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Economic Commission for Europe**World Health Organization
Regional Office for Europe**High-level Meeting on Transport, Health
and Environment**Steering Committee of the Transport, Health
and Environment Pan-European Programme****Tenth session**

Geneva, 14 and 15 November 2012

Item 2 of the provisional agenda

Adoption of the agenda**Annotated provisional agenda for the tenth session****To be held at World Health Organization Headquarters, Geneva,
starting at 3 p.m. on Wednesday, 14 November 2012*****I. Provisional agenda****THE PEP 2012 Symposium: Green and health-friendly mobility for
sustainable urban life**

1. THE PEP 2012 Symposium.

General session of THE PEP Steering Committee

2. Adoption of the agenda.

* In accordance with United Nations accreditation procedures, participants are requested to complete the registration form available on the United Nations Economic Commission for Europe (ECE) website (http://www.unece.org/meetings/practical_information/confpart.pdf) and to send it to the secretariat by e-mail (secretariat@thepep.org) no later than two weeks before the meeting. On the day of the meeting, delegates should obtain an identification badge from the Pass and Identification Unit at the United Nations Office at Geneva Security and Safety Section at the Pregny gate (14, Avenue de la Paix). A map is available on the ECE website (http://www.unece.org/meetings/UN_Map.pdf). For reasons of economy, delegates are requested to bring copies of the documents mentioned in this provisional agenda to the meeting. Documents for the meeting may be downloaded from THE PEP website (www.thepep.org).

3. Election of officers.
4. Adoption of reports of the Steering Committee and its Bureau.
5. Outcomes of THE PEP 2012 Symposium.
6. Preparation of the Fourth High-level Meeting on Transport, Health and Environment (April 2014).
7. Implementing the Amsterdam Declaration:
 - (a) National Transport, Health and Environment Action Plans;
 - (b) THE PEP relay race (staffete);
 - (c) THE PEP Partnership.
8. Managing THE PEP:
 - (a) Monitoring implementation;
 - (b) Communication strategy;
 - (c) Programme of work for 2012–2013;
 - (d) Financial matters;
 - (e) Strengthening synergies with international organizations and processes.
9. Other business.
10. Date and venue of the next session.

II. Annotations to the provisional agenda

THE PEP 2012 Symposium: Green and health-friendly mobility for sustainable urban life

1. The PEP 2012 Symposium

1. At its seventh session, the Steering Committee of the Transport, Health and Environment Pan-European Programme (THE PEP) considered the institutional set-up of THE PEP and discussed ways to stimulate participation and to more actively engage member States and other stakeholders on relevant issues involving the three sectors.
2. The Committee agreed that, beginning with its eighth session, a symposium would be organized at the beginning of its annual session focusing on the four priority goals of the Amsterdam Declaration (i.e., one goal per year, from 2010–2013). The Symposium, with the participation of selected speakers from Governments, civil society, academia and the private sector, would allow the Committee to deepen the debate and to contribute to the assessment of progress made leading up to the Fourth High-level Meeting on Transport, Health and Environment in 2014 (ECE/AC.21/SC/2009/8–EUR/09/5088363/8, para. 46).
3. THE PEP 2010 symposium, “Green and health-friendly investment and jobs in transport”, was held on 8 December 2010 on a topic related to Amsterdam Goal 1 (sustainable economic development and green job creation). Discussions prompted further work to clarify the concept of green jobs in the context of THE PEP and to collect examples of new job opportunities created by sustainable and healthy transport policies. The results

of this work were presented in a publication¹ launched at the Seventh “Environment for Europe” Ministerial Conference (Astana, 21 September 2011).

4. THE PEP 2011 symposium, “Inclusive and innovative urban mobility” was held on 16 December 2011 and focused on Goal 2 (manage sustainable mobility and promote a more efficient transport system). It attracted active participation and produced key messages (ECE/AC.21/SC/2011/8–EUDHP1003944/7.1/SC9/8, paras. 10–24).

5. THE PEP 2012 Symposium, “Green and health-friendly mobility for sustainable urban life” will be held on 14 November 2012 and will focus on Goal 3 (reducing emissions of transport-related greenhouse gases, air pollutants and noise). Member States, representatives of civil society and other stakeholders are encouraged to participate actively in the Symposium by intervening from the floor, engaging in the debate and proposing recommendations.

6. The conclusions of the Symposium will be reviewed at the general session of the Steering Committee the following day (see agenda item 5 below). A detailed programme of the Symposium will be available in due course.

Documentation

Concept note on THE PEP 2012 Symposium (ECE/AC.21/SC/2012/2–EUDCE1206040/1.9/SC10/2).

General session of THE PEP Steering Committee

2. Adoption of the agenda

7. The Steering Committee is expected to adopt the agenda of its tenth session as prepared by THE PEP secretariat (the United Nations Economic Commission for Europe (ECE) and the World Health Organization Regional Office for Europe (WHO/Europe)) in consultation with the Bureau of the Steering Committee.

Documentation

Provisional agenda (ECE/AC.21/SC/2012/1–EUDCE1206040/1.9/SC10/1).

3. Election of officers

8. The Committee will elect a chair and one or more vice-chairs. In accordance with its rules of procedure, the chair will rotate on a yearly basis between representatives of the transport, health and environment sectors. The chair of the Committee’s tenth session should represent the environment sector.

9. The Committee will review the composition of its Bureau (see annex) and consider electing new members.

4. Adoption of reports of the Steering Committee and its Bureau

10. The Committee will adopt the report of its ninth session (Geneva, 16–17 November 2011), as well as the reports of the fifteenth (Geneva, 18 November 2011), sixteenth (Paris, 9 March 2012) and seventeenth (Copenhagen, 9–10 July 2012) meetings of its Bureau.

¹ WHO Regional Office for Europe, *Green and healthy jobs in transport: launching a new Partnership under THE PEP* (Copenhagen, 2011). Available from <http://www.unece.org/index.php?id=26099>.

Documentation

Report of the Steering Committee of THE PEP on its ninth session and report of the fifteenth meeting of the Bureau of the Steering Committee (ECE/AC.21/SC/2011/8–EUDHP1003944/7.1/SC9/8); report of the sixteenth meeting of the Bureau of the Steering Committee (informal document No. 2); report of the seventeenth meeting of the Bureau (informal document No. 3).

5. Outcomes of THE PEP 2012 Symposium

11. The secretariat will summarize the conclusions drawn from THE PEP 2012 Symposium. The Committee will be invited to consider the results of the Symposium and to decide on specific follow-up activities to achieve tangible results. The Committee is also expected to consider possible topics to be addressed at the 2013 Symposium, with a focus on Amsterdam Goal 4 (to promote policies and actions conducive to healthy and safe modes of transport).

6. Preparation of the Fourth High-level Meeting on Transport, Health and Environment (April 2014)

12. At its ninth session, the Committee welcomed the proposal by the representatives of France to host the Fourth High-level Meeting on Transport, Health and Environment. It is foreseen that the event will be held in connection with the Transport Research Arena and other transport events, scheduled to be held in Paris and Marne-La-Valée in April 2014.

13. An extraordinary meeting of THE PEP Bureau was held on 9 March 2012 in Paris with representatives of the Ministry of Ecology, Sustainable Development and Energy and the Ministry of Health of France to further refine the proposal.

14. At its seventeenth meeting on 9 and 10 July 2012 in Copenhagen, the Bureau had a preliminary discussion on the theme, format and programme for the Fourth High-level Meeting. The Committee is invited to discuss the theme, discussion items, main documentation and expected outcome, taking into account, in particular, relevant decisions of the United Nations Conference on Environment and Development (Rio de Janeiro, 20–22 June 2012).

15. Forthcoming meetings of the Extended Bureau (open to all members of the Steering Committee) may serve as the preparatory meeting for the Fourth High-level Meeting, starting with its eighteenth meeting on 16 November 2012, following the Steering Committee session. Delegations are invited to express their interest in participating in the meetings of the Extended Bureau.

Documentation

Concept note on the Fourth High-level Meeting on Transport, Health and Environment (ECE/AC.21/SC/2012/3–EUDCE1206040/1.9/SC10/3).

7. Implementing the Amsterdam Declaration

16. The Committee will consider progress made in the framework of the three implementation mechanisms enshrined in the Amsterdam Declaration: National Transport, Health and Environment Action Plans (NTHEAPs); THE PEP relay race; and THE PEP Partnership.

(a) National Transport, Health and Environment Action Plans

17. At its ninth session, the Committee considered progress made in the development of NTHEAPs, identified in the Amsterdam Declaration as a means to promote national (or subnational) action on environment and health-friendly transport.

18. The Committee will consider the final draft of the manual for developing NTHEAPs prepared by the secretariat. Delegations are invited to exchange information on developing NTHEAPs in their countries and how these are applied at subnational and local levels.

19. The Committee may wish to discuss ways to build capacity of member States to integrate transport, health and environment policies and to develop country-specific training, where the manual would be an important reference document. Assistance to member States in the development of NTHEAPs is a deliverable of THE PEP Partnership.

Documentation

NTHEAP manual (informal document No. 4).

(b) THE PEP relay race (staffete)

20. THE PEP relay race (staffete) continued its journey in 2012 and passed the “baton” of key messages of THE PEP across the ECE–WHO/Europe region, beginning in Amsterdam and thereafter passing it to Prague, Skopje, Batumi (Georgia), Kyiv and Moscow.

21. At its ninth session, the Committee considered the experience of the four relay race workshops that had taken place from 2009–2011, and noted the following lessons regarding their successful organization: (a) there was a need to focus on a few specific topics and on national requirements; (b) extensive media attention was necessary; (c) workshops should be preceded by a preparatory mission of technical experts to start work on areas of relevance for the host and participating countries; and (d) workshops should have some follow-up after two to three years to assess progress made and the level of implementation of the agreed action points for policymakers. In addition, it was recommended by the Bureau that the Steering Committee consider the report, not only of the latest workshop held, but of the one prior to that, to ensure the results and action points were sufficiently discussed.

22. The Committee may wish to consider the report of the workshop “Sustainable development of urban transport: challenges and opportunities” held on 7 and 8 June 2012 in Moscow and adopt its action points for policymakers. It may also wish to revisit the outcome of the Kyiv Workshop in 2011.

23. The Steering Committee may wish to discuss a proposal by its Bureau to prepare and launch at the Fourth High-level Meeting a compendium of best practices in environment and health-friendly urban transport, based on the results and action points for policymakers of the entire series of staffete workshops held during the relay race, from Amsterdam to Paris.

24. Delegations are invited to propose hosting future workshops related to any of the four priority goals of the Amsterdam Declaration.

Documentation

Report of the Moscow workshop (ECE/AC.21/SC/2012/4-EUDCE1206040/1.9/SC10/4);
Report of the Kyiv workshop (ECE/AC.21/SC/2011/4-EUDHP1003944/7.1/SC9/4);
Concept note on sixth workshop of THE PEP relay race (ECE/AC.21/SC/2012/8-EUDCE1206040/1.9/SC10/8, English only).

(c) **THE PEP Partnership**

25. At its eighth session, the Committee adopted draft terms of reference for THE PEP Partnership (ECE/AC.21/SC/2010/3–EUDHP1003944/7.1/SC8/3). The Committee may wish to continue its discussion on the Partnership with a view to developing tools (e.g., THE PEP Toolbox) and thematic guidance documents.

26. As requested by the Committee at its eighth session, the Bureau and the secretariat developed a brochure on the outcomes of THE PEP 2010 Symposium on green and healthy jobs in transport and presented it to the Astana Ministerial Conference in September 2011 (see para. 3 above), giving new impetus to THE PEP Partnership. Following the relaunch of THE PEP Partnership, a further development and quantification of the economic scope of green and healthy jobs in transport is planned. A draft report will be presented to the Committee for consideration.

27. The delegation of Austria will inform the Committee about progress made in the development of the TRANSDANUBE initiative, a transboundary project on sustainable mobility management and eco-friendly tourism along the Danube River which may contribute to both THE PEP Partnership and the European Union Danube Strategy.

28. At its ninth session, the Committee considered a draft pocket guidebook on financing mechanisms in Europe in support of THE PEP-related goals. An updated version of the guidebook will be presented to the Committee for its review.

29. The secretariat will brief the Committee regarding revisions to the Health Economic Assessment Tools (HEAT) for walking and cycling. HEAT has been developed as part of a THE PEP Partnership, supported by Austria, Switzerland, the United Kingdom of Great Britain and Northern Ireland and the European Commission.

30. A representative of France will inform the Committee of progress made by the French Ministry in charge of transport (the Ministry of Ecology, Sustainable Development and Energy) on establishing, through a questionnaire, an inventory of regulations and practices in signs and signals for cyclists and pedestrians. The questionnaire, developed by the French scientific and research agency CERTU, aims to collect data on regulations, signs and practices in member States for active transport, including markings and sign-postings used by police, in tourism and other services.

Documentation

(ECE/AC.21/SC/2012/5-EUDCE1206040/1.9/SC10/5, English only). Draft report on economic scope of green and healthy jobs in transport (informal document No. 5); updated pocket guidebook on working in partnership with the European Union (informal document No. 6); Health Economic Assessment Tools (HEAT) for walking and cycling (informal document No. 7); CERTU progress report on signs and signals (informal document No. 8).

8. Managing THE PEP

(a) **Monitoring implementation**

31. At its eleventh meeting, THE PEP Bureau recommended that the Steering Committee monitor progress made at the national level in the attainment of the Amsterdam goals. THE PEP secretariat was requested to develop a questionnaire for member States to assess progress made towards these goals. THE PEP secretariat developed an electronic questionnaire which was adopted by the Committee at its ninth session.

32. The questionnaire was sent to all THE PEP focal points in late summer 2012. Based on the replies, the secretariat produced online reports for each member State, as well as a regional overview for consideration by the Steering Committee. The results of the

questionnaire will be presented to the Committee to provide guidance on further action. A final report on progress achieved could be presented to the Fourth High-level Meeting in 2014.

33. Additionally, delegations may wish to report on specific projects and activities that have been or are planned to be undertaken at the national level. They are encouraged to report not only on good practices and experience gained, but also on the challenges they face in implementing environment- and health-friendly transport policy in their countries.

Documentation

Regional overview on the implementation of the Amsterdam Declaration (informal document No. 9).

(b) Communication strategy

34. Following the adoption of the communication strategy at its eighth session, the Committee adopted at its ninth session an Advocacy Kit to support THE PEP focal points in implementing the strategy at national level. The Committee may wish to provide further direction to increase the visibility of THE PEP.

Documentation

Proposed communication activities for 2013 (informal document No. 10).

(c) Programme of work for 2012-2013

35. The Committee is invited to review activities completed in 2012 and to adopt its programme of work for 2013.

Documentation

THE PEP programme of work for 2012–2013
(ECE/AC.21/SC/2012/6–EUDCE1206040/1.9/SC10/6).

(d) Financial matters

36. The secretariat will inform the Committee on the use of funds in 2012 and provide an outlook for planned expenditures in 2013, on the basis of its programme of work. Delegations are expected to make pledges of contributions, in cash or in kind, to support the implementation of THE PEP in 2013–2014.

Documentation

Status of THE PEP Trust Fund (ECE/AC.21/SC/2012/7– EUDCE1206040/1.9/SC10/7, English only).

(e) Strengthening synergies with international organizations and processes

37. The Committee will be informed about collaboration between THE PEP and related international processes with a view to strengthening synergies.

38. The Committee may wish to discuss ways to strengthen collaboration with international organizations and processes, as well as to promote THE PEP as a model for other regions. In particular, the Committee may wish to consider a proposal by the Bureau to collaborate with the World Bank in the Mediterranean region.

9. Other business

39. The Committee may wish to consider other issues of interest in the field of transport, health and environment.

10. Date and venue of the next session

40. The eleventh session of the Steering Committee is tentatively scheduled to take place on 27 and 28 November 2013 at the Palais des Nations in Geneva, to be preceded by THE PEP 2013 Symposium and followed by a meeting of the Bureau on 29 November 2013.

III. Organization of work

<i>Date</i>	<i>Item of the Agenda</i>
Wednesday, 14 November 2012	
3 p.m.–6 p.m.	1
Thursday, 15 November 2012^a	
10 a.m.–10.10 a.m.	2
10.10 a.m.–10.30 a.m.	3
10.30 a.m.–10.40 a.m.	4
10.40 a.m.–11 a.m.	5
11 a.m.–12.30 p.m.	6
12.30–1 p.m.	7 (a)
3–3.30 p.m.	7 (b)
3.30–4.10 p.m.	7 (c)
4.10–4.30 p.m.	8 (a)
4.30–4.50 p.m.	8 (b)
4.50–5.15 p.m.	8 (c)
5.15–5.30 p.m.	8 (d)
5.30–5.45 p.m.	8 (e)
5.45–5.55 p.m.	9
5.55–6 p.m.	10

^a The session will be followed by a meeting of the Bureau of THE PEP Steering Committee on Friday, 16 November, beginning at 9.30 a.m.

Annex

Composition of the Bureau

The current composition of the Bureau is as follows:

Health sector

- Mr. François André (Belgium)
- Mr. Mihail Kochubovski (the former Yugoslav Republic of Macedonia)

Transport sector

- Ms. Nadine Asconchilo (France)
- Mr. Vadim Donchenko (Russian Federation)
- Ms. Sjoukje Faber (Netherlands)
- Mr. Philippe Maler (France)

Environment sector

- Mr. Bart Cobbs (United States of America)
 - Mr. Robert Thaler (Austria)
 - Ms. Nino Tkhilava (Georgia)
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