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**Economic Commission for Europe****World Health Organization  
Regional Office for Europe**High-level Meeting on Transport, Health  
and Environment**Steering Committee of the Transport, Health  
and Environment Pan-European Programme****Fourteenth session**

Geneva, 7–9 November 2016

Item 2 of the provisional agenda

**Adoption of the agenda****Annotated provisional agenda for the fourteenth session\*****To be held at World Health Organization Headquarters, Geneva,  
starting at 3 p.m. on Monday, 7 November 2016****I. Provisional agenda****A. THE PEP 2016 Symposium: Working towards Priority Goal 1**

1. THE PEP 2016 Symposium.

**B. General session of THE PEP Steering Committee**

2. Adoption of the agenda.
3. Election of officers.

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\* The Steering Committee will be held at World Health Organization (WHO) headquarters in Geneva, located on Avenue Appia. To access WHO premises, delegates must be registered in a list of participants that will be made available at the WHO reception facility at the entrance to the main building. Prior to the session, delegates are requested to report to the entrance of the main building, where they will receive an identification badge and be directed to the meeting room. For reasons of economy, delegates are requested to bring copies of the documents mentioned in this provisional agenda to the meeting. Documents for the meeting may be downloaded from THE PEP website ([www.thepep.org](http://www.thepep.org)).



4. Adoption of reports of the Steering Committee on its thirteenth session and reports of the Bureau on its twenty-eighth and twenty-ninth meetings.
5. Outcome of THE PEP 2016 Symposium.
6. Initial discussions on the preparations for the Fifth High-level Meeting on Transport, Health and Environment.
7. Implementing the Paris Declaration:
  - (a) National Transport, Health and Environment Action Plans;
  - (b) THE PEP relay race;
  - (c) THE PEP Partnerships;
  - (d) THE PEP Academy;
  - (e) Exploring new tools for the implementation of the Paris Declaration.
8. Managing THE PEP:
  - (a) Monitoring progress in the implementation of THE PEP goals;
  - (b) Communication strategy;
  - (c) THE PEP programme of work for 2016–2017;
  - (d) Financial matters;
  - (e) Strengthening synergies with international organizations and processes.
9. Other business.
10. Date and venue of the next session of the Committee and meetings of the Bureau.

## II. Annotations

### A. THE PEP 2016 Symposium: Working towards Priority Goal 1

#### 1. The PEP 2016 Symposium

At its seventh session (Geneva, 22–23 October 2009), the Steering Committee of the Transport, Health and Environment Pan-European Programme (THE PEP) discussed ways to more actively engage member States and other stakeholders on priority issues for THE PEP and agreed that, beginning with its eighth session, in-depth discussions, or symposiums, would be organized, including speakers from the private sector, academia, government and civil society (ECE/AC.21/SC/2009/8–EUR/09/5088363/8, para. 46). Topics would be in line with the four priority goals adopted by the Third High-level Meeting on Transport, Health and Environment (Amsterdam, 22–23 January 2009) and address one goal per year.<sup>1</sup> At its thirteenth session (Geneva, 17–18 November 2015), the Steering Committee agreed to continue holding annual symposiums back to back with the Committee’s sessions. At its twenty-eighth meeting (Copenhagen, 25–26 June 2015),

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<sup>1</sup> Note that a further, fifth Priority Goal (to integrate transport, health and environmental objectives into urban and spatial planning policies), was added in 2014 through the adoption of the Paris Declaration (ECE/AC.21/2014/2–EUDCE1408105/1.6/4HLM/2, annex). This Goal may also be the focus of future symposiums.

THE PEP Bureau decided that the topic for 2016 would be the first goal of the Amsterdam Declaration.

THE PEP 2016 Symposium will be held on Monday, 7 November 2016, beginning at 3 p.m. The focus will be on Goal 1 of the Amsterdam Declaration: “to contribute to sustainable economic development and stimulate job creation through investment in environment- and health-friendly transport”. All stakeholders are encouraged to participate actively in the Symposium. The conclusions of the Symposium will be reviewed at the general session of the Steering Committee the following day (see agenda item 5 below). A detailed programme of the Symposium will be available in due course.

#### **Documentation**

THE PEP 2016 Symposium: Contributing to economic development and stimulating job creation through investment in environment- and health-friendly transport (ECE/AC.21/SC/2016/3–EUPCR1612201/4.1/SC14/3)

## **B. General session of THE PEP Steering Committee**

### **2. Adoption of the agenda**

The Steering Committee is expected to adopt the agenda of its fourteenth session as prepared by THE PEP secretariat (the United Nations Economic Commission for Europe (ECE) and the World Health Organization Regional Office for Europe (WHO/Europe)) in consultation with the Bureau of the Steering Committee.

#### **Documentation**

Provisional agenda (ECE/AC.21/SC/2016/1–EUPCR1612201/4.1/SC14/1)

### **3. Election of officers**

The Committee will elect a chair and one or more vice-chairs, as needed. In accordance with its rules of procedure, the chair will rotate on a yearly basis between representatives of the transport, health and environment sectors. The chair of the Committee’s fourteenth session should represent the health sector. As per the amendment to the rules of procedure adopted by the Steering Committee at its eleventh session, the incoming chair and the outgoing chair will serve as co-chairs, for that session only.

The Committee will review the composition of its Bureau (see annex) and consider electing new members.

### **4. Adoption of reports of the Steering Committee on its thirteenth session and reports of the Bureau on its twenty-eighth and twenty-ninth meetings**

The Committee will adopt the report of its thirteenth session. It will take note of the reports of the twenty-eighth (Geneva, 19 November 2015) and twenty-ninth (Copenhagen, 7–8 July 2016) meetings of its Bureau.

#### **Documentation**

Reports of the Steering Committee of the Transport, Health and Environment Pan-European Programme on its thirteenth session and of the Bureau on its twenty-eighth meeting (ECE/AC.21/SC/2015/6–EUDCE1408105/1.6/SC13/6)

Report of the twenty-ninth meeting of the Bureau (informal document No. 1)

**5. Outcome of THE PEP 2016 Symposium**

The secretariat will summarize the conclusions from THE PEP 2016 Symposium. The Committee will be invited to consider the results of the Symposium and decide on follow-up actions. The Committee will also discuss the topic of the next Symposium.

**6. Initial discussions on the preparations for the Fifth High-level Meeting on Transport, Health and Environment**

The Steering Committee may wish to start discussions on the preparations for the Fifth High-level Meeting on Transport, Health and Environment.

**7. Implementing the Paris Declaration**

The Committee will consider progress made in the framework of the four implementation mechanisms of the Paris Declaration (ECE/AC.21/2014/2–EUDCE1408105/1.6/4HLM/2, annex): national transport, health and environment action plans; THE PEP relay race; THE PEP Partnerships; and THE PEP Academy.

**(a) National transport, health and environment action plans**

The secretariat will present the Russian version of *Developing national action plans on transport, health and environment*, which was published in English on the occasion of the Fourth High-level Meeting (Paris, 14–16 April 2014).

Following on from discussions at its thirteenth session, the Committee may wish to provide concrete suggestions on ways to assist member States in developing national transport, health and environment action plans and to build the capacity of countries that integrate transport, health and environment policies. The Committee might also wish to hear good practices and lessons learned from member States.

**Documentation**

Christian Schweizer, Francesca Racioppi and Leda Nemer, *Developing national action plans on transport, health and environment: A step-by-step manual for policy-makers and planners* (Copenhagen: World Health Organization Regional Office for Europe, 2014)

**(b) THE PEP relay race**

THE PEP relay race was relaunched at the High-level Meeting in Paris as one of the main mechanisms to implement the Paris Declaration. The relay race, initiated by the Amsterdam Declaration of 2009, is intended to share experience and best practice in sustainable and healthy transport and mobility. The Committee may wish to consider the results of the Petrozavodsk and Vienna Workshops.

The Committee may wish to revisit the report of the Irkutsk workshop on progress made following the publication of the final results of this workshop.

Delegations are invited to propose or confirm offers to host future workshops in 2017 and beyond.

**Documentation**

Report of the Petrozavodsk Workshop (informal document No. 2)

Report of the Vienna Workshop (informal document No. 3)

(c) **THE PEP Partnerships**

The secretariat will present the proposed revised terms of reference for THE PEP Partnerships, as approved by the Bureau at its twenty-ninth meeting. The Steering Committee will be invited to discuss and formally approve the terms of reference.

The Committee will also be invited to discuss and formally approve the partnership descriptions of existing partnerships.

Following the Fourth High-level Meeting, further work on the development and quantification of the scope of green and healthy jobs in transport has been carried out under the Partnership on Jobs in Green and Healthy Transport. The secretariat will present a report on the work in phase 2 of this Partnership and a proposal for the next activities.

The delegation of Austria will inform the Committee about progress with the THE PEP Partnership on Cycling and THE PEP Partnership on Eco-Driving.

The delegation of France and the Russian Federation will inform the Committee about progress made within THE PEP Partnership on the Integration of Transport, Health and Environmental Objectives into Urban and Spatial Planning Policies.

The secretariat will inform the Committee about revisions to the Health Economic Assessment Tools (HEAT) for walking and cycling. HEAT has been developed as part of a THE PEP Partnership, with support from Austria, France, Germany, Switzerland, the United Kingdom of Great Britain and Northern Ireland and the European Commission.

**Documentation**

Draft structure and format for the Pan-European Master Plan for Cycling Promotion (Partnership on Cycling) (informal document No. 4)

Factsheet on eco-driving (Partnership on Eco-Driving) (informal document No. 5)

Publication on Riding Towards the Green Economy: Cycling and Green Jobs (informal document No. 6)

Draft revised the terms of reference for THE PEP Partnerships (ECE/AC.21/SC/2016/6–EUPCR1612201/4.1/SC14/6)

Partnership descriptions (informal document No. 7)

Proposed next activities for the Partnership on Jobs in Green and Healthy Transport (informal document No. 8)

(d) **THE PEP Academy**

The Paris Declaration provided for the establishment of a new implementation mechanism, THE PEP Academy. The objective of THE PEP Academy is to link science, policy and practice and serve as a platform to strengthen capacities for integrated transport, health, environment and spatial planning, facilitating the uptake of new knowledge and capitalizing on the achievements and experience of THE PEP.

The Committee may wish to discuss progress with regard to THE PEP Academy. The secretariat will present the proposed workplan activities for THE PEP Academy in the period 2016–2017 and will present planned activities under THE PEP Academy Summer School.

### **Documentation**

Planned activities under THE PEP Academy Summer School (informal document No. 9)

Workplan for activities of THE PEP Academy in 2016–2018 (informal document No. 10)

#### **(e) Exploring new tools for the implementation of the Paris Declaration**

The secretariat will inform the Committee on progress with the use of the “For Future Inland Transport Systems” (ForFITS) tool and how it has been implemented to date. ForFITS was developed by the ECE Transport Division as part of a United Nations Development Account project with the goal of enhancing international cooperation and planning towards sustainable transport policies, facilitating in particular climate change mitigation. The secretariat will also inform the Committee of the activities that are currently ongoing in relation to adding new functionalities to the tool.

### **Documentation**

Progress with the ForFITS (For Future Inland Transport Systems) CO<sub>2</sub> assessment tool (informal document No. 11)

## **8. Managing THE PEP**

#### **(a) Monitoring progress in the implementation of THE PEP Goals**

At its twenty-ninth meeting, the Bureau of the Steering Committee agreed to adapt further the existing THE PEP questionnaire from 2015 to the Paris Declaration and to circulate it to member States prior to the Committee’s fourteenth session. The questionnaire was sent to all THE PEP focal points in September 2016. The secretariat will present the results from the survey.

Delegations may wish to report on projects and activities in their countries to implement THE PEP Goals that have been or are planned to be undertaken at the national or municipal levels. They are encouraged to report not only on good practices and experience gained, but also on the challenges they face in implementing environment- and health-friendly transport policies in their countries. The Steering Committee may also wish to consider other ways in which to monitor and assess progress made by member States in implementing the Goals.

Regional overview of 2016 on the implementation of the Paris Declaration (informal document No. 12)

#### **(b) Communication strategy**

At its thirteenth session, the Steering Committee was informed about the upgrading of THE PEP Clearing House and the secretariat presented a report on the possible ways forward. The Bureau, as entrusted by the Steering Committee, decided to implement the second option proposed by the secretariat: i.e., modernizing the architecture of the Clearing House. The secretariat will update the Committee on the situation. The Committee will also be invited to take note of the relevant publications that have been produced and/or updated since the thirteenth session.

The Committee may wish to be informed about forthcoming publications to be produced by ECE in the 2016–2017 biennium (“Implementation of the Paris Declaration of the Fourth High-level Meeting” and “THE PEP Partnerships”). It may also wish to discuss ECE publications foreseen for the 2018–2019 biennium in order to give a clear mandate to the secretariat to produce those documents. The Committee may wish to provide further direction to increase the visibility of THE PEP.

The Committee will consider a list of proposed communication opportunities for THE PEP in 2017 and is expected to request the relevant preparations.

**Documentation**

Modernizing the architecture of the Clearing House (informal document No. 13)

Clearing House report (informal document No. 14)

Proposed communication activities for 2017 (informal document No. 15)

**(c) THE PEP Programme of work for 2016–2017**

The Committee is invited to review activities already completed in 2016 and to adopt its programme of work for 2016–2017.

**Documentation**

THE PEP Programme of work for 2016–2017  
(ECE/AC.21/SC/2016/4–EUPCR1612201/4.1/SC14/4)

**(d) Financial matters**

The secretariat will inform the Committee about the use of funds in 2016 and provide an outlook for planned expenditures in 2017 on the basis of its programme of work. Delegations are expected to pledge contributions, in cash or in kind, to support the implementation of THE PEP activities.

**Documentation**

Status of THE PEP Trust Fund (ECE/AC.21/SC/2016/5–EUPCR1612201/4.1/SC14/5)

**(e) Strengthening synergies with international organizations and processes**

The Committee will be informed about collaboration between THE PEP and related international processes with a view to strengthening synergies. Among others, the Committee will be invited to consider possible synergies with the Sixth Ministerial Conference on Environment and Health (2017).

The Committee may wish to discuss ways to promote THE PEP as a model for other regions and to strengthen collaboration with international organizations and processes.

**9. Other business**

The Committee may wish to consider other issues of interest in the field of transport, health and environment.

**10. Date and venue of the next session of the Committee and meetings of the Bureau**

The fifteenth session of the Steering Committee is tentatively scheduled to take place on 30 and 31 October 2017 at the Palais des Nations, Geneva, beginning with THE PEP 2017 Symposium and followed by a meeting of the Bureau on 1 November 2017.

The thirtieth meeting of the Bureau of the Steering Committee of THE PEP is scheduled to be held in Copenhagen in summer 2017.

### III. Organization of work

<i>Date</i>	<i>Item of the agenda</i>
<b>Monday, 7 November 2016</b>	
3–6 p.m.	1
<b>Tuesday, 8 November 2016</b>	
10–10.10 a.m.	2
10.10–10.40 a.m.	3
10.40–11 a.m.	4
11–11.30 a.m.	5
11.30 a.m.–noon	6
Noon–1 p.m.	7 (a)
3–3.50 p.m.	7 (b)
3.50–4.40 p.m.	7 (c)
4.40–5.30 p.m.	7 (d)
5.30–6 p.m.	7 (e)
<b>Wednesday, 9 November 2016</b>	
10–10.30 a.m.	8 (a)
10.30–11 a.m.	8 (b)
11–11.30 a.m.	8 (c)
11.30 a.m.–noon	8 (d)
Noon–12.30 p.m.	8 (e)
12.30–12.50 p.m.	9
12.50–1 p.m. <sup>a</sup>	10

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<sup>a</sup> The session will be followed by the thirtieth meeting of the Bureau of THE PEP Steering Committee on Wednesday, 9 November, beginning at 2.30 p.m.

## **Annex**

### **Composition of the Bureau**

The current composition of the Bureau is as set out below.

#### **Health sector**

- Mr. François André (Belgium)
- Mr. Mihail Kochubovski (the former Yugoslav Republic of Macedonia)
- Ms. Vigdis Ronning (Norway)
- Mr. Ion Shalaru (Republic of Moldova)

#### **Transport sector**

- Mr. Vadim Donchenko (Russian Federation)
- Ms. Annette Gogneau (France)
- Mr Matthias Rinderknecht (Switzerland)

#### **Environment sector**

- Ms. Biljana Filipovic (Serbia)
  - Ms. Nino Tkhilava (Georgia)
  - Mr. Robert Thaler (Austria)
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