

CONFERENCE OF EUROPEAN STATISTICIANS

Workshop on Implementing Standards for Statistical Modernisation
(Geneva, Switzerland 21–23 September 2016)

INFORMATION NOTICE No.2
ORGANIZATIONAL ARRANGEMENTS

The United Nations Economic Commission for Europe (UNECE) will host the workshop in Geneva, Switzerland. The Workshop will begin at 09:30 on Wednesday, 21 September 2016 and will finish by 16:00 on Friday, 23 September 2016.

I. MEETING VENUE

1. The workshop will take place at:
Palais des Nations
Avenue de la Paix
CH-1211, Geneva 10
Switzerland
2. The workshop will take place in **Salle IX**. A wireless Internet connection will be available in the meeting room.

II. SUBMISSION OF MEETING PAPERS / PRESENTATIONS

3. For those who have been asked to present at the workshop, their papers/presentations should be submitted via our online system (using the process described in **Appendix 1**):
<http://www1.unece.org/stat/platform/display/ImpMod2016/Your+Participation+and+Contribution>
(A Word document template for papers is also available on that page.)
4. The same online process should be used to supply any updates to presentation files. – **Please note that it will not be possible to use USB sticks to transfer presentation files in the meeting room.**

III. DISSEMINATION OF MEETING DOCUMENTS

5. Contributed workshop papers will be made available on the UNECE website at the following location:
<http://www.unece.org/stats/documents/09.2016.workshop.modernisation.html> Documents posted on the website prior to the workshop will not be distributed in the conference room. You are encouraged to save paper by reading documents on your electronic devices where feasible.
6. Presentations will be added to this website after the workshop, but will not be made available beforehand.

III. ACCESSING THE MEETING VENUE (PALAIS DES NATIONS)

7. In order to gain entry to the Palais des Nations, **delegates must**:
 - i. Have registered their security information at this website (deadline is **Friday 12 August 2016**):
<https://www2.unece.org/uncdb/app/ext/meeting-registration?id=uHW6YF>
 - ii. Present photo identification (e.g. passport) to the Security Identification unit, located at the visitors' entrance: Prégny gate, 14 Avenue de la Paix, to collect a security badge.

8. The Prégny gate is opposite the Red Cross (ICRC/CICR) building, approximately 500 metres uphill from the Nations gate (where the flags of UN Member States can be seen). Refer to the map in **Appendix 3**.
9. It is advisable to arrive at the Prégny gate least 45 minutes before the meeting is due to start, to allow time to collect your badge and make your way to the meeting room.
10. **Only delegates who have already registered their security information online will be allowed to enter the Palais des Nations.** - You may print and bring with you the registration form that you receive after online security registration, although this is no longer mandatory.
11. You will be given a security badge which will be valid for the duration of the workshop, and if you are a delegate of a member state, this badge will then permit you to also use the Nations gate to enter/exit the Palais.
12. You may bring into the Palais the type of bags that are normally considered as hand luggage by airline companies, e.g. computer bags, rucksacks and hand bags. There is limited storage space for larger bags at the Prégny gate security building.
13. Inside the Palais there is a bank with cash machines, a post office, newspaper kiosks and a United Nations book and souvenir shop. There are also several coffee bars and restaurants and a duty-free shop. For more information see:
http://www.uncece.org/fileadmin/DAM/meetings/practical_information/2010_Practical_Guide.EFR.pdf

IV. TRANSPORT

Getting from the airport to Geneva

14. Geneva airport is approximately four kilometres from the city centre.
15. A free ticket to use public transport for your journey into Geneva is available from a machine in the baggage collection area of the airport (just before passing through customs). This ticket entitles you to free use of the Geneva public transport system (train, tram, bus, boat) for up to 80 minutes. In the event of a ticket inspection, anyone holding this type of ticket may be asked to show their airline ticket. Look for the machine pictured below after collecting your luggage and before walking out through the customs area.



16. The **train** is the most convenient way to get into the city centre from the airport. Follow the signs to the airport railway station from the arrivals area. All trains leaving from the airport stop at Cornavin station, Geneva's central train station. The journey takes six minutes.
17. There are also **buses** from the airport to various parts of Geneva: please refer to the route map available at <http://www.tpg.ch/fr/horaires-et-reseau/plans-du-reseau/reseau-tpg-centre-ville.php>.
18. If you are travelling directly from the airport to the workshop, take bus 28 to the stop named Appia (for the Prégny gate), or bus 5 to the stop named Nations (it is about a 500 metre walk uphill from the Nations stop to the Prégny gate).
19. **Taxis** are readily available from the airport. They are metered, so costs will vary, but the journey from the airport into the city centre will usually cost around CHF 30.
20. When checking in at your hotel you should receive a free Geneva Transport Card, entitling you to use the entire Geneva public transport system free of charge throughout your stay. For more information see <http://www.geneve.com/en/good-to-know/how-to-get-around>.

Getting to and from the Palais des Nations

21. Geneva is a small and walkable city. It takes about 25 minutes to walk from Cornavin train station to the Place des Nations. It will take another 5-10 minutes to walk from the Nations entrance, through the building to the meeting room.
22. The Place des Nations (Nations stop) and Prégny gate (Appia stop) entrances of the Palais des Nations are served by a number of tram and bus lines. Buses 8, 28, F, V and Z stop at both Nations and Appia. Buses 5, 11, 22 and tram 15 stop at Nations.
23. **Taxis** are generally easy to find. A taxi stand is located on Avenue de la Paix, 50 metres uphill from the Nations gate. Taxis are usually available around the clock. The following direct telephone number will ensure arrival within minutes: 022 331 41 33. Taxis may not enter the UN compound –passengers will have to disembark at the Prégny or Nations gate.

Smartphone apps for the Geneva transport system

24. Various helpful smartphone applications are available from *Transports publics genevois*, including online timetables, and maps to indicate the location of the nearest bus/tram stop.
25. You may use the following QR code to navigate to the page which showcases these apps for different types of smartphone. Please be aware however that **UNECE accepts no responsibility for any problems or costs that might arise from the use of third party software applications**. (For example, your telephone/network operator may charge high prices for data transfer associated with the use of such applications.)



V. ACCOMMODATION

26. Participants are requested to make their own travel arrangements and hotel reservations, and are reminded that they are responsible for covering all related costs. You may wish to refer to the Geneva Tourism website for a list of hotels: <http://www.geneve.com>. It is imperative that hotel reservations are made as early as possible since Geneva is a busy conference venue and hotels can become fully booked.

VI. FURTHER INFORMATION

27. For additional information about the Palais des Nations, the United Nations Office at Geneva, the Geneva public transport system, accommodation or tourism in Geneva, please see <http://www.unece.org/meetings/practical.html>.
28. Please contact the UNECE secretariat if you have any questions.

Mr Christopher Jones
Statistical Division, United Nations Economic Commission for Europe
Palais des Nations
1211 Geneva 10
Switzerland
christopher.jones@unece.org

Appendix 1 - *Uploading or Updating your paper/presentation file.*

If you have been asked to contribute a paper/presentation to this workshop, you will be able to use your username/password to submit these files to us electronically using the following steps:

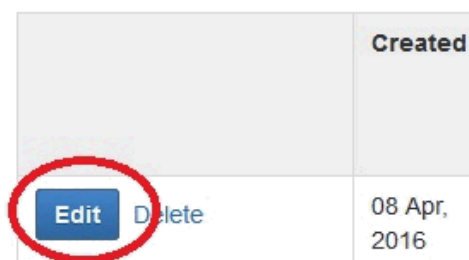
Step 1: Log into the following webpage – (If you cannot remember your account details, you may retrieve these by email from [here](#).)

<http://www1.unece.org/stat/platform/display/ImpMod2016/Your+Participation+and+Contribution>

Step 2: Please note that a Word Document template for your papers is available on this page.



Step 3: Proceed to the above - mentioned webpage, and click the "Edit" button next to your entry. - A box will pop up.

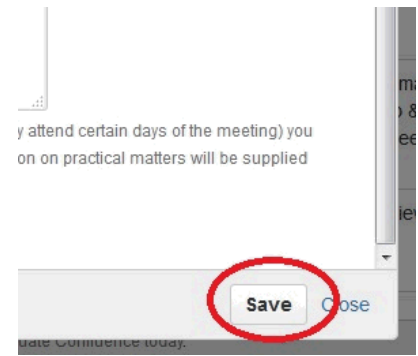


Step 4: In the pop-up box, you can upload or replace the electronic file for your paper/presentation by clicking the relevant "Browse..." button, and selecting your file from the appropriate source. (Maximum file size is 50Mb.)

Your participation / contribution to this event

Abstract or description of your contribution	<p>questionnaire in a machine-actionable way: the questionnaire design, and the questionnaire get It will also explain why it is essential to produce c guidelines for using those tools and implementir DDI standard.</p> <p>Please note that it is possible to submit an online case site: http://www1.unece.org/stat/platform/display/CASES</p>
Preferred topic/session	<p>Other Standards</p> <p>Do you prefer your contribution to be considered for a pa</p>
Your paper (due by 8 July 2016)	<p>Browse... No files selected.</p> <p>Please upload a copy of any paper you wish to submit</p>
Your presentation (due by 2 September 2016)	<p>Browse... No files selected.</p> <p>Please upload a copy of any presentation (e.g., slides, vi</p>

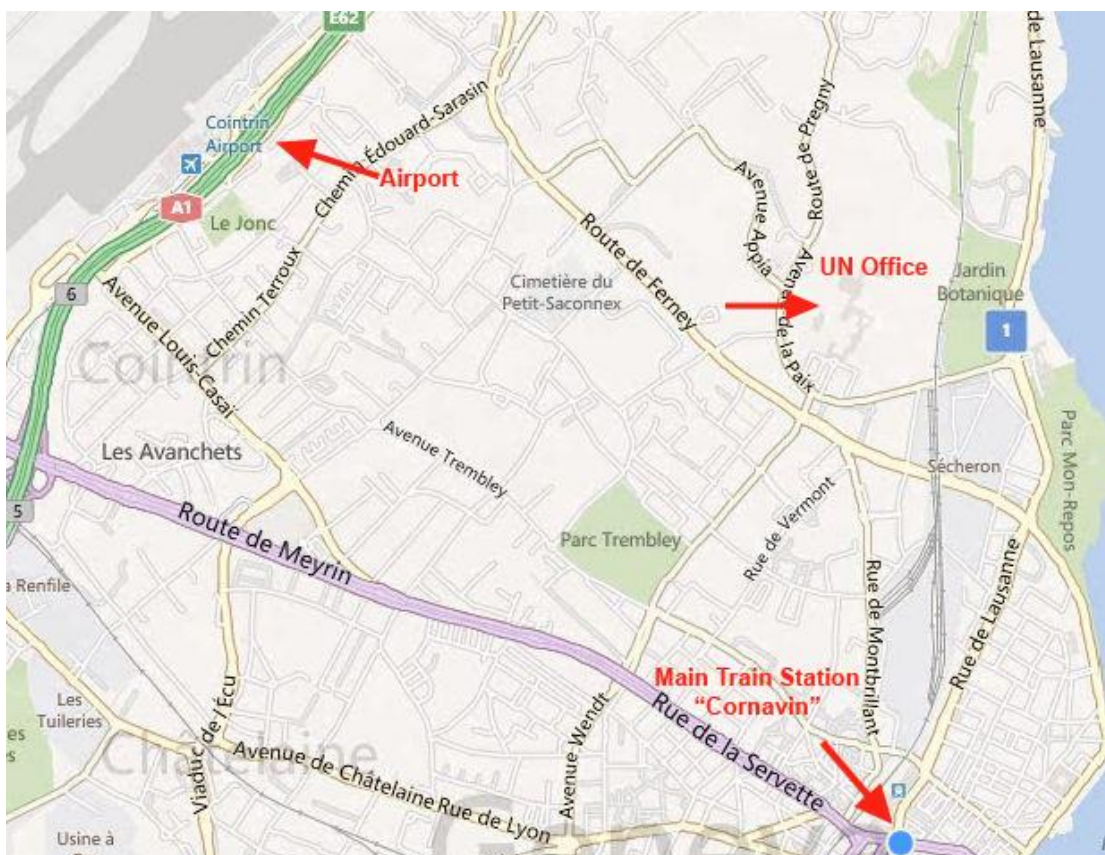
Step 5: Please make sure to click the "Save" button to ensure that your changes are saved in our system.



Step 6: If you wish to check, you can then click on the hyperlink to your file to see if it is the correct version

Your paper (due by 8 July 2016)	Your presentation (due by 2 September 2016)
GAMSO v1_0.docx	

Appendix 2 - Location of the Palais des Nations, airport and main train station in Geneva:



Appendix 3

Where to obtain your security badge: Security Identification unit, Prégny Gate, 14 Avenue de la Paix.



Note: a valid photo ID is needed in order to obtain a security badge to gain entry to the United Nations premises. After collecting your badge at security, enter the Palais through Door A11. Once inside, there are signs to guide you to the meeting rooms. Salle IX is one floor up, on level A3.