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JOINT FAO/ECE/ILO COMMITTEE ON FOREST TECHNOLOGY, MANAGEMENT AND TRAINING

**With the participation of the International  
Union of Forestry Research Organisations (IUFRO)**

**WORKSHOP ON FOREST OPERATION IMPROVEMENTS IN FARM  
FORESTS**

**Logarska dolina (The Valley of Logarska, Slovenia)  
9 -14 September 2003**

**Provisional Agenda and Information concerning the Workshop**

This document is an information note for participants. It contains the explanatory notes, the provisional agenda and practical information for the workshop. Attached is a preliminary registration form which participants are requested to return not later than **14 March 2003**. Please forward this information note to any specialists who may be interested in the workshop topic.

## **OBJECTIVES AND SCOPE OF THE WORKSHOP**

The workshop will offer the opportunity to exchange experiences and share information on the state of the art of knowledge for the improvements of forest operations in farm forests considering in particular cost efficiency of operations, environmental impacts, the social dimension in terms of employment and income as well as contribution to rural development. The role and importance in the overall forestry, rural and regional development should be analysed and challenges such as market competitiveness of products in a growing global economy and continuing process of urbanisation be recognised.

It will, furthermore, discuss issues on sustainable forest operations and improved utilisation using existing low-cost farm equipment as well as new approaches in the field of farmers' co-operation with industrial forestry, wood processing industry, wood-based energy sector as well as with the contractor's sector. Attention will be paid in particular on the reduction of the environmental impacts and wastes, assessment of the importance of forest operations in supporting agriculture based farming activities, the farmers partnership in the field of forest operations, the role of wood processing and its marketing, interference farm-forest operations with the urban society, the role of self-employment, and the evaluation of decision support systems for alternative machine combinations, aiming to increase the economics of operations and reducing the overall costs with the special emphasis on conditions in countries in transition to market economy and their future role (e.g. EU enlargement).

The workshop will also deal with workers safety and health standards in farm forest operations, accident prevention, vocational training and on the job training, forest operation investment strategy, use of contract workers, business contracts, work organization and control as well as post harvest assessments.

It is expected that the workshop will offer a contemporary overview of role, prospects and trends of forest operations related to the farm forests and its importance within the forestry sector, changes needed and guidelines for their contribution to the overall forest conservation and utilisation.

## **PLACE AND DATES OF THE WORKSHOP**

The workshop will be held from **9 -14 September 2003 in Slovenia at the Hotel Plesnik** (<http://www.plesnik.si>) in Logarska dolina (The Valley of Logarska), which is located at some 20 km south from the Austrian border and 80 km east from the Italian border.

## **ORGANIZATION**

The seminar is being organised under the auspices of the Joint FAO/ECE/ILO Committee on Forest Technology, Management and Training with the participation of the International Union of Forestry Research Organizations subdivisions 3.06 (Forest operations under mountainous conditions) and 3.08 (Small-scale forestry) and in co-operation with the Slovenian Government.

The workshop Steering Committee is represented by Mr. Joachim Lorbach, FAO Forest Harvesting Trade and Marketing Branch FAO, Rome. The Organising Committee is represented by M. Sc. Robert Robek, Slovenian Forestry Institute, Ljubljana, Slovenia.

## **PARTICIPANTS**

The workshop is aimed at all those involved in forestry, in particular in developing, planning and executing forest operations and management, as well as in teaching, training and extension work and in administrative and policy advisory services:

- Forest operations managers;
- Representatives of private and public forest enterprises;
- Officials of forest services and administrations;
- Scientists, teachers and trainers from universities, forestry schools, vocational training and extension centres;
- Representatives of non-governmental organisations, forestry associations and forest contractors;
- Representatives of decision-making bodies.

## PROVISIONAL AGENDA

- Item 1 Adoption of the agenda.
- Item 2 Election of officers.
- Item 3 Opening of the workshop, welcome addresses, and general introduction to the workshop.

### Papers and posters will be presented under the following headings:

- Item 4 **Introduction into Slovenian Forestry and its role in EU**
- Item 5 **Recent advancements in forest operations in farm forests:** Planning and organisation of forestry work, sustainable forest management practices in small-scale forest operations, machines and systems employed by farm forest owners, productivity and costs of operations, environmental and social dimensions of small-scale forest operations.
- Item 6 **Importance of farm forests for forestry, rural and regional development:** role of farm forestry in societies of urbanisation and in view of globalisation, employment and income generation, provision of additional raw material including special wood products (e.g. poles, chips, fuelwood) for forest industries and society.
- Item 7 **Education, extension and training for farm forest owners:** Transfer of technical knowledge and skills, improving safety and health in forestry work, reduction of accidents rates, increase of competence, work performance and outputs.
- Item 8 **Organization and financial support for farm forest owners and associations:** formation of associations to develop infrastructures supporting forestry and agricultural activities, assistance in contract operation arrangements, business negotiations and contracts, technical and financial assistance through non-governmental and governmental forestry organisations.
- Item 9 **Development of trade and marketing arrangements:** Provision of price information on roundwood, establishment of services for a marketing board, standards and wood quality production.
- Item 10 Other matters.
- Item 11 Conclusions and recommendations.
- Item 12 Adoption of the report.

## **STUDY VISITS**

One full day and one half day study excursions will be offered:

### **Thursday, 11 September 2003**

Half day excursion to two modern farms in Austria and Slovenia which traditionally depend on forest resources and their recent responses on contemporary challenges. Demonstrations of their machinery and existing forest operations as employed in farm forests, wood utilisation and marketing practices. Presentation of their responses on challenges regarding EU approach, sustainable forest management in mountainous forests as well as economical and ecological considerations of their forest operations and wood utilisation.

### **Friday, 12 September 2003**

Full day excursion to Non-Industrial Private Forestry in Slovenia to motivate the discussion on how social and economic differences mirror in forest operations and wood utilisation in praxis and how to increase their contribution to sustainable development in local society and region. Forestry related cultural sites and diversity of the small-scale Non-Industrial Private Forestry sector will be presented and illustrated in the respect of EU enlargement and globalisation.

## **WORKSHOP PROGRAMME**

### **Tuesday, 9 September 2003**

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|-------------|--|
| 07:00-20:00 | Arrival of participants at airport Ljubljana (Brnik) or railway station in Ljubljana. Transfer by bus from airport or railway station to the workshop venue in Logarska dolina. Registration and accommodation of participants in the hotel complex. |
| 20:00-21:00 | Dinner at the Hotel Plesnik  |

### **Wednesday, 10 September 2003**

- |             |  |
|-------------|--|
| 07:30-08:30 | Breakfast at the accommodation site  |
| 08:30-09:30 | Continuation of registration of participants   |
| 09:30-10:00 | Opening of the Workshop. Welcome speeches by the FAO/ECE/ILO, IUFRO representatives and Slovenian Authorities. |

10:00-10:30	Coffee break
10:30-12:30	Introduction to the Workshop Introduction into Slovenian Forestry
12:30-14:00	Lunch at the Hotel Plesnik
14:00-18:00	Presentation of papers
19:30	Welcome dinner and Cultural evening

**Thursday, 11 September 2003**

07:30-08:30	Breakfast at the accommodation site
08.30-10:00	Continuation of presentation of papers
10:00-10:30	Coffee break
10:30-12:30	Continuation of presentation of papers
12:30-14:00	Lunch at the Hotel Plesnik
14:00-19:00	Half day excursion: Forest operation and wood utilisation praxis among Non-Industrial private forest owners in Austria and Slovenia
19:00	Traditional dinner at the countryside

**Friday, 12 September 2003**

07:30-08:00	Breakfast at the accommodation site
08:00-22:00	Full day excursion: The role of farm forestry in local and regional development

**Saturday, 13 September 2003**

07:30-08:30	Breakfast at the accommodation site
08:30-10:00	Continuation of presentation of papers and posters
10:00-10:30	Coffee break
10:30-12:30	Continuation of presentation of papers and posters
12:30-13:30	Lunch Hotel Plesnik
13:30-15:00	Conclusions and recommendations - adoption of the report
19:00	Farewell dinner at the Hotel Plesnik

**Sunday, 14 September 2003**

07:30-08:30	Breakfast at the accommodation site
	Transfer of participants to the airport Ljubljana, or railway station Ljubljana

## **PRACTICAL INFORMATION ABOUT THE WORKSHOP**

### **Documentation**

Papers will be prepared by specialists attending the workshop. Participants are invited to contribute to the workshop and prepare the scientific or professional paper or poster under proposed items. **Abstracts of papers or posters should be submitted to the organizers by 14 March 2003** together with the preliminary registration.

Papers and posters should be prepared in English as the workshop will be held in English. Posters could be either mailed ahead to M. Sc. Robert Robek or passed personally to the secretariat at the workshop registration desk. Each lecturer should take 40-50 copies with him, together with the corresponding diskette written in Word 7.0 (or latter). A copy of the paper should be sent by e-mail by **15<sup>th</sup> June 2003** to:

#### **Mr. Joachim Lorbach**

Forest Harvesting, Trade & Marketing Branch  
Forest Product Division  
FAO Forestry Department  
Viale delle Terme di Caracalla  
00100 Rome, Italy  
Tel: ++39 06 57052596  
Fax: ++39 06 5705 5137  
E-mail: [Joachim.Lorbach@fao.org](mailto:Joachim.Lorbach@fao.org)

*With a copy for information to:*

#### **Mr. Robert Robek**

Slovenian Forestry institute  
Vecna pot 2,  
1000 Ljubljana, Slovenia  
Tel: ++386 1 2007 818  
Fax: ++386 1 2573 589  
E-mail: [Robert.Robek@gozdis.si](mailto:Robert.Robek@gozdis.si)

#### **Mr. Jorge Najera**

Economic Affairs Officer, Timber Branch  
UNECE Trade Development and Timber Division  
Palais des Nations  
1211 Geneva 10, Switzerland  
Tel: +41 22 917 3240  
Fax: +49 22 917 0041  
E-mail: [Jorge.Najera@unece.org](mailto:Jorge.Najera@unece.org)

Authors of papers will be invited to introduce their papers at the seminar, taking not more than 15-20 minutes. For presentation of posters 10 minutes will be available. Please note that papers should not be read in full. To make the presentation as lively as possible, authors are encouraged to make use of audio-visual facilities.

### **Computer Power Point presentations, films, videos, slides and transparencies**

The following audio-visual aids will be available: Computer for Power Point presentations, video system (VHS), slides projector and overhead projector.

Participants wishing to show videos or films are requested to give the necessary information on their registration form (title, length of projection time and format, etc).

### **Language**

Please note that the workshop language will be only English.

### **Arrival of participants**

Participants are expected to arrive on Tuesday, **9 September 2003** at the airport of Ljubljana (Slovenia) or Railway station Ljubljana. Transfer will be provided from both places to the Hotel Plesnik in Logarska dolina. In the case of early arrival please contact M. Sc. Robert Robek.

### **Departure**

Transfer of participants by bus will be provided on Sunday, **14 September 2003** from the Hotel Plesnik to the airport of Ljubljana or Railway station Ljubljana.

### **Accommodation and Registration**

#### Accommodation:

Participants should indicate on the registration form if they are travelling alone or are accompanied. Participants will be accommodated at the **Hotel Plesnik – Logarska dolina** (Fax: ++386-1-425 83 13, E-mail: [hotel.plesnik@siol.net](mailto:hotel.plesnik@siol.net)). Four accommodation standards are available:

Accommodation	Distance to workshop site <sup>A</sup>	Half board in double per person without tax (Euro) <sup>B</sup>	Half board in single per person without tax (Euro) <sup>B</sup>
Hotel Plesnik *****	-	56,-	59,-
Villa Palenk ****	50 m	48,-	53,-
Pension Na Razpotju ***	600 m	42,-	47,-
Farm Plesnik **	300 m	28,-	-

<sup>A</sup> Shuttle busses will be available

<sup>B</sup> Tax: 0,6 Euro per day. For all participants the unlimited use of pool and sauna at the Hotel Plesnik is free.

### Registration

Participants are requested to send their completed **preliminary registration form** (Annex) **not later than 14 March 2003** to the addresses indicated on the form. **Registered participants will receive further information about the workshop.** In the case of interest a spouse program will be organised.

Participants with presentations and/or posters are asked to submit the abstracts of their work to organisers by the same date - **14 March 2003**.

Organisational costs for the workshop and spouse program, welcome and farewell dinner, coffee or tea between presentations, travel costs for the study visits and spouse program as well as fees for entrances during cultural visits are **€140 per participant and €90 per accompanying person. This sum should be paid in cash (either Euro or Slovenian Tolar) when registering at the registration desk in the Hotel Plesnik upon arrival, in advance for the workshop.**

**Participants should pay the costs for board and lodging directly to the hotel.** Reservations for the accommodation will be made through preliminary registration form and accepted on 'First come first served' basis. Bed & breakfast basis is not possible, since there are no restaurants or shops in the vicinity of the workshop venue.

### **Passports and visas**

All participants should have a valid passport and, if required, an entry visa, which can be obtained from the Slovenian Embassy or Consulate in their own country. In addition participants should take care of their visa for the excursion to the Austria. Visa applications should be made as early as possible.

### **Weather**

Daytime temperature at the workshop venue in September normally varies between 18 to 25°C and during the night 12 to 17°C. During the study visits suitable shoes for forest visits will be needed.

### **Money exchange**

Money can be exchanged at the Hotel Plesnik, at the banks and money exchange offices at the railway stations or at the airport. Major credit cards are accepted for board and lodging at the hotel.

## ANNEX

**PRELIMINARY REGISTRATION FORM**

Workshop on 'Forest Operation Improvements in Farm Forests'  
Logarska dolina (Slovenia) 9 - 14 September 2003

**To be completed and sent not later than 14 March 2003 to:****Mr. Joachim Lorbach**

Forest Harvesting, Trade &  
Marketing Branch  
Forest Product Division  
FAO Forestry Department  
Viale delle Terme di Caracalla  
I-00100 Rome, Italy  
Tel: 0039 06 5705 2596  
Fax: 0039 06 5705 5137  
E-mail: [Joachim.Lorbach@fao.org](mailto:Joachim.Lorbach@fao.org)

**With a copy to:****Mr. Robert Robek**

Slovenian Forestry Institute  
Vecna pot 2  
1000 Ljubljana, Slovenia  
Tel: 00386 1 2007818  
Fax: 00386 1 2573589  
E-mail: [Robert.Robek@gozdis.si](mailto:Robert.Robek@gozdis.si)

**Mr. Jorge Najera**

UNECE Trade Development and  
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Palais des Nations  
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Switzerland  
Tel: 0041 22 9173240  
Fax: 0041 22 9170041  
E-mail: [Jorge.Najera@unece.org](mailto:Jorge.Najera@unece.org)

(PLEASE USE TYPEWRITER OR BLOCK LETTERS)

\*Indicate whatever applies, \*\*Mark selection with X in front of option

1. Family name (Mr/Ms)*:		First name:	
Title or position*:			
Office or mailing address:		Tel:	
		Fax:	
		E-mail:	
Representative of (Country/organization)*:			
Accompanied by (Mr./Ms.)*:			
2. Expected arrival:	Date:	Time:	Flight no.:
Expected departure:	Date:	Time:	Flight no.:
3. Preferred accommodation**	<input type="checkbox"/> Hotel Plesnik	<input type="checkbox"/> Villa Palenk	<input type="checkbox"/> Pension Na Razpotju
Alternative accommodation**	<input type="checkbox"/> Hotel Plesnik	<input type="checkbox"/> Villa Palenk	<input type="checkbox"/> Pension Na Razpotju
Special requests**:	<input type="checkbox"/> Vegetarian	<input type="checkbox"/> Single room	<input type="checkbox"/> Interested in spouse program
4. I intend to prepare a paper on the following subject:			
5. I intend to make an oral presentation on the following subject:			
6. I intend to present a poster on the following subject:			
7. I intend to make a Power Point presentation**:		<input type="checkbox"/> yes	<input type="checkbox"/> no
8. I intend to show**:			
<input type="checkbox"/> Film	Title:		
<input type="checkbox"/> Video	Format:	Approximate length*	<input type="checkbox"/> minutes
<input type="checkbox"/> Slides	<input type="checkbox"/> Transparencies	Approximate number*	<input type="checkbox"/> slides and transparencies
9. Other equipment needed:			
10. Agenda item:			

Date:.....

Signature:.....