

Joint UNECE-UNFPA Training Workshop on Census Management in South East Europe

/Sarajevo, 18-22 February 2008/

Logistics Note



Your arrival to Sarajevo

Participants arriving at Sarajevo International airport will have organised transport to and back from the Hotel.

The Hotel Grand shuttle will provide transport in both directions (airport - hotel - airport). For all participants the transport will be paid by UNECE/UNFPA.

All participants are requested to send their arrival and departure details to **Ms. Lejla Bajramovic, UNFPA CO BiH by email: lbajramovic@unfpa.ba** and please copy it to **Oyuna Oyunjargal, UNECE (email: mijidgombo.oyunjargal@unece.org)**



Your Hotel

The training workshop will take place at the "Hotel Grand", Velesici in Sarajevo, where all participants can be accommodated. UNFPA CO BiH will make room reservations for all participants at the hotel upon registration with UNECE unless the participants inform otherwise:

Hotel Grand

Muhameda ef. Pandže 7

71 000 Sarajevo

Tel: (387 33) 563 100

Fax: (387 33) 563 200

Website: <http://www.hotelgrand.com/>

Accommodation

All participants are kindly requested to pay for hotel room as well as to settle any additional charges (drinks, bar, phone, etc.) directly with the hotel before check-out. (negotiated room price - Bed&Breakfast is BAM 58.60 = EUR 30.00).

Internet

A PC with ADSL internet connection as well as wireless internet connection will be provided in the conference room of the hotel.



Meals

- Lunch will be served at the hotel.
- UNECE/UNFPA will cover the costs of lunch for all participants.
- Dinner should be arranged by participants. A list of Sarajevo restaurants will be provided to participants upon arrival.



Transport

Hotel Grand is located 20 minutes away from Sarajevo International Airport and 5 minutes from Sarajevo city centre by taxi or 10 minutes by tram (6 tram stops - the nearest tram stop is 200 meters from the Hotel).

Tram - price of one way ticket BAM 1.80 - EUR 0.92

Taxi - around BAM 10.00 one way - EUR 5.11



Currency

The local currency is the Bosnia Herzegovina Mark (BAM), although EURO notes - but not coins - are also widely accepted.

1 Euro = 1,95583 Bosnia Herzegovina Mark (fixed rate)

1 USD = 1.34170 Bosnia Herzegovina Mark (January 2008, UN exchange rate)

Exchange currency facilities:

- Banks
- Post offices
- Exchange offices

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Miscellaneous

Weather

Sarajevo is located close to the geometric center of the triangularly-shaped Bosnia Herzegovina. The weather in February could be cold, temperatures ranging from -10°C to 0°C during the night. Daily temperature is around 4 °C to 15°C.

Time

The local time is GMT+1.

A time converter:

<http://www.timeanddate.com/worldclock/converter.html>

Mobile phone network

The mobile phone network uses the GSM standard.

General information

For general information on the city of Sarajevo:

www.sarajevo.ba

Important numbers

Country code +387

Sarajevo code: 033

TOURIST INFORMATION CENTER

www.sarajevo-tourism.com

tourinfo@bih.net.ba

Tel: (033) 22 07 24; 22 07 21

SARAJEVO INTERNATIONAL AIRPORT

www.sarajevo-airport.ba

Tel: (033) 28 91 00

RADIO TAXI - SARAJEVO TAXI

Tel: (033) 15 15, 66 06 66

CRVENI TAXI

Tel: (033) 76 06 00

POLICE

Tel: 122

FIRE STATION

Tel: 123

EMERGENCY

Tel: 124

Information about local telephone numbers

Tel: 1182, 1185, 1188

Information about international telephone numbers **Tel:** 1201



Visa requirements –

Visa requirements depend on nationality.

Participants from Albania, UNMIK-Kosovo and Belarus will be contacted directly by UNFPA CO BiH for the visa arrangements. Visa issuance related costs (transportation and fee) will be reimbursed by UNFPA CO BiH upon presentation of the original receipts for funded participants only.

Nationality of the passport holder supersedes the UN LP holder status. This means that in case your nationality requires visa to enter BiH you would have to obtain it even if you are UNLP holder.

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UNFPA CO Bosnia and Herzegovina

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For any additional information or assistance, please contact:

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