

**To: Members of the Bureau of the UNECE Expert Group on Resource Classification**

From: David MacDonald and Charlotte Griffiths

Meeting of the Bureau of the Expert Group on Resource Classification (EGRC)  
Geneva, 1800 hours 30 April 2015  
FINAL MINUTES

**Present:**

1. David MacDonald (Chair)
2. Tunde Arisekola (NGSA)
3. Karin Ask (petroleum sector)
4. Sim Caluyong *representing* CCOP
5. Dan Diluzio (SPE)
6. Roger Dixon (CRIRSCO)
7. David Elliott (financial reporting sector)
8. Mucella Ersoy (Turkish Coal Enterprises)
9. Nathan Frisbee *representing* Fatih Birol
10. Michael Lynch-Bell (Chair ex-officio)
11. Kjell Reidar Knudsen (NPD)
12. John Ritter (SPEE)
13. Jim Ross (petroleum sector)
14. Slavko Solar (European Commission)
15. Hari Tulsidas (IAEA)
16. Brad Van Gosen (USGS)
17. Charlotte Griffiths (UNECE)

**Observers:**

1. John Etherington (Chair, Technical Advisory Group)
2. Paul Bankes (CRIRSCO)

**Apologies:**

1. Fatih Birol (IEA)
2. Gioia Falcone (geothermal sector and academia)
3. Igor Shpurov (First Vice Chair, GKZ Russian Federation)
4. Adichat Surinkum (CCOP)
5. Danny Trotman (financial reporting sector)
6. Narendra Verma (petroleum sector, India)
7. Claudia Wulz (European Commission)

**Draft Agenda**

1. Approval of draft agenda
2. Draft minutes of Bureau Calls of 13 April 2015
3. Draft conclusions and recommendations for EGRC Sixth Session
4. Draft Work Plan for EGRC for 2016-2017
5. Draft EGRC Sixth Session meeting report
6. Date of next meeting
7. Any other business

**Documentation:**

1. Draft Minutes of 13 April 2015 Bureau Calls

1. The recommendation of the Expert Group on Resource Classification on 29 April at its sixth session that the Chair of the Technical Advisory Group join the Bureau as an observer was noted. John Etherington, Chair of the TAG, was welcomed to the Bureau.

**Item 1. Approval of draft agenda**

Documentation: Draft agenda for Bureau Meeting of 30 April 2015

2. The agenda was adopted without amendment.

**Item 2. Draft minutes of Bureau calls 13 April 2015**

Documentation: Draft minutes of Bureau Calls of 13 April 2015

3. The draft minutes as circulated on 27 April were adopted without amendment.

**Item 3. Draft Conclusions and Recommendations for EGRC Sixth Session**

4. The Bureau reviewed the outstanding draft conclusions and recommendations for the sixth session and had no comments.

**Item 4. Draft EGRC Work Plan for 2016-2017**

5. The Bureau reviewed and discussed the draft EGRC work plan for 2016-2017 as contained in document EGRC-6/2015/INF.2. The Chair noted the feedback and proposed to prepare a revised text that would be made available to all meeting participants at the start of the meeting on Friday 1 May.

**Item 5. Draft EGRC Sixth Session meeting report**

6. The Bureau had no comments on the draft meeting report and requested it be circulated by the secretariat to all meeting participants at the end of the morning session on Friday 1 May.

**Item 6. Date of next meeting**

7. The next meeting will be held during the first half of June 2015. The usual availability notice will be circulated.

**Item 7: Any Other Business**

(i) Case Studies and responsibility of the Technical Advisory Group

8. The role and responsibility of the Technical Advisory Group (TAG) with regard to case studies was discussed. There was consensus that it is not the responsibility of the TAG to produce case studies. However, if the case studies are to be included in UNECE documents or publications or as part of official UNFC specifications or guidance then the case studies should be reviewed by the TAG. The additional workload for the TAG was raised. A number of members noted that any case studies needing TAG review would have most likely been developed by one of the EGRC task forces or sub-groups hence it could be anticipated that limited review would be needed.

9. Bureau members raised the need to put a disclaimer against any case studies delivered at EGRC meetings and workshops that are then posted to the UNECE website without having been reviewed by the TAG.

(ii) Policy for new UNFC applications

10. Members discussed how new applications of UNFC should be best managed/handled. If a country wants to develop a mapping or bridging to UNFC it can do this independently, but if such documents are to be included as part of the official UNFC system then TAG, Bureau and EGRC review and approval is needed.

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