ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975
(Thirty-first session, 25 and 26 October 2001,
agenda item 3(b)(ii))

APPLICATION OF THE TIR CONVENTION, 1975

Administration of the TIRExB

Budget of the TIRExB and the TIR secretariat for the year 2001

Note by the TIR Secretary

1. The budget and cost plan for the TIR Executive Board (TIRExB) and the TIR secretariat for the year 2001, including Programme support (13% of total budget) and Operating Reserve Fund (15% of total budget and Programme support) amounted to US$ 989,049.

2. As of 31 July 2001 approximately 60% of the total net allotment for the year 2001 (total budget net of programme support and operating reserve) has been utilized.

4. In accordance with the request of the TIRExB at its ninth session (23 February 2001) (TIRExB/REP/2001/9, para. 11), unallotted funds for the year 2000 in the order of US$ 10,000 (net of Programme Support and Operating Reserve) have been transferred to the budget for the year 2001 (to budget line 5301 Sundry) to cover possible interpretation and translation expenses.

5. A complete financial report for the year 2001 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2002. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2001, as approved by the Administrative Committee on 20 October 2000 (TRANS/WP.30/AC.2/59, para. 35), is contained in document TRANS/WP.30/AC.2/2000/11 and Corr.1.

6. The Administrative Committee may wish to take note of the present status report.

United Nations Economic Commission for Europe, Transport Division
Programme: TIR Executive Board (TIRExB) and TIR secretariat
Title of Trust Fund: “Transport International Routier - TIR” Account No.: ZL-RER-8001

Status report as of 31 July 2001 (in US$)

<table>
<thead>
<tr>
<th>Budget line</th>
<th>Object of expenditure</th>
<th>Allotment</th>
<th>Expenditures (Obligations+Disbursements)</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1100</td>
<td>Project Personnel</td>
<td>529,100</td>
<td>291,803</td>
<td>237,297</td>
</tr>
<tr>
<td>1301</td>
<td>Admin. Support Personnel</td>
<td>120,000</td>
<td>109,905</td>
<td>10,095</td>
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<tr>
<td>1501</td>
<td>Travel on Official Business</td>
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<td>14,885</td>
<td>15,115</td>
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<tr>
<td>1601</td>
<td>Mission costs</td>
<td>15,000</td>
<td>12,146</td>
<td>2,854</td>
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<tr>
<td>2101</td>
<td>Sub-contract</td>
<td>5,000</td>
<td>0</td>
<td>5,000</td>
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<tr>
<td>4301</td>
<td>Premises</td>
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<td>0</td>
<td>25,000</td>
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<tr>
<td>4501</td>
<td>Local procurement</td>
<td>20,000</td>
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<td>9,906</td>
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<tr>
<td>5101</td>
<td>Equipment maintenance</td>
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<tr>
<td>5301</td>
<td>Sundry</td>
<td>15,000</td>
<td>520</td>
<td>14,480</td>
</tr>
</tbody>
</table>

Total net allotment                          761,100   439,353   321,747
Programme Support (13% of Total)            98,943
Operating Reserve Fund                      129,006
(15% of Total + Programme Support)

Grand total                                  989,049
Specification of expenditures (31 July 2001)

**Project Personnel (1100)**
Three experts recruited on fixed-term appointments.

**Administrative Support Personnel (1301)**
Recruitment of administrative personnel for secretarial support, data entry of information into the International TIR Data Bank and updating of the TIR web site.

**Travel on Official Business (1501)**
Participation of the TIR secretariat at the ninth and tenth sessions of the TIRExB, at TIR related seminars (Barcelona) and to training courses (Tashkent, Belgrade).

**Mission costs (1601)**
Participation of TIRExB members at the ninth and tenth session of the TIRExB (Nuremberg, Antalya).

**Sub-contract (2101)**
No cost occurred so far under this budget line.

**Premises (4301)**
No cost occurred so far under this budget line.

**Local procurement (4501)**
Electronic and computer office equipment (1 network colour laser printer with recto/verso module, 6 flat monitors, 2 laser mice) have been purchased.

**Operation and maintenance of equipment (5101)**
No cost occurred so far under this budget.

**Sundry (5301)**
Miscellaneous administrative expenses (small office equipment and expenses for seminars).