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### Economic Commission for Europe

#### Administrative Committee for the TIR Convention, 1975

##### Fifty-sixth session

Geneva, 3 October 2013

Item 3(b)(i) of the provisional agenda

##### Activities and administration of the TIR Executive Board:

##### Administration of the TIR Executive Board and the TIR secretariat

##### Status report on the accounts for 2012

### Approval of the final accounts for the year 2012

#### *Summary*

The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the TIR Convention, 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities, including the submission of audited accounts, to the Administrative Committee at least once a year or at the request of the Administrative Committee.”

1. The total budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2012 including the programme support costs (13 per cent of total budget), amounted to US\$ 1,638,500 (ECE/TRANS/WP.30/AC.2/2011/12).
2. This amounted to an operating budget (i.e. net of programme support costs) for the TIRExB and the TIR secretariat in the order of US\$ 1,450,000 in 2012.
3. The final accounts for the year 2012 prepared by the competent Finance Services of the United Nations were transmitted to the UNECE on 15 March 2013.
4. According to these final accounts, the TIRExB and the TIR secretariat had operating expenditures in 2012 in the order of US\$ 1,037,886 and programme support costs (13 per cent of operating expenditures) in the amount of US\$ 134,925, total expenditures of US\$ 1,172,811. The leftover for the year 2012 amounts to US\$ 465,689 (see the following table).

Table 1

**Final accounts for the year 2012**

Local Technical Cooperation Trust Fund Transport International Routier – TIR

Allotment Account No: ZL-RER-8001

<i>Object of expenditure</i>	<i>Budget 2012</i>	<i>Expenditures as at</i>	<i>Leftover as at</i>
	<i>US\$</i>	<i>31-Dec-12</i>	<i>31-Dec-12</i>
	<i>(1)</i>	<i>US\$</i>	<i>US\$</i>
		<i>(2)</i>	<i>(3) = (1)-(2)</i>
Project personnel	1 054 000	761 698	292 302
Administrative support personnel	228 000	204 068	23 932
Consultants fees and travel	30 000	–	30 000
Travel on official business	50 000	42 087	7 913
Travel of experts	30 000	10 471	19 529
Staff Training	15 000	12 690	2 310
Office automation & equipment	20 000	–	20 000
Operation and maintenance of equipment	2 000	–	2 000
External contractual services	20 000	6 872	13 128
General operating expenses	1 000	–	1 000
<b>Total</b>	<b>1 450 000</b>	<b>1 037 886</b>	<b>412 114</b>
<b>Programme Support Cost (approx. 13% of Total)</b>	<b>188 500</b>	<b>134 925</b>	<b>53 575</b>
<b>Grand Total</b>	<b>1 638 500</b>	<b>1 172 811</b>	<b>465 689</b>

5. Interest and other income for 2012 amounted to US\$ 18 748.
6. The following summary table shows the fund statement as at 31 December 2012.

Table 2

**Fund statement as at 31 December 2012**

Local Technical Cooperation Trust Fund on "Transport International Routier" (TIR)

Allotment Account No: ZL-RER-8001

	<i>Currency</i>	<i>US\$</i>
Unencumbered balance and fund reserve as at 31 December 2011	1 345 958	
Reserve early termination UNECE/IRU Agreement	305 000	
2012 Contribution received in 2011 (transferred by the IRU on 14/11 /2011)	1 134 000	
<b>Total unencumbered fund balance and reserves as at 31 December 2011</b>		<b>2 784 958</b>
Less: Operating Expenditures 2012	-1 037 886	
Less: Programme support costs for 2012	-134 925	
Less : Total Expenditures for 2012		-1 172 811
Plus:		
2011 Contribution received in 2012 (transferred by IRU on 13/03/2012)		95 662
Interest Income and Other Miscellaneous Income 2012		18 748
<b>Actual fund balance at 31 December 2012*</b>		<b>1 726 557</b>

\* Inclusive of: Provision for termination UNECE/IRU Agreement, Provision for Installation and Separation Costs, Operation Cash Reserve that are forwarded year-to-year.