I. DATE AND VENUE OF THE MEETING
1. The 2019 Workshop on Statistical Data Dissemination and Communication will be hosted by Statistics Poland from 12 to 14 June 2019. The meeting will commence at 9:00 local time on Wednesday and is planned to finish on Friday at 13:00.

2. The workshop will take place at:
   Radisson BLU hotel
   19 Długi Targ
   80-828 Gdańsk Poland
   Tel.: (+48 58) 325-44-44

   Signposts will be in place to guide you to the conference room.

3. Only delegates who have registered prior to the meeting will be able to attend the meeting. You will need to present a photographic ID at registration on the first day.

II. WEBSITE AND DOCUMENTATION
4. The working language of the workshop is English. All documents will be provided in English only. Presentations and papers for the workshop will be made available on the meeting website at: https://statswiki.unece.org/x/V4CnD.

5. Documents posted on the website before the workshop will not be distributed in the conference room. You are encouraged to save paper by reading documents on your electronic device where feasible. A wireless Internet connection will be available in the meeting room.

III. ACCOMMODATION AND TRANSPORT
6. Participants are requested to make their own travel arrangements and hotel reservations, and are reminded that they are responsible for covering all related costs.

7. It is possible to stay at the conference hotel, but there are also other hotels/apartments located within walking distance to the meeting venue. In the annex to this note, you will find a list of recommended hotels.

8. Gdańsk is located in the north of Poland, about 350 kilometres north-west of Warsaw. Gdańsk has an international airport, which is located 12 kilometres east of the city. More information about how to travel to Gdańsk can be found in the annex 2.
IV. PARTICIPATORY EXERCISE

9. On Wednesday, 12 June, the Steering Committee will organize an exercise where participants will have the opportunity to take part in a collaborative, hands-on activity. Participants will be assigned to small groups and each group will respond to a sequence of events in the area of communication of statistics. The groups and the task will be announced at the beginning of the exercise. Participants are not required to prepare for the exercise in advance other than to bring with them innovative ideas and a playful perspective.

V. SOCIAL EVENTS

10. During the workshop two social events will be organized:
   
   (i) Tuesday 11 June at 8pm - Ice-breaker drinks at CANIS restaurant
   
   Come and join the Steering Committee members and other colleagues for drinks at the CANIS restaurant, located at 27/28 Ogarna street (http://canisrestaurant.pl/en/home-en/). Please refer to Annex I of this note for the location on a map.

   (ii) Wednesday 12 June at 8pm – Welcome Cocktail/Dinner at Brovarnia Hotel Gdańsk
   
   The buffet cocktail & dinner at Brovarnia Hotel and Restaurant at Szafarnia 9 (http://www.brovarnia.pl/en/brovarnia-gdansk) will be organized for all registered participants at the invitation of Statistics Poland. Please refer to Annex I of this note for the location on a map.

   (iii) Thursday 13 June at 5 pm - Gdańsk sightseeing tour for participants
   
   (maximum 2 hours, free of charge)

Please register for the events by 24 May by filling in this on-line form:
https://forms.gle/C1prLTDnGzgtvSfv7

VI. FURTHER INFORMATION

11. For further information, please contact:

   **UNECE secretariat**
   Taeke Gjaltema
   Statistical Division, UNECE
   Palais des Nations, 1211 Geneva 10
   Switzerland
   Tel: +41 22 917 1217
   Email: taeke.gjaltema@un.org

   **Statistics Poland**
   Bandurska Ewa
   International Cooperation Department,
   Statistics Poland
   Aleja Niepodległości 208, 00-925 Warszawa
   Poland
   Tel: +48 22 608 31 13
   Email: E.Bandurska@stat.gov.pl
ANNEX 1: MEETING VENUE AND SOCIAL ACTIVITIES

Radisson Blue Hotel: workshop 12 June at 8:30
Canis Restaurant: Ice Breaker Drink 11 June at 20:00
Brovarnia Hotel Restaurant: Cocktail and Dinner 12 June at 20:00
Hotel Puro: hotel with special rate for meeting participants
ANNEX 2: TRANSPORT INFORMATION

Website of the Gdańsk Airport:

http://www.airport.gdansk.pl/airport/

Transport from Lech Walesa Airport to the hotels:

**Taxi**
Gdansk Lech Walesa Airport is about 15 km from the city centre. The best transport to the recommended hotels is taxi (cost to the city centre - approx. €15). Please make sure you are choosing licensed company (Neptun taxi is recommended by the airport)

**Bus:**
Airport - Gdańsk Główny (Railway Station): bus number 210 (direction Gościnna, you should get off at the bus stop Brama Wyrzynna). Cost of the ticket: 3,20 PLN (one-way ticket) and 3,80 PLN (ticket valid 1 hour). You may purchase tickets at the bus stop.

From the Main Railway Station you can reach hotels located in the Old Town area on foot.

**Train**

The passengers may also use PKM (Pomorska Kolej Metropolitalna) trains. The trains run from the Airport to Gdansk Wrzeszcz station. Then you should change the train to the one going to Gdańsk Śródmieście so that solution is less convenient.

Available PKM tickets: Cost of the ticket including change in Gdansk-Wrzeszcz to Gdańsk Śródmieście is PLN 3.80 (adult ticket), It allows you for travelling to any station within Gdansk. The tickets are available in the ticket machine located in the east side of T2 Terminal. Time schedule and list of stations are available at: http://www.skm.pkp.pl/en/

Public transport in Gdansk

The ZTM operates Gdansk’s local transport system, which consists of tram and bus lines. Tickets can be bought from the drivers or in vending machines and the fares are either based upon number of journeys or travel time so you have to estimate how long your trip will take before buying a ticket. If you’re planning a busy day of sightseeing in the city, splurge on a day travel ticket (valid on all trams, buses and night buses for 24 hours). Don’t forget to validate your ticket by sticking it in one of the orange or brown boxes located all around the stations or on the bus or tram.

**PKM** is a good way to travel between Gdansk, Gdynia and Sopot. Trains leave from Gdansk’s main train station, Gdansk Glowny.

More information about Gdańsk can be find at: https://www.gdansk.pl/en/for-tourists
ANNEX 3: ACCOMMODATION AND TRAVEL INFORMATION

We recommend you to make your hotel reservations as soon as possible due to the fact that June is a high tourist season and there are two big events taking place at that time in Gdańsk.

PURO hotel (https://purohotel.pl/en/gdansk) has promised to keep 30 rooms for us until 15th of May.

The price per night in single room is 550 PLN (breakfast included) – it is approximately 130 EURO, per double room – 620 PLN = approx 145 EURO.

While making your reservation you have to refer to GUS – this password is necessary in order to book on the above conditions. GUS is the Polish name of Statistics Poland. All you have to do is send an e-mail to gdansk@purohotel.pl

Hotels located in the vicinity of the conference venue:

**Hotel Admiral**
Tobiasza 9 str.
E-mail: recepcja@admiralhotel.pl
Tel. +48 58 320 03 20

**Liberum Gdańsk**
Długa 84/85 str.
Email: kontakt@liberumgdansk.pl
Tel. + 48 729199099

**Hotel Fahrenheit**
Grodzka 19 str.
e-mail: recepcja@fahrenheit.pl
Tel. +48 58 324 74 01

**Hotel Gdańsk Boutique**
Szafarnia 9 str.
e-mail: rezerwacja@hotelgdansk.com.pl
Tel. +48 58 300 17 14

**Hotel Ibis Gdańsk Stare Miasto**
Heweliusza 24 str.
Tel. 58 300 67 00
e-mail: h9835@accor

**Craft Beer Central Hotel**
Podwale Grodzkie 4 str.
e-mail: kontakt@centralhotelgdansk.pl
Tel. +48 58 351 09 10

Other options can be found via [www.booking.com](http://www.booking.com) – please search for the hotels/apartments located in the Old Town area (Polish name– Stare Miasto)