

**WORKSHOP ON RISK MANAGEMENT PRACTICES IN STATISTICAL
ORGANISATIONS**

Information Notice No. 1

The UNECE will host the workshop at the Palais des Nations, Geneva (Room VIII), on 25 - 26 April 2016. The workshop will start at 09.30 on 25 April, and will end by 16.30 on 26 April.

I. PURPOSE AND TARGET AUDIENCE OF THE WORKSHOP

1. The Workshop on Risk Management Practices in Statistical Organisations is organised by the Modernisation Committee on Organisational Framework and Evaluation. This Committee is one of the four committees under the High-Level Group for the Modernisation of Official Statistics (HLG-MOS) that was created by the Bureau of the Conference of European Statisticians (CES) in 2010. It has developed a vision and strategy for the modernisation of statistical production and services, both of which have been endorsed by the CES.

2. The purpose of the workshop is to discuss the best risk management practices among the National Statistical Organisations according to the results of the survey on risk management practices conducted among UNECE countries. Selected respondents to the survey will be invited to present the practices of their organisations. Participants will identify best practices and possible collaboration opportunities, and discuss draft guidelines on risk and change management prepared by the Modernisation Committee.

3. The target audience of the workshop is mid to senior level staff members responsible for risk management in their respective organisations or who are interested in implementing this work in future.

II. AGENDA OF THE WORKSHOP

4. The provisional timetable is from 09.30 to 17.30 on 25 April, and from 09.00 to 16.30 on 26 April.

5. The programme of the workshop will consist of the following substantive topics:

Day 1: Presentation of the results of the Survey on Risk Management and Guidelines on Risk Management practices

6. This session will present an overview of the UNECE work on modernisation of official statistics, with a focus on the results of the risk management survey and the implementation of risk management practices in statistical organisations. Different risk management practices from selected countries will be presented, and participants will discuss the pros/cons of the implementation of risk management systems in their organisations and will discuss draft guidelines on risk and change management.

Day 2: Presentation from the countries of the risk management practices, focusing on the link between risk management and quality of statistics. Discussion of the risk management cooperation projects.

7. Following the presentations from the countries, discussions in small groups and in plenary will identify good practices and key priorities for risk management cooperation projects among statistical organisations, including the effect of good risk management practices on quality of statistics.

8. The outcomes of the workshop will be summarised by the chair. A list of key priority actions will be agreed, including deadlines and responsibilities.

III. ORGANISATIONAL ASPECTS

A. Participation and Accreditation

9. Representatives of all Member States of the United Nations and of interested intergovernmental organizations are welcome to participate in the work session. Participants representing non-governmental organizations in a consultative status with the United Nations Economic and Social Council may also attend. **All participants must be accredited by the competent authorities of their country or international organization.**

10. All participants attending the workshop are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible to the Swiss Embassy in the country in which the participant resides, with a reference to the UNECE Workshop on Risk Management Practices in Statistical Organisations. A letter to facilitate obtaining a visa can be requested from the UNECE secretariat.

11. Invitees should inform the UNECE secretariat **before 31 December** if they intend to participate at the workshop.

12. Participants should register by **30 March** by completing on-line registration form: <https://www2.unece.org/uncdb/app/ext/meeting-registration?id=F0fS9Z>

B. Travel and Accommodation

13. Participants and/or their offices are requested to make their own travel arrangements and hotel reservations. Information about the venue can be found at <http://www.unece.org/meetings/practical.htm>.

14. The organizers regret not being able to assist participants in their travel arrangements (air tickets, trains, local transportation, etc.). The UNECE secretariat can not provide any financial support or take any responsibility for financial arrangements with respect to travel or accommodation.

C. Documentation, Methods of Work and Official Languages

15. All documents will be provided in English only, and will be made available on the website of the UNECE secretariat at the following location: <http://www.unece.org/index.php?id=41140>

16. Participants are encouraged to download the papers from the website and bring their own copies to the workshop. Documents posted on the website before the workshop will **not** be distributed in the conference room.

IV. FURTHER INFORMATION

17. For further information, please contact:

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