National Workshop and Advisory Services on Facilitation of Interregional Transport along the Euro-Asian Transport Links

Bishkek, Kyrgyzstan, 19-20 December 2006

RECOMMENDATIONS ON NATIONAL COORDINATING MECHANISM FOR TRADE AND TRANSPORT FACILITATION IN KYRGYZSTAN
Name of the national facilitation coordinating body (NTTFC):

- National trade and transport facilitation committee
Purpose of NTTFC

- To improve effectiveness and efficiency of international trade and transport through cooperation and coordination of all concerned Government agencies and the business sector and the implementation of appropriate facilitation measures.
Structure of NTTFC

National Trade and Transport Facilitation Commission/Committee

Office within chairing agency

Trade Facilitation Committee/Sub-committee

Lead Agency: • Ministry of Industry, Trade and Tourism
Office: • Ministry of Industry, Trade and Tourism

Committee/Sub-committee on Coordination at Border-Crossings

Lead Agency: • State Customs Inspectorate
Office: • State Customs Inspectorate

Transport Facilitation Committee/Sub-committee

Lead Agency: • Ministry of Transport & Communications
Office: • Ministry of Transport & Communications
Trade facilitation sub-committee
- Ministry of Industry, Trade and Tourism
- Ministry of Transport and Communications
- Ministry of Economy and Finance
- Ministry of Foreign Affairs
- Ministry of Internal Affairs
- Ministry of Health
- Ministry of Agriculture
- Ministry of Defense
- Ministry of Extreme Situations
- State Customs Inspectorate
- Border control services
- State agency on drug control…
- State Tax Inspectorate
- National institute on standardization and meteorology
- Central Bank
- Chamber of commerce and industry
- Association of Customs brokers
- Association of exporters
- Association of freight forwarders
- Kyrgyz ASMAP
- State company of Kyrgyz railway
- International Business Council (observer)
- Representatives of international donors community (observer)
Membership of NTTFC

Transport facilitation sub-committee
- Ministry of Transport and Communications
- Ministry of Industry, Trade and Tourism
- Ministry of Foreign Affairs
- Ministry of Economy and Finance
- Ministry of Internal Affairs
- Ministry of Health
- Ministry of Agriculture
- State Customs Inspectorate
- Border control services
- State Tax Inspectorate
- State agency on drug control...
- Kyrgyz ASMAP
- State Railway
- Association of Customs brokers
- Association of freight forwarders
Membership of NTTFC

- Sub-committee on coordination at border crossings
  - State Customs Inspectorate
  - Ministry of Transport and Communications
  - Ministry of Industry, Trade and Tourism
  - Ministry of Foreign Affairs
  - Ministry of Economy and Finance
  - Ministry of Internal Affairs
  - Ministry of Health
  - Ministry of Agriculture
  - Border control services
  - State agency on drug control…
  - Chamber of commerce and industry
  - Association of exporters
  - Kyrgyz ASMAP
  - State Railway
  - Association of Customs brokers
  - Association of freight forwarders
Heads of NTTFC

- **Chair of main body:**
  - Deputy Prime Minister

- **Vice Chairs of main body:**
  - Deputy Ministers
  - MITT, MOTC, Customs

- **Chair and vice chairs of sub-body:**
  - MITT, MOTC, Customs

- **Offices**
  - Offices: within lead agencies
  - Head of main body office: (Deputy) Director General
  - Head of sub-body office: Director
Functions of NTTFC

- Review and propose policy on facilitation of international trade and transport
- Monitor and assess flows of international trade and transport
- Identify bottlenecks in the entire process of international trade and transport
- Review and assess the adequacy of international trade and transport related infrastructure
- Study and propose measures on improvement of the efficiency of international trade and transport for decisions of the Government
- Coordinate to establish harmonized documentation and procedures for international trade and transport
- Identify, propose and follow through changes to border control procedures and documentation
- Coordinate and cooperate for implementation of Single Window clearances and Single Stop inspections at border crossings
- Promote application of ICT for trade/transport facilitation
- Monitor dissemination of information to trading and transport communities on documentation and procedures
- Coordinate national positions in negotiation of agreements on international trade and transport with multi-sectoral nature
- Identify, propose and follow through changes in trade and/or transport policies and in the bilateral or multilateral agreements through which these policies are enforced
- Coordinate the implementation of agreements on international trade/transport with multi-sectoral nature
- Review international conventions relating to trade and transport facilitation with multi-sectoral nature and provide advice to the Government on accession to the conventions
- Monitor and coordinate for the implementation of the acceded international conventions relating to trade and transport facilitation with multi-sectoral nature
- Coordinate the cooperation with other countries for trade and transport facilitation
- Assist in organizing workshops and seminars on facilitation of international trade and transport
- Assist in implementation of international facilitation programmes and assistance
Terms of reference of the Office of NTTFC:

- Prepare the meetings of NTTFC
- Coordinate implementation of decisions and proposals of NTTFC
- Organize reviews and studies on facilitation issues as approved by NTTFC
- Coordinate and follow-up the preparatory work of the concerned member institutions
- Coordinate preparation of annual programmes, reports and budgets of NTTFC
- Coordinate and liaise for financial support to NTTFC’s activities
- Assist the concerned member institutions in organizing workshops/ seminars/training courses
- Liaise with international organizations and financial institutions for facilitation programmes/ projects in Kyrgyzstan
Work programme in 2007 (timeframe)

- Coordinate for WTO negotiation on trade facilitation
- Review and coordinate implementation of the ECO Transit Transport Agreement
- Review and coordinate implementation of the TRACECA programme
- Coordinate for negotiation of the SCO agreement on facilitation of international road transport
- Coordinate implementation of CAREC programme
- Review and propose accession to international facilitation conventions (list of conventions to be reviewed in 2007)
- Coordinate for implementation of joint clearances and inspections at border crossings (border crossing names)
- Review other key issues in international trade and transport (list of issues), and propose remedial measures to address the issues
- Organize workshops/seminars/training courses on trade/transport facilitation
- Prepare annual report for submission to the Government and distribution to all the members
Meeting frequency
- Regular meetings:
  - Main body: semi-annually
  - Sub body: quarterly
- Special meetings: at request

Meeting rules
- Chairing (chair, vice chairs or their representative)
- Secretary (office of NTTFC)
- Principle: consensus
- Regular meetings and special meetings
- Agenda
- Meeting documents (preparation and circulation) and new proposal for discussion (2 weeks)
- Decisions and proposals
- Meeting records (with office of NTTFC)
- Meeting reports (adoption)
Financing

- **Staff**
  - Existing officials, part-time

- **Administrative expenses**
  - Existing office facilities/equipment

- **Studies**
  - Government, international, business sector

- **Facilitation measures**
  - Government, international, business sector

- **Workshops/seminars/training courses**
  - Government, international, business sector
Budget of NTTFC

- **Budget in 2007**
  - Based on annual programme
  - Consultancy for specific tasks, such as reviews and studies (unit cost per work-month)
  - Workshops/seminars/training courses (unit cost per activity for Kyrgyz only)
  - Travel costs (domestic travel to border areas and international travel)
  - Other costs (included in departmental budgets of different agencies)
Constitutional document: Government resolution

- Objectives
- Functions
- Role (consultative/executive)
- Appointment of chair and vice chairs
- Rules of meetings (draft for adoption by 1st meeting)
- Decisions and proposals of NTTFC

Financial:

- No additional budgetary requirement for regular operations
- Facilitation projects through the facilitation body
- Workshops/seminars/training courses through the facilitation body
Next steps in establishing NTTFC

- MITT and MOTC consult with relevant agencies
- MITT and MOTC submit final documents to the Government for approval
- MITT and MOTC help initiate functioning of NTTFC
- if necessary, further assistance from UNESCAP secretariat in cooperation with UNECE secretariat