I. Meeting venue

1. The Joint UNECE/Eurostat/OECD/ESCAP Meeting on the Management of Statistical Information Systems (MSIS 2013) will be held in both Paris and Bangkok from 23 to 25 April 2013. This information notice concerns the Paris meeting that will be held at OECD Headquarters in Paris. A separate information notice will be issued for the Bangkok venue.

2. The address of the conference venue in Paris is as follows:

OECD Conference Centre
2, rue André Pascal
75775 Paris Cedex 16, France
Tel: 33 (0)1 45 24 82 00

www.oecd.org/conferencecentre

3. The meeting will take place in room CC2; on arrival delegates should check the screens for any last-minute changes. The room number is also printed on the delegate badge. The room has the usual technical equipment (presentation computer, beamer, overhead projector, wifi, etc.). Participants should bring their own adapting plugs for the power supply for their laptops. Please note the language of the meeting is English and there is no interpretation. In line with OECD policy, paper copies of documents and presentations will not be available in the meeting room.

4. Visitors to OECD headquarters must present photo identification and go through security screening to receive a visitor’s badge which will be valid for the duration of the meeting. All badges must be visibly worn by all participants at all times. Please arrive at least thirty minutes before the start of the meeting on the first day to allow enough time to go through security.
II. Location of OECD and other general information

5. A map of the area around OECD Headquarters can be found here
6. Further information on travelling to France can be found here

III. Accommodation

7. Participants are expected to make their own travel arrangements, as well as hotel reservations and bookings, and they are responsible for covering all related costs. Hotels close to the venue (some with an OECD client code) are listed here

IV. Restaurants

Lunch

8. There are plenty of catering choices on-site:
   http://www.oecd.org/site/conferencecentre/catering.htm

Dinner

9. Restaurants situated close to OECD in the 16th arrondissement:
   http://www.oecd.org/site/conferencecentre/restaurantsneartheconferencecentre.htm

V. Visa information

Visa requirements

10. European Union citizens do not need a visa to travel to France.
11. For other travellers, depending on nationality, length and purpose of stay in France, a visa may be required. The visa needs to be obtained before departure; for more information, please consult the French Foreign Affairs Ministry website.
12. If necessary, a letter to facilitate obtaining a visa can be requested from the OECD secretariat. If you need to provide a contact person on the visa application form, you may use:

   Ms Kate Raggett
   Assistant
   Statistical Information Management and Support
   Statistics Directorate
   2, rue André Pascal
   75775 Paris Cedex 16, France
   Tel.: +33 1 45 24 16 55
   Email: kate.raggett@oecd.org
VI. Further information

13. Please consult the UNECE website for further information on MSIS:

VII. Organizational information contact

14. For any organizational information from OECD, please contact:

Mrs Kate Raggett
Tel: +33 1 45 24 16 55
E-mail: kate.raggett@oecd.org

Disclaimer: Please note that the above links are given for information purposes only. The organizing committee cannot be held responsible for the quality of the information provided.