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### ECONOMIC COMMISSION FOR EUROPE

#### INLAND TRANSPORT COMMITTEE

#### Administrative Committee for the TIR Convention, 1975

### REPORT OF THE ADMINISTRATIVE COMMITTEE FOR THE TIR CONVENTION 1975 ON ITS TWENTY-THIRD SESSION

(26 and 27 June 1997)

#### ATTENDANCE

1. The Administrative Committee held its twenty-third session at Geneva on 26 and 27 June 1997. The following representatives of the Contracting Parties attended: Algeria; Austria; Belarus; Belgium; Bulgaria; Croatia; Cyprus; Czech Republic; Denmark; Estonia; Finland; France; Germany; Greece; Hungary; Iran (Islamic Republic of); Italy; Latvia; Luxembourg; Kazakhstan; Netherlands; Poland; Republic of Moldova; Russian Federation; Slovakia; Slovenia; Spain; Sweden; Switzerland; The former Yugoslav Republic of Macedonia; Turkey; United Kingdom; United States of America; Uzbekistan; European Economic Community.
2. The following international organizations were represented as observers: World Customs Organization (WCO); International Road Transport Union (IRU).
3. The Administrative Committee noted that the required quorum according to Article 6 of Annex 8 of the Convention had been attained.

#### ADOPTION OF THE AGENDA

4. The Administrative Committee adopted the provisional agenda (TRANS/WP.30/AC.2/46) prepared by the secretariat of the United Nations Economic Commission for Europe (ECE).

#### ELECTION OF OFFICERS

5. In accordance with Annex 8, Article 3 of the Convention, the Administrative Committee re-elected Mrs. R. Birza (Netherlands) as Chairperson and Mr. O. Beginin (Russian Federation) as Vice-Chairperson of its twenty-third session.

6. The Committee reiterated that, in accordance with Annex 8, Article 1 of the Convention, competent administrations of States referred to in Article 52, paragraph 1 of the Convention, which were not Contracting Parties to the Convention or representatives of international organizations, could participate as observers in its sessions.

#### ADOPTION OF THE REPORT ON ITS TWENTY-SECOND SESSION

Documentation: TRANS/WP.30/AC.2/45.

7. In accordance with the decision taken at its twenty-second session (TRANS/WP.30/AC.2/45, para. 24), the Working Party adopted the report on its twenty-second session (27 and 28 February 1997) as contained in document TRANS/WP.30/AC.2/45.

#### STATUS OF THE TIR CONVENTION, 1975

Documentation: TRANS/WP.30/AC.2/44, annex 1.

8. The Administrative Committee was informed that the TIR Convention, 1975, had currently 61 Contracting Parties, including the European Economic Community.

9. The Administrative Committee requested the secretariat to annex to the final report of its session a list of Contracting Parties to the TIR Convention, 1975 and a list of countries with which TIR transit operations could be established (see annex 1 to this report).

#### STATUS OF AMENDMENTS TO THE TIR CONVENTION, 1975

Documentation: ECE/TRANS/17/Amends. 1-18.

10. The Committee was informed that no new amendment to the Convention had come into force.

REVISION OF THE CONVENTION

(a) Proposals for amendments to the Convention

Documentation: TRANS/WP.30/AC.2/R.30 (TRANS/WP.30/R.190); TRANS/WP.30/AC.2/R.29 (TRANS/WP.30/R.189); TRANS/WP.30/AC.2/R.28 (TRANS/WP.30/R.188); TRANS/WP.30/AC.2/R.27 (TRANS/WP.30/R.187); TRANS/WP.30/AC.2/43; TRANS/WP.30/172; TRANS/WP.30/170; TRANS/WP.30/168; TRANS/WP.30/AC.2/R.23 (TRANS/WP.30/R.170).

11. The Administrative Committee recalled that the ECE Inland Transport Committee, at its fifty-seventh session in January 1995, had decided that work should be initiated on an urgent revision of the provisions of the TIR Convention to provide for stable long-term solutions in this field (ECE/TRANS/111, paragraph 96). Based on these decisions and detailed considerations in the ECE Working Party on Customs Questions affecting Transport and in the TIR Contact Group, two informal ECE expert groups had prepared a first package of amendment proposals which were contained in document TRANS/WP.30/AC.2/R.23 (TRANS/WP.30/R.170).

12. At its eighty-fourth, eighty-fifth (special), eighty-sixth and eighty-seventh sessions, the ECE Working Party has considered most of these amendment proposals in detail, taking into consideration the various comments and suggestions made by Contracting Parties, national associations and the IRU (TRANS/WP.30/174, paras. 19-21; TRANS/WP.30/172, paras. 10-12; TRANS/WP.30/170, paras. 6-12; TRANS/WP.30/168, paras. 57-63). The TIR Administrative Committee, at its twenty-first and twenty-second sessions, has considered the remaining amendment proposals (TRANS/WP.30/AC.2/45, paras. 12-18; TRANS/WP.30/AC.2/43, paras. 10-13).

13. As requested, the ECE secretariat has prepared a new consolidated document containing all amendment proposals considered by the Working Party and the Administrative Committee. This document (TRANS/WP.30/AC.2/29 (TRANS/WP.30/R.189)) has been considered in detail by the ECE Working Party at its eighty-eighth session (23-27 June 1997). The Working Party has approved the amendment proposal contained therein with a few modifications which were contained in conference room documents TRANS/WP.30/CRP.44 and Adds. 1-2.

14. Taking note of the long and detailed deliberations of the ECE Working Party on this matter, representing more than 30 Contracting Parties to the Convention, the Administrative Committee considered the proposed amendment proposals as contained in documents TRANS/WP.30/AC.2/29 (TRANS/WP.30/R.189) and TRANS/WP.30/CRP.44 and Adds. 1-2 and adopted them by consensus subject to the following modifications:

Annex 6, new explanatory note 9.I.1 (a)

Modify the new explanatory note 9.I.1 (a) to read as follows:

"9.I.1 (a) Established association

The provisions in annex 9, Part I, paragraph 1 (a) cover organizations involved in the international trade of goods, including chambers of commerce."

Annex 8, new Article 10, paragraph (g)

ENGLISH ONLY

Replace the word "issuance" by: "issue".

Annex 6, new explanatory note 8.13.1-2

The Committee adopted this new explanatory note to annex 8, new article 13, paragraph 1 on the understanding that the term "the work of the members of the TIR Executive Board will be financed by their respective Governments" should be interpreted in the sense that Governments should at least cover the salaries of the members of the TIR Executive Board. Further considerations will be required in this respect during the preparation of the Terms of Reference and the detailed cost plan of the TIR Executive Board. With regard to financing the travel costs of members of the TIR Executive Board, different views were expressed.

New annex 9, Part I, paragraph 1 (f)(x)

Modify the term "TIR Administrative Committee" to read: "Administrative Committee".

New annex 9, Part I, paragraph 2

At the beginning of the sentence, delete the words: "Competent authorities of".

15. All amendment proposals adopted by the Administrative Committee at its present session are contained in annex 2 to this report.

(b) Revision procedure

16. The Administrative Committee noted that the amendment procedure in line with article 59 of the Convention would apply. With regard to the amendment proposals pertaining to Annex 6 to the Convention, the Committee decided, pursuant to article 60 of the Convention, that with regard to the time periods provided for objections and the coming into force of these amendment proposals the provisions of article 59, paragraph 3 should apply.

17. Such a procedure would ensure that all amendment proposals could, if no objections were raised, come into force 15 months following the date of communication of the proposed amendments by the Secretary-General of the United Nations.

18. The Administrative Committee was of the view that, given the urgency of the implementation of the adopted amendment proposals, it might be necessary to allow for all or parts of the amendment proposals to come into force at an earlier stage than foreseen in article 59 of the Convention.

19. In accordance with an opinion expressed by the Legal Office of the United Nations in New York, pursuant to article 25 of the 1969 Vienna Convention on the Law of Treaties, which is generally considered as codifying international law in this regard, a treaty or a part of a treaty may be applied provisionally pending its entry into force if the treaty so provides, or the negotiating States have in some other manner so agreed. A decision to this effect by the Administrative Committee, in parallel or following the adoption of the amendment proposals, would give immediate binding force among the Contracting Parties to the provisions relating to, for example, the establishment and financing of the TIR Executive Board.

20. This possible alternative would not exclude the possibility of an objection lodged by one or more Contracting Parties to the final entry into force of the amendments; thus it would be essential, should the Administrative Committee choose to pursue this course of action, that there exist a genuine consensus among Contracting Parties on the introduction of the envisaged amendments. Incidentally, it should be provided that, if an objection is lodged with the Secretary-General of the United Nations, any provisional application must immediately cease.

21. The Administrative Committee decided to consider this matter in more detail at its next session together with other arrangements to be made to implement the provisions of the adopted amendment proposals, including the Terms of Reference and the budget of the TIR Executive Board. Delegations were requested to consult at the national level on this issue with a view to allowing the Administrative Committee to take a decision at its forthcoming session.

OTHER PROPOSALS FOR AMENDMENTS TO THE CONVENTION

22. The Administrative Committee was informed that no other proposal for amendments to the Convention has been received.

23. The Administrative Committee decided to postpone consideration of the following items until its next session:

EDI Control system for TIR Carnets: Implementation of the Recommendation adopted on 20 October 1995

TIR Handbook: Comments adopted by the ECE Working Party on Customs Questions affecting Transport

International register on Customs sealing devices

Prices of TIR Carnets distributed by the IRU to national issuing associations

#### OTHER BUSINESS

(a) Date of next session

24. The Administrative Committee decided to convene its twenty-fourth session on 26 and 27 February 1998.

(b) Restriction on the distribution of documents

25. The Administrative Committee decided that no restriction should be placed on the distribution of documents for the current session.

#### ADOPTION OF THE REPORT

26. In accordance with annex 8, article 7 of the TIR Convention, 1975, the Administrative Committee adopted the report on its twenty-third session.

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Annex 1Contracting PartiesCountries with which a TIR transit operation can be established

Afghanistan	-
Albania	Albania
Algeria	-
Armenia	-
Austria	Austria
Azerbaijan	-
Belarus	Belarus
Belgium	Belgium
Bosnia and Herzegovina	-
Bulgaria	Bulgaria
Canada	-
Chile	-
Croatia	Croatia
Czech Republic	Czech Republic
Cyprus	Cyprus
Denmark	Denmark
Estonia	Estonia
Finland	Finland
France	France
Georgia	Georgia
Germany	Germany
Greece	Greece
Hungary	Hungary
Indonesia	-
Iran (Islamic Republic of)	Iran (Islamic Republic of)
Ireland	Ireland
Israel	Israel
Italy	Italy
Jordan	Jordan
Kazakstan	Kazakstan
Kuwait	Kuwait
Latvia	Latvia
Lithuania	Lithuania
Luxembourg	Luxembourg
Malta	-
Morocco	Morocco
Netherlands	Netherlands
Norway	Norway
Poland	Poland
Portugal	Portugal
Republic of Korea	-
Republic of Moldova	Republic of Moldova
Romania	Romania



Russian Federation  
Slovakia

Russian Federation  
Slovakia

Contracting Parties (cont'd)

Countries with which a TIR transit  
operation can be established (cont'd)

Slovenia  
Spain  
Sweden  
Switzerland  
Tajikistan  
The former Yugoslav Republic  
of Macedonia  
Tunisia  
Turkey  
Turkmenistan  
Ukraine  
United Kingdom  
United States of America  
Uruguay  
Uzbekistan  
Yugoslavia  
  
European Economic Community

Slovenia  
Spain  
Sweden  
Switzerland  
-  
The former Yugoslav Republic  
of Macedonia  
Tunisia  
Turkey  
-  
Ukraine  
United Kingdom  
-  
-  
Uzbekistan  
-

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Annex 2

AMENDMENT PROPOSALS TO THE TIR CONVENTION, 1975

adopted by the

Administrative Committee for the TIR Convention, 1975

on 27 June 1997

Article 6, paragraph 1

Modify paragraph 1 as follows:

"1. Each Contracting Party may authorize associations to issue TIR Carnets, either directly or through corresponding associations, and to act as guarantors, as long as the minimum conditions and requirements, as laid down in Annex 9, Part I, are complied with. The authorization shall be revoked if the minimum conditions and requirements contained in Annex 9, Part I are no longer fulfilled."

Article 6, new paragraphs 3 to 5

Add the following new paragraphs:

"3. An association shall issue TIR Carnets only to persons, whose access to the TIR procedure has not been refused by the competent authorities of Contracting Parties in which the person is resident or established.

4. Authorization for access to the TIR procedure shall be granted only to persons who fulfil the minimum conditions and requirements laid down in Annex 9, Part II to this Convention. Without prejudice to article 38, the authorization shall be revoked if the fulfilment of these criteria is no longer ensured.

5. Authorization for access to the TIR procedure shall be granted according to the procedure laid down in Annex 9, Part II to this Convention."

Article 38, paragraph 2

Modify paragraph 2 as follows:

"2. This exclusion shall be notified within one week to the competent authorities of the Contracting Party on whose territory the person concerned is established or resident, to the association(s) in the country or Customs territory where the offence has been committed and to the TIR Executive Board."

Article 42 bis

Add the following new article:

"The competent authorities, in close cooperation with the associations, shall take all necessary measures to ensure the proper use of TIR Carnets. To this effect they may take appropriate national and international control measures. National control measures taken in this context by the competent authorities shall be communicated immediately to the TIR Executive Board which will examine their conformity with the provisions of the Convention. International control measures shall be adopted by the Administrative Committee."

New article 58 bis

Add the following new article 58 bis:

"Article 58 bis

Administrative Committee

An Administrative Committee composed of all the Contracting Parties shall be established. Its composition, functions and rules of procedure are set out in Annex 8."

New article 58 ter

Add the following new article 58 ter:

"Article 58 ter

TIR Executive Board

The Administrative Committee shall establish a TIR Executive Board as a subsidiary body which will, on its behalf, fulfil the tasks entrusted to it by the Convention and by the Committee. Its composition, functions and rules of procedure are set out in Annex 8."

Article 59

Modify the first sentence of article 59, paragraph 2 as follows:

"2. Any proposed amendment to this Convention shall be considered by the Administrative Committee...."

Article 60

Modify the end of the heading "... 6 and 7" to read as follows:

"... 6, 7, 8 and 9".

Modify the beginning of the article "1. Any proposed amendment to Annexes 1, 2, 3, 4, 5, 6 and 7 ..." to read as follows: "1. Any proposed amendment to Annexes 1, 2, 3, 4, 5, 6, 7, 8 and 9 ...".

Annex 6, explanatory note 0.38.2

To be deleted.

Annex 6, new explanatory note 8.13.1-1

Add a new explanatory note to annex 8, article 13, paragraph 1 to read as follows:

"8.13.1-1 Financial arrangements

Following an initial period of two years, the Contracting Parties to the Convention envisage the operation of the TIR Executive Board and the TIR secretariat to be financed through the Regular Budget of the United Nations. This does not preclude a prolongation of the initial financing arrangement should financing from the United Nations or alternative sources not be forthcoming."

Annex 6, new explanatory note 8.13.1-2

Add a second explanatory note to annex 8, article 13, paragraph 1 to read as follows:

"8.13.1-2 Operation of the TIR Executive Board

The work of the members of the TIR Executive Board will be financed by their respective Governments."

Annex 6, new explanatory note 9.I.1 (a)

Add a new explanatory note to new Annex 9, Part I, paragraph 1 (a) to read as follows:

"9.I.1 (a) Established association

The provisions in annex 9, Part I, paragraph 1 (a) cover organizations involved in the international trade of goods, including chambers of

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Annex 2

commerce."

Annex 6, new explanatory note 9.II.3

Add a new explanatory note to new Annex 9, Part II, paragraph 3 to read as follows:

"9.II.3 Authorization committee

It is recommended to establish national authorization committees comprising representatives of the competent authorities, national associations and other organizations concerned."

Annex 8

Modify the heading of Annex 8 to read as follows:

"COMPOSITION, FUNCTIONS AND RULES OF PROCEDURE OF THE ADMINISTRATIVE COMMITTEE AND THE TIR EXECUTIVE BOARD"

Add a new sub-heading before Annex 8, article 1 to read as follows:

"COMPOSITION, FUNCTIONS AND RULES OF PROCEDURE OF THE ADMINISTRATIVE COMMITTEE"

Annex 8, new article 1 bis

Add the following new article 1 bis:

"Annex 8, article 1 bis

1. The Committee shall consider any proposed amendment to the Convention in accordance with article 59, paragraphs 1 and 2.
2. The Committee shall monitor the application of the Convention and shall examine any measure taken by Contracting Parties, associations and international organizations under the Convention and their conformity therewith.
3. The Committee, through the TIR Executive Board, shall supervise and provide support in the application of the Convention at the national and international levels."

Add a new sub-heading before annex 8, new article 9 to read as follows:

"COMPOSITION, FUNCTIONS AND RULES OF PROCEDURE OF THE TIR EXECUTIVE BOARD"

Annex 8, new articles 9 to 13

Add the following new articles to annex 8:

"Article 9

1. The TIR Executive Board established by the Administrative Committee in accordance with article 58 ter, shall be composed of nine members, each from different Contracting Parties to the Convention. The TIR Secretary will attend the sessions of the Board.

2. The members of the TIR Executive Board shall be elected by the Administrative Committee by a majority of those present and voting. The term of office of each member of the TIR Executive Board shall be two years. The members of the TIR Executive Board may be re-elected. The Terms of Reference for the TIR Executive Board shall be established by the Administrative Committee.

Article 10

The TIR Executive Board shall:

(a) supervise the application of the Convention, including the operation of the guarantee system, and fulfil the functions entrusted to it by the Administrative Committee;

(b) supervise the centralized printing and distribution to the associations of TIR Carnets which may be performed by an agreed international organization as referred to in article 6;

(c) coordinate and foster the exchange of intelligence and other information among competent authorities of Contracting Parties;

(d) coordinate and foster the exchange of information between competent authorities of Contracting Parties, associations and international organizations;

(e) facilitate the settlement of disputes between Contracting Parties, associations, insurance companies and international organizations without prejudice to article 57 on the settlement of disputes;

(f) support the training of personnel of Customs authorities and other interested parties concerned with the TIR procedure;

(g) maintain a central record for the dissemination to Contracting Parties of information to be provided by the international organizations as referred to in article 6, on all rules and procedures prescribed for the issue of TIR Carnets by associations, as far as they relate to the minimum conditions and requirements laid down in annex 9;



(h) monitor the price of TIR Carnets.

#### Article 11

1. A session of the Board shall be convened by the TIR Secretary at the request of the Administrative Committee or by at least three members of the Board.
2. The Board shall strive to take decisions by consensus. If no consensus can be reached, decisions shall be put to vote and shall be taken by a majority of those present and voting. A quorum of five members is required for the purposes of taking decisions. The TIR Secretary shall have no vote.
3. The Board shall elect a Chairman and shall adopt any additional rules of procedure.
4. The Board shall report on its activities, including the submission of audited accounts, to the Administrative Committee at least once a year or at the request of the Administrative Committee. The Board will be represented in the Administrative Committee by its Chairman.
5. The Board shall consider any information and queries transmitted to it by the Administrative Committee, Contracting Parties, the TIR Secretary, national associations and international organizations referred to in article 6 of the Convention. These international organizations shall have the right to attend the sessions of the TIR Executive Board as observers unless its Chairman decides otherwise. If necessary, any other organization may attend the sessions of the Board as observer at the invitation of the Chairman.

#### Article 12

The TIR Secretary shall be a member of the secretariat of the United Nations Economic Commission for Europe and shall execute the decisions of the TIR Executive Board within the Terms of Reference of the Board. The TIR Secretary will be assisted by a TIR secretariat, the size of which shall be determined by the Administrative Committee.

#### Article 13

1. The operation of the TIR Executive Board and the TIR Secretariat shall be financed, until such time as alternative sources of funding are obtained, through a levy on each TIR Carnet distributed by the international organization as referred to in article 6.
2. The amount of the levy and the procedure for its collection shall be determined by the Administrative Committee following consultations with the international organization as referred to in article 6. Any proposed changes to the levy shall be authorized by the Administrative Committee."

New Annex 9

Add the following new annex 9 to the Convention:

"Annex 9

ACCESS TO THE TIR PROCEDURE

Part I

AUTHORIZATION FOR ASSOCIATIONS TO ISSUE TIR CARNETS

Minimum conditions and requirements

1. The minimum conditions and requirements to be complied with by associations in order to be authorized by Contracting Parties to issue TIR Carnets and act as guarantor in accordance with article 6 of the Convention are:

(a) Proven existence for at least one year as an established association representing the interests of the transport sector.

(b) Proof of sound financial standing and organizational capabilities enabling it to fulfil its obligations under the Convention.

(c) Proven knowledge of its staff in the proper application of the Convention.

(d) Absence of serious or repeated offences against Customs or tax legislation.

(e) Establishment of a written agreement or any other legal instrument between the association and the competent authorities of the Contracting Party in which it is established. A certified copy of the written agreement or any other legal instrument together, if necessary, with a certified translation into English, French or Russian, shall be deposited with the TIR Executive Board. Any changes to the written agreement or any other legal instrument shall be immediately brought to the attention of the TIR Executive Board.

(f) An undertaking in the written agreement or any other legal instrument under (e), that the association:

(i) shall comply with the obligations laid down in article 8 of the Convention;

(ii) shall accept the maximum sum per TIR Carnet determined by the Contracting Party which may be claimed from the association in accordance with article 8, paragraph 3 of the Convention;

- (iii) shall verify continuously and, in particular, before requesting authorization for access of persons to the TIR procedure, the fulfilment of the minimum conditions and requirements by such persons as laid down in Part II of this annex;
- (iv) shall provide its guarantee for all liabilities incurred in the country in which it is established in connection with operations under cover of TIR Carnets issued by itself and by foreign associations affiliated to the same international organization as that to which it is itself affiliated;
- (v) shall cover its liabilities to the satisfaction of the competent authorities of the Contracting Parties in which it is established with an insurance company, pool of insurers or financial institution. The insurance or financial guarantee contract(s) shall cover the totality of its liabilities in connection with operations under cover of TIR Carnets issued by itself and by foreign associations affiliated to the same international organization as that to which it is itself affiliated.

The time to give notice for the termination of the insurance or financial guarantee contract(s) shall be not less than the time to give notice for the termination of the written agreement or any other legal instrument under (e). A certified copy of the insurance or financial guarantee contract(s) as well as all subsequent modifications thereto shall be deposited with the TIR Executive Board, including a certified translation, if necessary, into English, French or Russian;

- (vi) shall allow the competent authorities to verify all records and accounts kept relating to the administration of the TIR procedure;
- (vii) shall accept a procedure for settling efficiently disputes arising from the improper or fraudulent use of TIR Carnets;
- (viii) shall agree that any serious or repeated non-compliance with the present minimum conditions and requirements shall lead to the authorization to issue TIR Carnets being revoked;
- (ix) shall comply strictly with the decisions of the competent authorities of the Contracting Party in which it is established concerning the exclusion of persons in line with article 38 of the Convention and Part II of this annex;
- (x) shall agree to implement faithfully all decisions adopted by the Administrative Committee and the TIR Executive Board in as much as the competent authorities of Contracting Parties in which the association is established have accepted them.

2. Contracting Parties in which the association is established shall revoke the authorization to issue TIR Carnets in case of serious or repeated non-compliance with these minimum conditions and requirements.

3. Authorization of an association under the terms set out above shall be without prejudice to that association's responsibilities and liabilities under the Convention.

4. The minimum conditions and requirements laid down below are without prejudice to additional conditions and requirements Contracting Parties may wish to prescribe.

## Part II

### AUTHORIZATION FOR NATURAL AND LEGAL PERSONS TO UTILIZE TIR CARNETS

#### Minimum conditions and requirements

1. The minimum conditions and requirements to be complied with by persons wishing to have access to the TIR procedure are:

(a) Proven experience or, at least, capability to engage in regular international transport (holder of a licence for carrying out international transport, etc.).

(b) Sound financial standing.

(c) Proven knowledge in the application of the TIR Convention.

(d) Absence of serious or repeated offences against Customs or tax legislation.

(e) An undertaking in a written declaration of commitment to the association that the person:

(i) will comply with all Customs formalities required under the Convention at the Customs offices of departure, en route and of destination;

(ii) will pay the sums due, mentioned in article 8, paragraphs 1 and 2 of the Convention, if requested to do so by the competent authorities in line with article 8, paragraph 7 of the Convention;

(iii) will, as far as national legislation permits, allow associations to verify information on the above minimum conditions and requirements.

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Annex 2

2. Additional and more restrictive conditions and requirements for access to the TIR procedure may be introduced by the competent authorities of Contracting Parties and by the associations themselves unless the competent authorities decide otherwise.

#### Procedure

3. Contracting Parties will decide, in line with national legislation, the procedures to be followed for access to the TIR procedure on the basis of the minimum conditions and requirements set forth in paragraphs 1 and 2.

4. The competent authorities shall transmit within one week from the date of authorization or withdrawal of authorization to use TIR Carnets, the particulars of each person to the TIR Executive Board in conformity with the specimen authorization attached (MAF).

5. The association shall transmit annually an updated list as per 31 December of all authorized persons as well as of persons whose authorization has been withdrawn. This list shall be transmitted one week following the 31 December to the competent authorities. The competent authorities shall forward a copy thereof to the TIR Executive Board.

6. The authorization for access to the TIR procedure does not constitute in itself a right to obtain TIR Carnets from the associations.

7. Authorization of a person to utilize TIR Carnets under the minimum conditions and requirements set out above, shall be without prejudice to that person's responsibilities and liabilities under the Convention.

MODEL AUTHORIZATION FORM (MAF)

Country: .....

Name of association: .....

Competent authority: .....

To be completed by national associations and/or competent authorities								
ID-number	Name of person(s)/ enterprise	Business address	Contact point and access number (Tel, fax and E-mail number)	Business registration or licence number, etc. */	Earlier withdrawal of authorization **/	Date of authorization **/	Date of withdrawal of authorization **/	Stamp/ signature
...								
...								
...								

\*/ if available.

\*\*/ if appropriate.

For each person for which a request for authorization is transmitted by the approved association, the following information shall, at least, be provided to the competent authorities:

- Individual and unique identification (ID) number assigned to the person by the guaranteeing association (in cooperation with the international organization to which it is affiliated).
- Name(s) and address(es) of the person(s) or enterprise (in case of a business association, also the names of responsible managers).
- Contact point (natural person authorized to provide information on the TIR operation to Customs authorities and associations) with complete telephone, fax and E-mail numbers).
- Commercial registration No. or international transport licence No. or other (if available).
- (if applicable) Earlier withdrawal of authorization, including dates, length and nature of withdrawal of authorization."

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