

To: Members of the Bureau of the UNECE Expert Group on Resource Classification

From: David MacDonald and Charlotte Griffiths

<p style="text-align: center;">Meeting of the Bureau of the Expert Group on Resource Classification (EGRC) Geneva, 18.00 hours 1 May 2014 FINAL MINUTES</p>
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Present:

1. David MacDonald (Chair)
2. Karin Ask (petroleum sector)
3. Simplicio Caluyong *representing* Adichat Surinkum (CCOP)
4. Dan Diluzio (SPE)
5. Roger Dixon (CRIRSCO)
6. David Elliott (financial reporting sector)
7. Kjell Reidar Knudsen (Norwegian Petroleum Directorate)
8. Michael Lynch-Bell (Chair Ex-officio)
9. Jim Ross (petroleum sector)
10. Tim Smith (SPEE)
11. Hari Tulsidas (IAEA)
12. Brad van Gosen (USGS)
13. Charlotte Griffiths (UNECE)

Observer:

1. Danny Trotman (alternate to Michael Lynch-Bell)

Apologies:

1. Fatih Birol (IEA)
2. Mucella Ersoy (Turkish Coal Enterprises)
3. Adichat Surinkum (CCOP)

Draft agenda

1. Approval of Draft Agenda
2. Draft Minutes of 22 April 2014 Bureau Calls
3. Bureau Nominations
4. Draft Conclusions and Recommendations for EGRC Fifth Session
5. Draft Report of EGRC Fifth Session
6. Any Other Business
7. Timing of Next Meeting

Supporting Documentation

- (i) Draft agenda for Bureau Calls on 1 May 2014
- (ii) Draft minutes of Bureau Calls of 22 April 2014
- (iii) EGRC Fifth Session Draft Conclusions & Recommendations as at 14 April 2014

Item 1: Adoption of the Agenda

Attachment: Draft agenda for Bureau Calls on 1 May 2014

1. The agenda was adopted without amendment.

Item 2: Draft Minutes of Bureau Calls of 22 April 2014

Attachment: Draft Minutes of 22 April 2014 Bureau Calls

2. It was agreed that Bureau members should provide feedback on the draft minutes within two weeks (by cob 15 May).

Item 3: Bureau Nominations

3. The Chair summarized the nominations received to date, noting that the European Commission (DG Enterprise and Industry (DG ENTR)) had submitted a nomination on 29 April, notably Ms. Claudia Wulz, Statistical Assistant, DG ENTR. The nomination was discussed and it was noted that the DG ENTR Seconded National Expert, Mr. Slavko Solar, would be acting as Ms. Wulz's alternate. Whilst Mr. Solar is very familiar with UNFC and the Expert Group, his status as a Seconded National Expert means he cannot be the official EC DG ENTR representative on the Bureau. The Bureau discussed the issue of members being able to give delegated authority.

4. The Bureau agreed that efforts should be made to identify an expert to represent African countries. The representative of CRIRSCO agreed to talk with the participants from African countries present at the fifth session to seek their advice on a potential nominee.

5. The need to ensure improved gender balance on the Bureau was raised and noted.

6. The Bureau noted that the National Hydrocarbons Commission of Mexico has expressed interest in submitting a nomination in 2015.

7. The Bureau further noted that nominations might also be received in the meeting room but as yet there had been no indications that this would be the case.

8. The full slate of nominations will be presented by the secretariat to the EGRC on 2 May following which the elections will be held.

Item 4: Draft Conclusions and Recommendations for EGRC Fifth Session

Attachments: EGRC Fifth Session Draft Conclusions & Recommendations as at 14 April

9. The draft conclusions and recommendations as revised during the EGRC meeting on 30 April and 1 May were reviewed.

10. The Bureau discussed and agreed on the outline for a five step document approval procedure. This would be presented to the EGRC for discussion under Item 24 "Other business" on 2 May.

11. Which documents should be issued for public comment was also discussed. There was agreement that both specifications and bridging documents should be issued for public comment.

12. It was agreed that the conclusions and recommendations for all completed agenda items would be reviewed as the first item of business on 2 May.

Item 5: Draft Report of EGRC Fifth Session

13. It was agreed that the draft report should be prepared based on the discussions during 30 April and 1 May. The draft, including the texts of all the conclusions and recommendations agreed by the EGRC, should be circulated to participants by 1300 hours on 2 May and the text reviewed by the participants as the last agenda item during the afternoon session on 2 May.

Item 6: Any Other Business

14. No issues were raised.

Item 7: Timing of Next Meeting

15. The next meeting will be held (via conference call) during the period 16 – 27 June.

The meeting closed at 20.30 hours.
