail transport.

Article VII: Membership.

EASA consists of members.

A member is an association of Dangerous Goods Safety Advisers.

Membership shall not be on a national basis, nor there are any restrictions on the number of members from any one nation or institution.

Any organisation with a declared interest within the terms of reference is eligible to membership.

Article VIII: Membership Application and Termination.

Application for membership in any category recognized by EASA should be on a form available from the General Secretary, and the Treasurer.

An official register of members in all categories will be maintained in the Headquarters of EASA. Membership may be terminated by:

- written notice from a member to the General Secretary;
- failure to pay subscriptions for two successive years; or
- a majority vote of the Executive Board for reasons of which the member shall be given notice in writing at least six months prior to the date upon which the vote is taken.

Article IX: Subscriptions and Donations.

Membership is maintained in an active state through payment of appropriate annual subscriptions to EASA.

The several levels of subscriptions are determined by EASA on the advice of the Executive Board. Subscriptions can vary according to the economic status of a member.

The classes of subscription are defined in Bylaws.

Members may elect to subscribe above the annual minimum rate according to their individual means.

EASA may receive donations to the Treasurer or for the specific activities of the EASA approved by the Executive Board.

All subscriptions and donations shall be forwarded to the Treasurer.

Article X: Rights and Privileges of Membership.

All members

- have full participation in the affairs of EASA, including the right to vote by proxy, except as otherwise specifically stated in the Statutes and/or Bylaws;
- receive a list of all publications of EASA and a copy of certain publications of general interest;
- receive a copy of all publications of EASA which are requested by the member, either free or at a privileged rate determined by the economic situation of EASA.

Article XI: Obligations of Membership (Restrictions).

No member shall use his connection with EASA to further extend his own interests or any other organization, except if this is provided for in the Statutes and/or Bylaws.

No publication of EASA shall bear an indication of sponsorship by any organization or institution other than those listed as provided for in Article III of the Statutes, except for an acknowledgment of financial assistance or collaboration in joint programs for the furtherance of EASA objectives. Commercial advertising is permitted in EASA publications provided that it is accompanied by a statement disclaiming endorsement of the product or claims by the advertiser.

EASA is not responsible for the utterances or acts of any member unauthorized by the General Assembly or the Executive Board.

Article XII: Executive Board.

The Executive Board shall consist of elected members.

The President of the EASA is ex officio member of the Board.

The President, Vice-President and the other members shall be elected by the following procedure:

- Not less than one year before the announced date of the next General Assembly, the President shall appoint a Nominations Committee to draw up a list of candidates for the elected members of the Executive Board.

- Not more than two months after appointment, the Nominations Committee shall send the list to the President, with appropriate biographical information and written assurances that the nominees will serve if being elected.

- Not less than nine months before the announced date of the next General Assembly, the General Secretary will mail the list to the members and request that any additional nominations be submitted within two months of the mailing. Any additional nominee shall be proposed by two members and the nomination shall be accompanied by a written assurance of willingness to serve if being elected. Only active subscribing members are eligible for election.

- Six months before the announced date of the next General Assembly, the General Secretary will send out the final list of nominations and ballot papers. On their return the ballots will be counted and the results announced at the next General Assembly.

The membership of the Executive Board shall reflect the interests of EASA.

Members of the Executive Board are elected for a period of four years and eligible for re-election.

Vacancies on the Executive Board that occur between regular meetings of the General Assembly may be filled by the remaining members of the Executive Board from among the members of EASA.

Such co-opted Members shall retire at the next meeting of the General Assembly but shall be eligible immediately for nomination as Executive Board members.

Article XIII: Officers of the Executive Board.

The officers of the EASA shall be:

- *President;*
- *Vice President;*
- *General Secretary;*
- *Deputy Secretary;*
- *Treasurer;* and
- *Deputy Treasurer.*

Offices may be combined temporarily at the discretion of the Executive Board.

The members of the Executive Board are the officers of EASA.

Article XIV: Duties of the EASA and its Officers.

The Executive Board shall supervise the work of EASA, execute decisions of the General Assembly, and in general promote the objectives of EASA.

The *President* shall be the chairman of the meetings of the

- General Assembly;
- Executive Board.

The *Vice President* shall perform the duties and shall exercise the powers of the President during any period of absence or incapacitation of the President.

The duties of the *General Secretary* shall include the

- preparation of reports of the meetings of the
 - General Assembly
 - Executive Board
- publication of the reports of these meetings within three calendar months after the respective meeting
- responsibility in general for the maintenance of effective liaison among the Executive Board, sponsoring organizations, and the members of EASA.

The duties of the *Deputy Secretary* are to support the General Secretary in his tasks or to fulfill special tasks on request of the General Secretary.

The *Treasurer* shall be responsible for the administration of the finances of EASA, and is authorized to receive money on behalf of EASA and to pay such debts as are incurred in the work of EASA. The Treasurer shall furnish a balance sheet to the Executive Board annually and shall present a financial report and balance sheet to the General Assembly at each of its meetings.

The duties of the *Deputy Treasurer* are to support the Treasurer in his tasks or on demand of the Treasurer to fulfill special tasks.

Article XV: Signatures and Certification of Documents.

Contracts and legal documents, other than cheques, shall be signed by the President and one other member of the Executive Board, after approval by the Executive Board.

The payment of accounts and other disbursement of EASA funds shall be on EASA embossed cheques and shall require the signature of the Treasurer only.

Article XVI: Meetings and Quorums.

A regular meeting of the members of EASA is called the General Assembly and General Assemblies shall be held annually.

Date and place of the next meeting are determined by the General Assembly.

Nonregular meetings of the General Assembly may be held at any time determined by the Executive Board, but not sooner than three months after issue of notices to the members.

The Executive Board shall meet prior to each meeting of the General Assembly and at such other dates and places as may be agreed upon by members of the Executive Board.

Sponsoring organizations shall be invited officially to send observers, if they wish to do so, to all meetings of the General Assembly.

Official observers may be invited by the Executive Board to attend its meetings in whole or in part. A quorum for transacting business at any *General Assembly* shall be two-thirds of the members being present at the assembly.

All decisions shall be made by a simple majority of votes cast, including those of members present and those transmitted by recognized proxies, except that one-third of the members present can call for a postal ballot vote by all members on any agenda item.

In the case of a quorum not being attained, the President may notify the General Assembly members that the meeting is postponed to a later time, and if again a quorum is not attained, the members present shall constitute the quorum.

A quorum for transacting business at any meeting of the *Executive Board* is two-thirds.

Article XVII: Appeals.

Appeals against any decision of the Executive Board acting for EASA may be made in writing to the General Secretary by a minimum of five members of EASA.

The General Secretary shall submit such appeals to the next General Assembly.

Where appeals are against a decision of the General Assembly such appeals may be accompanied by a recommendation from the Executive Board.

Recommendations for action on such appeals made by the General Assembly shall be submitted to postal ballot of all members of EASA.

Article XVIII: Committees.

The Executive Board shall establish committees as may be requested by the General Assembly and, between assemblies, such *ad hoc* committees as may be necessary for the effective management of EASA affairs.

The Executive Board shall determine the terms of reference of each committee unless these are otherwise defined by the General Assembly.

The Executive Board shall have the option of selecting the Chairman of each committee or of delegating the choice to the committee itself.

Other officers, if any, within each committee shall be chosen by the committee from among its own membership.

The EASA shall have the power to dissolve any committee when, in the opinion of the Executive Board, the task of the committee has been accomplished or when the committee has ceased to function effectively.

In the latter case, the Executive Board may reconstitute the committee and report its action to the next meeting of the General Assembly.

Each committee shall present a report through the General Secretary to the Executive Board two months in advance of a General Assembly for presentation at the assembly.

All committees are dissolved at the time of the Business Meeting of each General Assembly.

The new Executive Board formed during the General Assembly assesses the value and function of each committee and, within the guidelines of the Assembly, reconstitutes committees or not, with the same or different memberships.

Article XIX: Amendment of Statutes.

Changes and additions in the body of Statutes are accomplished in the manner specified in Bylaw G (Amendment of Statutes and Bylaws).

II. BYLAWS

A. Voting Rights.

Each member who subscribes financially to the support of the EASA has one vote on the administration of EASA.

Each ordinary member may vote in person or by proxy, or, in the case of the election of members of the Executive Board of EASA, by post.

B. Proxy Authorization.

Any member holding a voting right may assign the use of that right to another member for use at a specific meeting of EASA.

Notice of proxy assignment must be in writing to the General Secretary, naming the proxy and stipulating the meeting at which proxy votes may be cast.

C. Postal Ballots.

Except for ballots for the election of members of the Executive Board of EASA, which must be conducted according to Article XII of the Statutes, when postal ballots are called for and acted upon, valid ballot papers received by the General Secretary within six months of their date of issue shall be counted and a decision based on a simple majority of the votes received.

D. Committes.

Any kind of Committee (Working Group) can be set up by the Executive Board or the General Assembly to treat a special task/subject/issue in a certain time window and to give a report of their work to the General Assembly.

E. Subscriptions and Donations.

Until further decision made by the General Assembly the subscription per each member is €100,00 per year.

F. Audit of Financial Records.

Routine audit of the Treasurer's accounts for reports to the General Assembly and annually to the Executive Board shall be done by two individuals elected by the General Assembly.

However, the General Assembly shall, on the advice of the Executive Board, appoint auditors to review the accounts of EASA and to report their findings to the next following regular meeting of the General Assembly or to any nonregular meeting of the General Assembly or the Executive Board called to discuss financial matters.

G. Amendment of Statutes and Bylaws.

Proposals for amendments of the Statutes and Bylaws may be made in writing by any two members of EASA.

Amendments are accomplished by a simple majority of votes cast by members on a mail ballot submitted by the General Secretary at the discretion of the Executive Board after its members have had opportunity to review and comment on the proposals.

An amendment becomes effective upon publication or notice issued by the General Secretary or not later upon announcement at the next following General Assembly.

EASA Members List (current as of 22 November, 2014)

country	name of Association	abbreviation	chairperson	www	contact	number of members
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Belgium	Belgian Safety Advisors Association	BESAA	Guenther Van Loon	http://www.besaa.be	esaa-li@besaa.be	55
Czech Republic	Asociace bezpečnostních poradců a zmlcu, o.s. ADR/RID Chamber of Safety Advisers	ABPZ ADR/RID CSA	Vladimír Zelený Jiri Dosek	http://www.dgsa-nd.cz/ ?	zelenyvl@seznam.cz dosek@dekra.cz	110 50
Denmark	Foreningen af Sikkerhedsrådgivere i Danmark	FASID	Tine Lykke Thomsen	http://www.fasid.dk	info@fasid.dk	140
France	Association Nationale des Conseillers à la Sécurité	ANCS	Thérèse Carbonne	http://www.conseillersecurite.org/	therese@conseillersecurite.org	434
Germany	Gefahrgutverband Deutschland	GGVD	Hubert Glock	http://www.ggv.de/	vorstand@ggv.de	260
Hungary	Biztonsági Tanácsadó Nemzetközi Szakmai Egyesülete	BTE	Nagy Zsolt	http://www.bte.hu	elnok@bte.hu	240
Ireland	The Dangerous Goods Safety Advisors' Association of Ireland	DGSAAI	J.J. Tobin	http://dgsaa.ie	chairperson@dgsaa.ie	34
Luxemburg	Verband der Gefahrgutlogistik Luxemburg	VGL	Roman Elsen	under construction	g.zens@te-gl.eu	30
Netherlands	Vereniging voor Veiligheidsadviseurs Vervoer Gevaarlijke Stoffen	VVA	Wim van Dongen	http://www.veiligheidsadviseurs.org/	wimvandongen@veiligheidsadviseurs.org	550
Poland	Europejskie Stowarzyszenie Doradców ADR	ESD ADR	Tadeusz Horoszkiewicz	http://www.esd-adr.pl/	t.horoszkiewicz@esd-adr.pl	30
	Europejskie Stowarzyszenie na rzecz bezpieczeństwa operacji transportowych	ETOS	Marek Rozycki	www.etos.org.pl	m.rozycki@mdrk.eu	35
	Stowarzyszenie Doradców ds. Transportu Towarów Niebezpiecznych	SDGSA	Maria Nicopulos	http://www.s-dgsa.pl/	maria.nicopulos@s-dgsa.pl	100
Slovakia	Zväz Logistiky a Zasielateľstva	ZLZ	Ivan Pobjecký	http://www.zlz.sk/en/sections-of-association.html	pobjecky@mail.t-com.sk	98
Spain	Asociación Consejeros de Seguridad de Aragón Asociación Vasca de Consejeros de Seguridad	ACONSA ACONSENA	Javier Saez Jesus Pellejero	http://www.aconsa.org http://www.aconsena.org	informacion@aconsa.org info@aconsena.org	510
Switzerland	Verband Schweizerischer Gefahrgutbeauftragter	VSGGB	Bernhard Kuenzi	http://www.vsggb.ch/	sekretariat@vsggb.ch	26
Turkey	Tehlikeli Madde Güvenlik Danışmanları ve Eğiticileri Derneği	TMGDER	Ermail Hayirli	http://www.tmgder.org	email@tehlikelimadde.com	21
United Kingdom	British Association of Dangerous Goods Professionals	BADGP	Caroline Raine	http://www.badgp.org/	chairman@badgp.org	110