

**Joint UNECE-UNFPA Training Workshop
on Census Management in South East Europe
(Hotel Grand, Sarajevo, 18-22 February 2008)**

Draft agenda and tentative timetable (rev. 13 Feb. 2008)

Day 1: Monday, 18 February		
Time	Session	
8:45-9:15		Registration of participants
9:15-10:05		Opening and welcome speeches: UN Resident Coordinator in Bosnia and Herzegovina UNECE UNFPA Bosnia and Herzegovina UNFPA Country Technical Services Team (CST) Bratislava
10:05-10:15	1.1	Purpose of workshop (UNECE)
10:15-10:45	1.2	Self-presentation of participants
10:45-11:00		<i>[Coffee Break]</i>
11:00-12:00	1.3	Needs assessment and expectations of the participants
12:00-13:30		<i>[Lunch Break]</i>
13:30-13:50	1.4	<i>Census results</i>
13:50-14:50	1.5	Setting the census goals: What are the census objectives?
14:50-15:10		<i>[Coffee Break]</i>
15:10-16:10	1.6	Advocacy for censuses - Why do we need a census?
16:10-16:40	1.7	Advocating for the allocation of financial resources to the census
16:40-17:00		Daily Wrap-up Activity: What have you learned today?
From 18:00		Welcome reception at Hotel Grand

Day 2: Tuesday, 19 February

Time		Session
9:00-9:30	2.1	Census methodology: What type of census do we need? - <i>Multimedia presentation on census methodology</i>
09:30-10:40	2.2	Exercise on census methodology
10:40-11:00		<i>[Coffee Break]</i>
11:00-11:20	2.3	<i>Census methodology facts</i>
11:20-12:30	2.4	Possible uses of registers for censuses
12:30-14:00		<i>[Lunch Break]</i>
14:00-14:30	3.1	Quality assurance - Brainstorming: what is quality and how can quality be assured?
14:30-15:30	3.2	<i>Who is responsible for quality assurance?</i>
15:30-15:50	3.3	Daily Wrap-up Activity: What have you learned today?
16:00-18:00		City tour (bus departing from Grand Hotel)

Day 3: Wednesday, 20 February

Time	Session	
9:00-9:30	4.1	Field operations (enumeration) <i>- Multimedia presentation on field operations</i>
9:30-10:40	4.2	Issues on field operations
10:40-11:00		<i>[Coffee Break]</i>
11:00-11:20	4.3	<i>Special cases in field operations/enumeration</i>
11:20-12:30	4.4	Management of field operations
12:30-14:00		<i>[Lunch Break]</i>
14:00-14:20	5.1	Census monitoring and risk management The importance of census monitoring and risk management for a successful census
14:20-15:10	5.2	Mechanisms for census monitoring
15:10-15:30		<i>[Coffee Break]</i>
15:30-15:50	5.3	<i>Examples on census monitoring and risk management</i>
15:50-16:40	5.4	Managing risk in the census
16:40-17:00	5.5	Which are the potential risks for your census?
17:00-17:30		Daily Wrap-up Activity: What have you learned today?

Day 4: Thursday, 21 February

Time		Session
9:00-9:30	6.1	Population counts Different types of population counts Treatment of selected special population subgroups
9:30-9:50	6.2	Multimedia presentation on population to be enumerated (including definition of usual residence)
9:50-10:20	6.3	Which population counts are relevant in your country?
10:20-10:40		<i>[Coffee Break]</i>
10:40-11:20	6.4	Definition of usual residence
11:20-11:40	6.5	<i>Examples on population counts/place of usual residence</i>
11:40-12:30	6.6	Drafting a good definition of usual residence in census manuals
12:30-14:00		<i>[Lunch Break]</i>
14:00-14:10	7.1	Ethno-cultural characteristics - Multimedia presentation on ethno-cultural characteristics
14:10-14:50	7.2	Pros and cons of collecting data on ethnicity, language and religion
14:50-15:40	7.3	Issues in collecting data on ethnicity
15:40-16:00		<i>[Coffee Break]</i>
16:00-17:00	7.4	How to improve collection of ethno-cultural characteristics?
17:00-17:30		Daily Wrap-up Activity: What have you learned today?

Day 5: Friday, 22 February

Time		Session
9:00-9:30	7.1	Migration Which topics should be considered to collect information on international migration?
9:30-10:00	7.2	Which topics should be considered to collect information on internal migration?
10:00-10:20		<i>[Coffee Break]</i>
10:20-10:40	7.3	- Multimedia presentation on migration
10:40-11:40	7.4	Population subgroups relevant for migration How to identify/count them
11:40-12:30	7.5	Internal migration: what and how to measure
12:30-14:00		<i>[Lunch Break]</i>
14:00-14:30	7.6	<i>Selected data on migration</i>
14:30-16:00	7.7	Issues on collecting data on emigration in a census - Presentation of report on UNECE study
16:00-16:20		<i>[Coffee Break]</i>
16:20-17:30		Workshop review: Final wrap up Were the expectations met?
17:30		Closing of workshop
From 19:00		Farewell dinner in the city