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Item 3 (b) (ii) of the provisional agenda

Activities and administration of the TIR Executive Board:

Administration of the TIR Executive Board and the TIR secretariat

Interim financial statement for the year 2019

Note by the secretariat

I. Introduction and background

1. The present document is submitted pursuant to Annex 8, Article 11, paragraph 4 of the Customs Convention on the International Transport of Goods under Cover of TIR Carnets (TIR Convention), 1975, which stipulates that the TIR Executive Board (TIRExB) “shall report on its activities to the Administrative Committee at least once a year or at the request of the Administrative Committee.”
2. The budget for the operation of TIRExB and the TIR secretariat for the year 2019 amounted to United States dollars 1,687,090 (i.e., cost plan US\$ 1,493,000 plus 13 per cent programme support costs US\$ 194,090).
3. The TIR Secretary presents below a detailed report on the financial situation of TIRExB and the TIR secretariat as at 30 June 2019.
4. A complete financial report for the year 2019 will be prepared for approval by the Administrative Committee at its forthcoming session in 2020. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2019, as approved by the Administrative Committee on 18 October 2018 (ECE/TRANS/WP.30/AC.2/139, para. 38), are contained in document ECE/TRANS/WP.30/AC.2/2018/10.
5. The Administrative Committee may wish to take note of the present status report for 2019.



II. Interim financial statement (2019)

"Transports Internationaux Routiers – TIR" Trust Fund

(Status report as at 30 June 2019 (in US\$))

<i>Object of expenditure</i>	<i>2019</i>		<i>Balance</i>
	<i>released budget</i>	<i>Expenditures</i>	
Staff and personnel costs	1 280 000	366 031	913 969
Travel (official travel of staff, travel of meeting participants)	110 000	49 939	60 061
Operating and other direct costs (e.g. rental of premises, staff training, communication costs, hospitality etc.)	63 000	596	62 404
Contractual services	30 000	5 118	24 882
Equipment, vehicles and furniture	10 000	2 195	7 805
Sub-Total	1 493 000	423 879	1 069 121
Programme Support at 13%	194 090	55 104	138 986
Total	1 687 090	478 983¹	1 208 107

Specification of expenditures (as at 30 June 2019)

Staff and personnel costs

The TIR secretariat consists of five experts on fixed-term appointments and two general service personnel for secretarial support. Three expert posts were vacant in most of the first half of 2019 resulting in substantial savings in staff costs. No cost occurred so far for consultants.

Travel (official travel of staff, travel of meeting participants)

Participation of TIR secretariat staff in: (i) Forum on Trade Digitalization for Sustainable Regional Integration (Bangkok, 14 and 15 March 2019); (ii) Lebanon National Workshop on the Customs Convention on the TIR Convention and the International Convention on the Harmonization of Frontier Controls of Goods (Beirut, 9 and 10 April 2019); (iii) eTIR Friends of Chair meeting (Moscow, 15–17 April 2019); (iv) Capacity Building Workshop on TIR/eTIR/Green Card/European Agreement concerning the Work of Crews of Vehicles engaged in International Road Transport (AETR) Agreement (Ulaanbaatar, 18 and 19 June 2019).

Participation of experts in eTIR Friends of Chair meetings (Moscow, 15–17 April 2019 and Geneva, 15 and 16 May 2019) and Capacity Building Workshop on TIR/eTIR/Green Card/AETR Agreement (Ulaanbaatar, 18 and 19 June 2019).

Participation of TIRExB members in the eightieth (February 2019), eighty-first (April 2019) and eighty-second (June 2019) sessions, held in Geneva.

Operating and other direct costs (e.g. rental of premises, staff training, communication costs, hospitality etc.)

Costs incurred for the staff training.

Contractual services

Costs incurred for the interpretation services at the eTIR Friends of Chair meeting held in Geneva on 15 and 16 May 2019.

¹ Slight variances appear due to ad hoc adjustments in the UMOJA system.

Equipment, vehicles and furniture

Costs incurred for the purchase of information technology equipment.
