



UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE



WORLD HEALTH ORGANIZATION
REGIONAL OFFICE FOR EUROPE

BUREAU/2013/3

PROTOCOL ON WATER AND HEALTH

25 June 2013

**Bureau of the Meeting of the Parties
Eleventh Meeting
Geneva, Switzerland, 5 July 2013**

ANNOTATED PROVISIONAL AGENDA

Prepared by the joint secretariat

The eleventh meeting of the Bureau will take place at the Palais des Nations in room S4. It will start on Friday 5 July 2013 at 9:00 and finish at 16:30. The meeting will be held in English.

Bureau members should be in possession of a long-duration badge to enter the Palais des Nations. If this is not the case please contact: protocol.water_health@unece.org.

The meeting will follow the ninth meeting of the Compliance Committee (1–2 July) and the sixth meeting of the Working Group on Water and Health (3–4 July) under the Protocol. The eleventh meeting of the Bureau will be mainly devoted to strategic and practical preparations for the third session of the Meeting of the Parties to the Protocol (Oslo, 25–27 November 2013) and to the finalization of the draft programme of work for 2014–2016 to be submitted to the Meeting of the Parties.

- 1. Adoption of the Agenda**
(Friday, 5 July 9:00 –9:05)
- 2. Programme of work for 2011 – 2013**
(9:05 – 9:35)

Bureau members will briefly discuss the implementation of the current programme of work. As this item will be discussed in detail at the sixth meeting of the Working Group on Water and Health, the Bureau will only consider additional relevant information not discussed beforehand. The Chairs of different bodies under the Protocol and representatives of lead countries under different areas of work under the Protocol, with the assistance of the joint secretariat, will report on activities implemented since the tenth Bureau meeting (Geneva, 14-15 March, 2013) and share plans for activities to be undertaken until the third session of the Meeting of the Parties (MOP-3). Short interventions on the following areas are foreseen:

- a) The WHO/Europe secretariat will provide an update on the status of preparations for an expert group meeting on advancing approaches towards effective prevention and reduction of water-related diseases in the pan-European region (Bonn, 5-6 September 2013) and a regional meeting on control and prevention of soil-transmitted helminths in the European region (Bonn, 16-17 September 2013);
- b) The representative of Romania will inform the Bureau of the progress and plans in the area of public awareness, access to information and public participation, particularly in relation to finalizing the guide on public participation under the Protocol and its printing for MOP-3;
- c) The Chair of the Task Force on Target Setting and Reporting and the UNECE secretariat will inform the meeting of the outcomes of the subregional workshop for countries of the Caucasus held on 27–28 May 2013 in Tbilisi and plans to organize the last subregional workshop within the current programme of work for countries of Central Asia in Almaty in September or October 2013;
- d) The representative of France will provide an update on the progress and plans in the area of equitable access to water and sanitation, specifically in relation to finalization of the publication on the score card on equitable access and its printing for MOP-3. The WHO/Europe secretariat will brief on the ongoing discussion with France on possible cooperation with the WHO European Healthy City Network to apply the scorecard approach;
- e) The WHO/Europe secretariat will inform the Bureau of the progress and plans in the area of small-scale water supply and sanitation and specifically the progress in preparation of the relevant policy guidance document;
- f) The Chair of the Project Facilitation Mechanism will brief the Bureau about the provision of international assistance to country-specific projects in the framework of the Protocol and specifically on the finalization and outcomes of projects on target setting in Kyrgyzstan and Tajikistan.

3. Resources to implement the programme of work and implementation of unfunded activities: next steps for fundraising
(9:35 – 10:00)

The Chair will brief the Bureau on the outcomes of the discussions of the third meeting of the fundraising group (Bonn, 3 May 2013) focusing on concrete actions accomplished since the meeting and activities to be undertaken until MOP-3. Specifically, this will include an update on the outcomes of consultations with EBRD held in London on 27 June 2013 in the course of a meeting under the EBRD Water Fund.

Based on the information paper prepared for the sixth meeting of the Working Group on Water and Health, the Bureau will review the financial status of the UNECE Trust Fund and the WHO/Europe Voluntary Fund, the contributions received, the funds used and the funds required for the remaining activities foreseen under the current programme of work.

Discussions on fundraising for the next programme of work under the Protocol and the funds required for its implementation will continue under agenda item 5.

4. Preparations for the third session of the Meeting of the Parties to the Protocol (MOP-3)
(10:15 – 12:30 and 13:30-14:30)

Following the discussions at the tenth meeting of the Bureau, the Chair and the joint secretariat will update the Bureau on the following issues:

- The logistical preparations for MOP-3;
- The organization of a high-level segment during MOP-3;
- The organization of side-events during MOP-3;
- The next Chair and Vice-Chair of the Meeting of the Parties.

In addition, the Bureau will discuss in detail the following key issues for organization of MOP-3:

(a) Agenda and documentation

The Bureau will consider a draft agenda prepared by the joint secretariat and make arrangements, as appropriate, to ensure the smooth, efficient and successful running of the meeting.

It will examine a list of official documents to be submitted to MOP-3, review their state of preparation and make arrangements for their finalization (including specific responsibilities of the Bureau members) bearing in mind that to ensure translation of official documents the UNECE secretariat needs to receive their final versions by 9 September 2013 (26 August for the agenda); these deadlines are strict and leave only four working days for internal approval, editing and submission, so earlier receipt is highly desirable.

The Bureau will also discuss the finalization of the publications foreseen to be ready by MOP-3.

(b) Budget for MOP-3 and related activities

The host country will inform the Bureau about the financial resources available for MOP-3.

Based on this information, the Bureau will discuss and make arrangements regarding how to raise any additional resources for activities in support of MOP-3 (e.g. side-events, promotion, participation of additional NGOs, media, etc.).

(c) Bureau members

The Bureau members will be asked about their intention to run as candidates for the new Bureau of the Meeting of the Parties to the Protocol. They will exchange views on potential new candidates for the Bureau, also considering the opportunity to involve the chairs of different bodies under the Protocol and the leaders of activities in the current programme of work.

(d) Chairing the third session of the Meeting of the Parties

Taking into account the Rules of Procedure, adopted at the first session of the Meeting of the Parties, the Bureau will discuss how the third session will be chaired, i.e. by sharing responsibilities between representatives of the host country and the future Chair with the support of the leaders of the different activities in the programme of work for 2011–2013.

(e) Practical arrangements for MOP-3

- **Invitations to Parties and other States, as well as representatives of international governmental and non-governmental organizations**

It is proposed that official invitations to MOP-3 be sent from the Government of Norway (signed by the three relevant Ministers) to environment and health Ministers, and other important stakeholders, inviting them to participate in the third session, and specifically in the high-level segment, or to designate senior officials to participate on their behalf.

The joint secretariat will also inform the Bureau of how it intends to coordinate the sending of the invitation letters with the host country.

The Bureau will also discuss which international organizations and non-governmental organizations should be invited to MOP-3.

- **Donors' meeting**

It is proposed to organize a donors' meeting to be convened during a lunchtime to raise funds to implement the programme of work for 2014–2016. The Bureau may wish to advise the joint secretariat on the opportunity to organize such a meeting and on the practical arrangements including countries and organizations to be invited.

- **Promotion of MOP-3**

The Bureau will discuss and agree on the practical steps to be taken to disseminate broadly information on MOP-3, including how to involve the media (e.g. press conferences, pre- and post-press-releases) and NGOs.

5. Implementation of the Protocol between the third and the fourth sessions of the Meeting of the Parties

(14:30-16:20)

- **Programme of work for 2014–2016**

The Bureau will discuss the draft programme of work for 2014–2016, based on the comments and possible revisions made at the sixth meeting of the Working Group on Water and Health. On the basis of the outcome of the Working Group meeting and with the overall objective to finalize a draft programme of work for 2014–2016 that is reasonable, responds to new global and regional initiatives and likely to be adequately funded and implemented over the three years, the Bureau will discuss the following issues:

- Decision on activities to be included in the draft programme of work;
- Decision on expected outcomes and the work to be undertaken;
- Lead Parties, organizations and the Protocol bodies;
- Proposed distribution of responsibilities in the joint secretariat to support the different activities;
- Financial resources needed to implement the activities and information on funds or pledges available to support them.

Based on this discussion, the Bureau will decide how to finalize the draft programme of work for 2014–2016 to be submitted to MOP-3, bearing in mind the deadline for submission of this document to the UNECE secretariat being 9 September 2013.

- **Resources needed to implement the draft programme of work**

The Bureau will consider the need to revise the overall budget derived from the draft programme of work, the situation in terms of resources available or pledges made and the foreseen funding gap. It will discuss and make arrangements for how to raise the required missing resources. In particular, it will address the human resources needs of the joint secretariat and discuss how to ensure that the current capacity is maintained and strengthened to be able to face the increasing demands.

- **Cooperation with the Water Convention**

The Bureau will be informed about progress made in the implementation of the programme of work under the Water Convention. The Bureau will consider ways and means to strengthen cooperation with the Convention under the next programme of work.

- **Membership of the Compliance Committee**

Taking into account the discussions and decisions of the Compliance Committee at its ninth meeting (Geneva, 1–2 July 2013), the Bureau will discuss how to organize the election of the new Compliance Committee members, as well as identifying potential candidates.

- **Date and venue of the fourth session of the Meeting of the Parties**

The Bureau will discuss possibilities for the date and venue of the fourth session of the Meeting of the Parties.

6. Future meetings under the Protocol

(16:20 – 16:25)

The Bureau will review the provisional calendar of meetings under the Protocol in 2014.

7. Other business

(16:25 – 16:30)

At the time of writing, the joint secretariat had no points to propose under this agenda item.

8. Closing

(16:30)