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ECONOMIC COMMISSION FOR EUROPE

INLAND TRANSPORT COMMITTEE

Working Party on Customs Questions
affecting Transport

Informal Ad hoc Expert Group on Conceptual and
Technical aspects of Computerization of the TIR Procedure
(26-27 May 2005)

**PROVISIONAL AGENDA FOR THE SEVENTH SESSION OF THE
INFORMAL AD HOC EXPERT GROUP ON CONCEPTUAL AND TECHNICAL
ASPECTS OF COMPUTERIZATION OF THE TIR PROCEDURE**

**to be held at the Palais the Nations, Geneva^{*/}
starting at 10.00 hours on Thursday, 26 May 2005**

^{*/} In accordance with the accreditation procedures applicable for all meetings held at the Palais des Nations, delegates are requested to fill-in the attached registration form (also available from the website of the UNECE (www.unece.org)) and to transmit the duly filled-in form not later than 18 May 2005 to the UNECE Transport Division, either by fax (+41-22-917 06 14) or by e-mail (andre.sceia@unece.org). In Geneva, prior to the session, delegates are requested to present themselves at the Pass and Identification Unit of the UNOG Security and Safety Section, located at the Villa Les Feuillantines, 13 Avenue de la Paix (see attached map), for issuance of an identification badge. In case of difficulties, please contact the UNECE secretariat (Int. 72403 or 71313).

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ExG/COMP/2005/4
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Version 1.4.a
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ExG/COMP/2005/3
ExG/COMP/2005/4
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4. Other business
5. Date and place of next session
6. Report

* * *

^{*/} The numbers refer to the corresponding Chapters and Paragraphs in the Reference Model.

1. ADOPTION OF THE AGENDA

The informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Procedure (hereafter referred to as: 'Expert Group') may wish to adopt its agenda (ExG/COMP/2005/1).

2. ELECTION OF THE CHAIRMAN

In accordance with AC.2 and WP.30 mandates, the Expert Group is invited to elect a chairman to steer its future work.

3. ACTIVITIES OF THE EXPERT GROUP

(a) Results of the eTIR questionnaire

At its sixth session, the Expert Group welcomed a proposal from the secretariat to undertake a survey to gather information from Customs administrations on existing systems and on their needs and constraints regarding the eTIR system. The results of the survey should be presented to the Expert Group at one of its future sessions. IRU offered its assistance in drafting the survey (ExG/COMP/2004/24, para. 8).

To this end, the secretariat, having consulted with the IRU, drafted a questionnaire, which was sent to Director-General of Customs (with a copy to the TIR Customs Focal Points) on 28 February 2005. The deadline for replying to the questionnaire was set at 1 April 2005. In the meantime, some Customs administrations have informed the secretariat that, for reasons of required coordination at the national level, they cannot meet this deadline. In document ExG/COMP/2005/2 the secretariat has reproduced the questionnaire, together with the introductory letter to Director-Generals of Customs, for information of the ExG.

Document ExG/COMP/2005/3 contains an overview of the state of play of the outcome of the questionnaire, providing preliminary observations by the secretariat.

The Expert Group may wish to discuss the first results of the questionnaire. Within the context of its discussion, the Expert Group may also wish to take note of the doubts, expressed by the IRU and its associations, with regard to the conception of the questionnaire (see Part I, Chapter B of document ExG/COMP/2005/4, containing notes and comments by the IRU and the national associations regarding document ExG/COMP/2004/23 and proposals to ensure the sustainability of the TIR system in the framework of its computerization).

(b) Reference Model of the TIR Procedure

The secretariat has issued a new update of the Reference Model of the TIR Procedure, reflecting all decisions taken by the Expert Group at its sixth session (ExG/COMP/2003/1, version 1.4.a of 26 November 2004).

The Expert Group is invited to verify and validate the updated version of the Reference Model.

(0) Introduction

(0.2) Background to the Reference Model

Issue: 60

Following the issuance of version 1.4.a of the Reference Model, the IRU and the national associations have transmitted written comments to the secretariat. These comments are reproduced in document ExG/COMP/2005/5.

The Expert Group may wish to consider the comments.

(1) Business Domain Modelling

(1.1) Vision

Issues: 47, 48 and 49

The Expert Group may wish to discuss and analyse document ExG/COMP/2005/3, containing an overview of the state of play of the outcome of the questionnaire. It may also wish to discuss, complement and possibly validate the draft “Constraints” and “Stakeholders needs” Chapters as drafted by the secretariat in document ExG/COMP/2005/6.

Annexes

Issues: 61, 62, 63

Document ExG/COMP/2005/5 contains three proposals to update the Annexes of the Reference Model as proposed by the IRU and the national associations. The Expert Group may wish to consider the proposals.

(c) **Future projects for the Reference Model of the TIR Procedure**

Issue: 41, 64

At its fourth session, the Expert Group undertook first considerations with regard to preparing a detailed description of the eTIR Project (ExG/COMP/2004/10 para. 15). At its fifth session, the group continued its consideration on the basis of a presentation made by the secretariat, and requested the secretariat to prepare a document for its forthcoming session, containing an elaboration of the issues raised in the course of the discussion as well as those discussed bilaterally between the secretariat and the European Commission (ExG/COMP/2004/18, para. 13).

At its sixth session, the Expert Group welcomed document ExG/COMP/2004/23, in which the secretariat has drafted a high-level description of a fully computerized eTIR system. This description should serve, inter alia, as the basis for the elaboration of the step-by-step approach in order to achieve full computerization of the TIR Carnet life cycle. The Expert Group pointed out that some elements of the future system as well as the proposed steps, though as such correct, may not be totally in line with the mandate by the Working Party. It stressed the importance of reverting to the Working Party as soon as the steps are better defined to request their validation before continuing with the elaboration of the eTIR system. The Expert Group decided to provide the secretariat with written comments together with alternative proposals before 14 January 2005. On that basis, the secretariat will elaborate working documents for discussion at the next session. (ExG/COMP/2004/24 paras. 18-20)

The Expert Group may wish to discuss document ExG/COMP/2004/23 prepared by the secretariat together with the comments contained in documents ExG/COMP/2005/4 transmitted by the IRU together with the national associations and ExG/COMP/2005/8 transmitted by Estonia. In addition, the Expert Group may wish to revert to document ExG/COMP/2005/3, in particular to the replies and observations on question 51 asking for comments on document ExG/COMP/2004/23.

Within the context of its discussion, the ExG may wish to consider which elements and/or steps of the project may need to be revised or may require reverting to the Working Party for an update of the mandate.

The Expert Group may also consider document ExG/COMP/2005/7 transmitted by the IRU containing proposal for the drafting of Chapter 2 of the Reference Model.

4. OTHER BUSINESS

The Expert Group may wish to be informed of other activities of interest for the computerization of the TIR procedure, such as the WCO Data Model Project Team works on

transit data models or the European Community TIR/NCTS pilot project.

5. DATE AND PLACE OF NEXT SESSION

The Expert Group may wish to decide on possible dates and location for its next session, to be held in the autumn of 2005.

6. REPORT

In the course of the session, the secretariat will keep track of all issues raised and decisions taken (validated) by the Expert Group. These will be reflected in a list of issues and decisions to be annexed to the draft report that will be issued and circulated shortly after the meeting. A final version of the report, agreed upon by all participants, will be submitted for endorsement to the Working Party.

Annex 1 – Open issues

No	Subject	Description	Date	Source	Related decision(s)	Solved
4	0.2.1 Phases and workflow	ExG questions the usefulness of sequence diagrams as deliverables in the first stages of the work to complement or even replace the current activity diagrams.	1-2.Sep.03	ExG (Budapest)	4	
36	Annex 2 - TIR glossary	The secretariat proposes to amend Annex 2 with a number of terms. See document ExG/COMP/2004/9 for more details.	18.2.2004	Secretariat	91, 61	
41	Chapter 2	Following WP.30 decision regarding the step-by-step approach for the development of the project, ExG underlines the necessity to elaborate a detailed description of the final product in order to be able to split the work into various steps.	1-2 Mar. 04	ExG (Geneva)	78, 94, 60	
47	1.1.7. Constraints	Listing constraints in Annex 1. See Informal document 6 (2004) Chapter F for more details.	14 Jun. 04	IRU	67, 82	
48	1.1.7. Constraints	Introduction of further constraints. See Informal document 6 (2004) Chapter F for more details.	14 Jun. 04	IRU	68, 83	
49	1.1.8. Stakeholders' needs	Introduction of stakeholders' needs. See Informal document 6 (2004) Chapter G for more details.	14 Jun. 04	IRU	69, 84	
60	0.2.3 Structure and updating of the document	Proposal: replace Figure 0.1 with the one in document ExG/COMP/2005/5 point 1.	17 Jan. 05	IRU	-	
61	Annex 1	Update Requirement 28 as described in document ExG/COMP/2005/5 point 2.	17 Jan. 05	IRU	-	
62	Annex 2	Update the term "Goods Manifest line item" as described	17 Jan. 05	IRU	-	

No	Subject	Description	Date	Source	Related decision(s)	Solved
		in document ExG/COMP/2005/5 point 3.				
63	Annexes	Add an Annex as described in document ExG/COMP/2005/5 point 4.	17 Jan. 05	IRU	-	
64	2. E-Business Requirements	Proposal: alternative Chapter 2, E-Business Requirements of the Reference Model (document ExG/COMP/2005/7).	17 Jan. 05	IRU	-	

Annex 2 – Decisions related to the open issues

Decision. No	Issue No	Description	Date	Source	Version ¹
4	4	Possible inclusion of sequence diagrams will be discussed when studying the activity diagrams and will be included only if ExG encounter problems in understanding the activity diagrams.	1-2.Sep.03	ExG (Budapest)	
60	41	ExG requests the secretariat to take on board the various views expressed during the session and to prepare a draft specification of the eTIR Project, describing the various steps to be undertaken in order arrive at the final objective of computerization of the TIR Carnet life cycle.	1-2 Mar. 04	ExG (Geneva)	
61	36	ExG requests the secretariat to add the new terms to the document requested in decision 59.	1-2 Mar. 04	ExG (Geneva)	
67	47	ExG decides to postpone the discussion to a future meeting.	28-29 Jun. 04	ExG(Warsaw)	
68	48	ExG decides to postpone the discussion to a future meeting.	28-29 Jun. 04	ExG(Warsaw)	
69	49	ExG decides to postpone the discussion to a future meeting.	28-29 Jun. 04	ExG(Warsaw)	
78	41	ExG requests the secretariat to prepare a document for its next session taking account of its comments. Collaboration with EU in the preparation of the document is foreseen.	28-29 Jun. 04	ExG(Warsaw)	
82	47	ExG mandates the secretariat to undertake a survey dealing with this issue.	26-27 Oct. 04	ExG (Geneva)	
83	48	ExG mandates the secretariat to undertake a survey dealing with this issue.	26-27 Oct. 04	ExG (Geneva)	
84	49	ExG mandates the secretariat to undertake a survey dealing with this issue.	26-27 Oct. 04	ExG (Geneva)	
91	36	ExG accepted the majority of the terms but decided to come back on the definitions of the terms: first Customs offices of departure, intermediate Customs offices of departure, last Customs offices of destination and	26-27 Oct. 04	ExG (Geneva)	

¹ This column indicates in which version the results of the decision will be included into the Reference model for the first time.

Decision. No	Issue No	Description	Date	Source	Version 1
		intermediate Customs offices of destination			
94	41	ExG will provide the secretariat with written comments on document ExG/COMP/2004/23. The comments will be provided together with concrete alternative proposals and should be submitted long enough in advance to allow the secretariat to prepare documents for the forthcoming session.	26-27 Oct. 04	ExG (Geneva)	



**UNECE WP.30 Seventh Session of the Informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Procedure
26-27 May 2005, Geneva**

Conference Registration Form

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Date 26-27 May 2005, GENEVA

UNECE-WP.30 -Seventh Session of Informal ad hoc Expert Group on Conceptual and Technical Aspects of Computerization of the TIR Procedure
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