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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975
(Twenty-ninth session, 19 and 20 October 2000,
agenda item 3 (b)(iv))

ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIREXB)

Administration of the TIRExB

Budget of the TIRExB and the TIR secretariat for the year 2000

Note by the TIR Secretary

1. The budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2000, including the Operating Reserve Fund (15% of total budget) and programme support (13% of total budget), amounted to US\$ 924,672.
2. As of 31 July 2000 approximately 50% of the total net allotment for the year 2000 (total budget net of programme support and operating reserve) have been utilized.
3. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as of 31 July 2000. Allotments refer to the resources estimated in 1999 and available in 2000 (including the unallotted funds for the year 1999). Expenditures cover disbursements and obligations already made for future expenditures during the remainder of 2000.

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4. In accordance with the decision of the Administrative Committee, unallotted funds for the year 1999 in the order of US\$ 37,600 (net of Programme Support and Operating Reserve) have been transferred to the budget for the year 2000 (US\$ 12,500 to budget line 1104 (Consultancy) and US\$ 25,100 to budget line 1300 (Administrative Support Personnel) (TRANS/WP.30/AC.2/57, paras. 17 and 18; Informal document No. 1 (2000)).

5. A complete financial report for the year 2000 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2001. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2000, as approved by the Administrative Committee on 22 October 1999 (TRANS/WP.30/AC.2/55, para. 22), is contained in document TRANS/WP.30/AC.2/1999/6.

6. The Administrative Committee may wish to take note of the present status report.

United Nations Economic Commission for Europe, Transport Division

Programme: TIR Executive Board (TIRExB) and TIR secretariat

Title of Trust Fund: "Transport International Routier - TIR" Account No.: ZL-RER-8001

Status report as of 31 July 2000 (in US\$)

<u>Budget line</u>	<u>Object of expenditure</u>	<u>Allotment</u>	<u>Expenditures</u> (Obligations+ Disbursements)		<u>Balance</u>
1101	Customs expert (Eastern Europe)	163,400	98,466	64,934	
1102	Customs expert (Western Europe)	163,400	103,019	60,381	
1103	Administrative and EDI expert	163,400	92,265		71,135
1104	EDI database consultant	<u>22,500</u>	<u>0</u>		<u>22,500</u>
1100	Project Personnel	512,700	293,750		218,950
1301	Admin. Support Personnel	94,700	29,951		64,749
1501	Travel on Official Business		30,000	6,583	23,417
1601	Mission costs		15,000	2,493	12,507
2101	Sub-contract		5,000	0	5,000
4301	Premises		25,000	0	25,000
4501	Local procurement		33,000	6,325	26,675
5101	Equipment maintenance		2,000	0	2,000
5301	Sundry		5,000	2,122	2,878
Total net allotment			722,400	341,224	381,176
Programme Support (13% of Total)			93,912		
Operating Reserve Fund (15% of Total)			108,360		
Grand total			924,672		

Specification of expenditures (31 July 2000)

Project Personnel (1100)

Three experts recruited on fixed-term appointments.

Administrative Support Personnel (1301)

Recruitment of administrative personnel for data entry and data management relating to authorized persons utilizing TIR Carnets (International TIR Data Bank) transmitted by Contracting Parties in a format other than the data entry mask established and distributed by the TIR secretariat.

Travel on Official Business (1501)

One mission of three members of the TIR secretariat to participate at the sixth session of the TIRExB held at Kiev (May 2000).

Mission costs (1601)

Per diem for the participation of two TIRExB members at the sixth session of the TIRExB at Kiev.

Sub-contract (2101)

No cost occurred so far under this budget line.

Premises (4301)

No cost occurred so far under this budget line.

Local procurement (4501)

Electronic and computer office equipment (1 personal computer, 2 printers, 1 portable computer and 1 fax machine) have been purchased, including required software packages.

Operation and maintenance of equipment (5101)

No cost occurred so far under this budget line as the major part of the equipment is still under guarantee.

Sundry (5301)

Purchasing of hard covers for the TIR Handbook.
