INFORMATION NOTE FOR PARTICIPANTS

Seminar on Global Assessments for the development of national statistical systems

The Blue Sky Hotel
Ulaanbaatar, Mongolia
1-3 October 2014
1. INTRODUCTION

The seminar on ‘Global Assessments for the development of national statistical systems’ is organised by Eurostat in cooperation with the National Statistical Office of Mongolia, UNESCAP, UNECE and EFTA and will take place on 1-3 October 2014 in Ulaanbaatar, Mongolia.

The general aim of the seminar is to use the occasion of presenting the results of the Global Assessment conducted in Mongolia in 2013/2014 to share with Asian countries the advantages of this methodology as a tool to introduce a quality culture in the statistical system and to launch and implement quality frameworks in statistics.

On 2 and 3 October, all the participants are invited to attend official events marking the 90th Anniversary of the Modern Mongolian Statistics.

The objective of this information note is to provide participants with all necessary information to help them prepare for and to guide them during their stay in Ulaanbaatar.

2. SEMINAR ORGANISER

The seminar is organised by Eurostat, the National Statistical Office of Mongolia, UNESCAP, UNECE and EFTA.

Eurostat will finance travel, accommodation and per diem expenses for one participant per Asian country.

ICON will assist Eurostat in content and logistics aspects.

UNECE is financing travel, accommodation and per diem expenses (DSA) for one participant from selected EECCA countries.

3. WORKING LANGUAGES

The seminar will be delivered in English. Simultaneous interpretation between English-Russian will be provided during the seminar. Participants will be able to ask questions in English or Russian.

4. DOCUMENTS

Please note that all paper and presentations will be available on the website of the UNECE Secretariat at: http://www.unece.org/stats/documents/2014.10.sem.html

5. DATE AND VENUE

The seminar starts on Wednesday, 1 October 2014 at 9.00 a.m. and ends on Thursday, 2 October 2014, at 16.30 p.m.

The National Statistical Office of Mongolia invites all the participants to attend commemorative events marking the 90th Anniversary of the Modern Mongolian Statistics on 2 October from 17.00 p.m. to 22.00 p.m. and on 3 October from 9.00 to 11.00 a.m.

The seminar will be held at the The Blue Sky Hotel, Peace Avenue 17, Sukhbaatar District, 1 khoroo, Ulaanbaatar 14240, Mongolia, Tel: + 976 7010 0505

https://hotelbluesky.mn/
6. TRAVEL ARRANGEMENTS

EUROSTAT FUNDED
Travel arrangements will be made by ICON in close coordination with the nominated participants for the travel between their home countries to the location of the seminar in Ulaanbaatar, Mongolia. The travel will be arranged so that participants arrive the day before the seminar and depart no more than one day after it.
Air travel will be in economy class.
Please note that once the reservation has been confirmed, it will not be possible to change the participants or flight schedules.
E-tickets will be sent to you per e-mail.
Transfer from the airport of Ulaanbaatar to the hotel and back will be organised by ICON. You will be picked up at the airport upon your arrival and also brought back to the airport on the day of your departure.
Additional information on travel arrangements can be obtained by writing to the following email address: ulaanbaatar2014@icon-institute.de.

UNECE FUNDED
Travel arrangement has been done by and you have received your e-ticket by email. If for any reason, you do not have it, please contact us: statcoop@unece.org.

7. TRANSPORT FROM/TO AIRPORT

Transportation from Ulaanbaatar Airport to the Blue Sky Hotel will be provided by the organizers for all registered participants according to their flight schedule. On your arrival, after the custom control, please look for the driver with "Seminar on GA" plate in both Latin and Cyrillic alphabet.

8. ACCOMMODATION, MEALS, DAILY ALLOWANCES

6.1 Accommodation

The contact details of the hotel are:

The Blue Sky Hotel
Peace Avenue 17, Sukhbaatar District, 1 khoroo,
Ulaanbaatar 14240,
Mongolia
Tel: + 976 7010 0505
https://hotelbluesky.mn/
EUROSTAT FUNDED

Accommodation will be arranged and provided for the participants from the day before the start of the seminar (Tuesday, 30 September 2014) to the evening after the end of the seminar (Thursday, 2 October 2014) or until the next morning (Friday, 3 October 2014) depending on availability of flights. The hotel rooms (incl. breakfast) will be paid by ICON directly to the hotel. All individual expenses (e.g. phone calls, minibar, etc.) must be paid by the participants.

ICON has made reservations for all participants in this hotel.

6.2 Meals

Coffee breaks and lunches will be provided for all participants for the whole duration of the seminar. Dietary restrictions will be taken into consideration.

6.3 Daily allowances

The participants will receive on the first day of the seminar daily allowances of 30 USD/day. This amount is intended to cover the costs for the visa, dinners and other expenses.

UNECE FUNDED

Accommodation was arranged for you according to your travel itinerary. You will receive the confirmation by email. For any additional question, please contact: statcoop@unece.org

9. VISA

All participants will be responsible for arranging their own visa and insurance.
In case you need any supporting document for the visa application, please contact ulaanbaatar2014@icon-institute.de.

10. CONTACTS FOR FURTHER INFORMATION AND QUERIES

Should you need any further support, please contact:

EUROSTAT FUNDED:
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UNECE FUNDED:
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We wish you a fruitful seminar as well as a pleasant stay in Ulaanbaatar!