

**UNITED NATIONS STATISTICAL COMMISSION and  
ECONOMIC COMMISSION FOR EUROPE**

**UNITED NATIONS OFFICE ON CRIME  
AND DRUGS (UNODC)**

**CONFERENCE OF EUROPEAN STATISTICIANS**

Joint UNECE-UNODC Meeting on Crime Statistics  
(Vienna, 25-27 January 2006)

**INFORMATION NOTICE FOR PARTICIPANTS**

The meeting will be held at the Vienna International Centre,  
Conference Room III, Building C, 7<sup>th</sup> floor on 25-27 January 2006.  
The meeting will start at 10 a.m. on Wednesday, 25 January.

**I. BACKGROUND**

The first joint UNECE-UNODC Meeting on Crime Statistics was organised in Geneva on 3-5 November 2004, under the Programme of Work of the Conference of European Statisticians in the area of Crime Statistics. In that occasion, it was proposed to prepare an inventory of victimisation surveys carried out in different countries in the ECE region, and study methodological issues that can affect the comparability of data. The objective is to promote consistency and possibly develop methodological guidelines in the field of victimization surveys.

Following the November 2004 meeting, a Task Force on Victim Surveys was created to coordinate the activities on the preparation of the inventory. The UNECE-UNODC Questionnaire on Victimisation Surveys, designed by the Task Force, was sent to countries in July 2005 to collect information on surveys carried out in the last 10 years and surveys planned in the near future.

**II. PURPOSE OF THE MEETING**

The meeting has the following objectives:

- Discuss the results of the UNECE-UNODC Questionnaire on Victimisation Surveys
- Analyze the communalities and differences of methods used in national victimization surveys and in the ICVS (International Crime Victim Surveys)
- Identify areas where it would be useful to develop common recommendations
- Discuss future work to develop standards and guidelines for use by official statisticians in the field of victimization surveys

Expected outcome of the meeting is the definition of a plan for the preparation of international guidelines in the field of victimization surveys for countries in the ECE region.

**III. AGENDA OF THE MEETING**

The work programme of the meeting will consist of the following substantive topics:

- Review of the victimisation surveys conducted and planned in countries in the UNECE region (based on the findings of the UNECE-UNODC Questionnaire on Victimisation Surveys)

- Discussion of the communalities and differences of methods used in countries and the ICVS (based on the findings of the UNECE-UNODC Questionnaire on Victimization Surveys)
- Identification of areas where common guidelines on victimisation surveys could be developed

The annotated agenda will be posted on the meeting website (<http://www.unece.org/stats/documents/2006.01.crime.htm>) as soon as available.

#### IV. PARTICIPATION AND ACCREDITATION

Representatives of all Member States of the United Nations and of interested intergovernmental organizations are welcome to participate in the meeting. Participants representing non-governmental organizations in a consultative status with the United Nations Economic and Social Council may also attend. All participants must be accredited by the competent authorities of their country or international organization. All participants attending the meeting are requested to have a valid passport and, if required, a visa. Applications for visas should be made as soon as possible to the Embassy of Austria in the country in which the participants reside, with a reference to the Joint UNECE-UNODC Meeting on Crime Statistics. If necessary, a letter to facilitate obtaining a visa can be requested from the UNODC secretariat (by fax +43 1 26060 5938 or by e-mail to: [rebecca.gilsegovia@unvienna.org](mailto:rebecca.gilsegovia@unvienna.org)).

Representatives from national statistical offices and other government bodies as well as from international organizations who wish to participate should complete the registration form and return it to the UNECE and UNODC secretariats. Detailed information on registration procedures are provided in Section VII. The registration form and the plan of the UN premises at Vienna are also attached to this Information Notice.

#### V. DOCUMENTATION, METHODS OF WORK AND OFFICIAL LANGUAGES

The working language of the meeting is English and translation and interpretation facilities will not be available. The discussion at the meeting will be mainly based on the results of the UNECE-UNODC Questionnaire on Victimization Surveys. These results will be presented in **invited papers** drafted and presented by experts identified by the UNECE-UNODC Task Force on Victim Surveys.

All other participants are welcome to submit a **supporting paper** on victimization surveys, or for any topic on the agenda. The supporting papers will be distributed to the delegates, and will be summarized by the discussants. Invited and supporting papers must be submitted in English only. The following deadlines and requirements apply:

- Interested national statistical offices and other government bodies should inform the UNECE and UNODC secretariats of their intention to contribute a supporting paper (indicating the topic) **by 30 November 2005**.
- A short abstract of the paper should also be sent to the UNECE secretariat **by 30 November 2005**.
- The full versions of papers, not exceeding 10 pages, should be sent to the UNECE secretariat possibly in MS Word by **16 December 2005**.

Invited and supporting papers will be made available on the website of the UNECE secretariat at the following address: <http://www.unece.org/stats/documents/2006.01.crime.htm>

Delegates are encouraged to download the papers from the website and bring their own copies to the meeting. Documents posted on the website before the meeting will not be distributed in the conference room.

## VI. ACCOMMODATION AND TRAVEL ARRANGEMENTS

Participants are requested to make their own hotel reservations. UNODC is not in a position to provide such services to delegates. Participants are advised to book hotel accommodation well in advance of the meeting. Delegates may wish to consult the website <http://info.wien.at/> to get information on Vienna and hotels. If difficulties are encountered, participants may contact their Permanent Mission to the United Nations Vienna for assistance.

## VII. REGISTRATION, SECURITY MEASURES AND ACCESS TO THE VENUE

Participants planning to attend the meeting should complete the attached Conference Registration Form and send it to both the UNECE secretariat (by fax to +4122 917 0040 or by e-mail to [mijidgombo.oyunjargal@unece.org](mailto:mijidgombo.oyunjargal@unece.org)) and the UNODC secretariat (by fax +43 1 26060 5938 or by e-mail to: [rebecca.gilsegovia@unvienna.org](mailto:rebecca.gilsegovia@unvienna.org)).

The registration form should be received **by 6 January 2006** at the latest so that it may be processed well in advance of the meeting. The information will be used to register participants with the UN Security Section and to obtain ID badges from Security offices.

In order to enter the Vienna International Centre (VIC) where the meeting is being held, all participants need to obtain a security pass (ID badge). For this purpose, please present yourself with your passport at Gate 1 (shown on the attached map) by 9 a.m. at the latest on Wednesday, 25 January 2006.

For identification and security reasons, delegates are requested to wear their security badges at all times while inside the VIC.

Entrance of delegates to the VIC is located at Gate 1, near the subway stop Kaisermühlen-Vienna International Centre (U-Bahn line 1 – U1).

## VIII. INFORMATION AND CORRESPONDENCE

All queries concerning the meeting should be addressed to:

Mr. Paolo Valente  
Social and Demographic Statistics Section  
Statistical Division, UNECE  
Palais des Nations  
CH 1211 Geneva 10  
Switzerland

or Ms. Anna Alvazzi del Frate  
Research and Analysis Section  
Division for Policy Analysis and Public Affairs  
United Nations Office on Drugs and Crime  
(UNODC)  
PO Box 500 - A-1400 Vienna, Austria

Tel: +41 22 917 33 06

Fax: +41 22 917 00 40

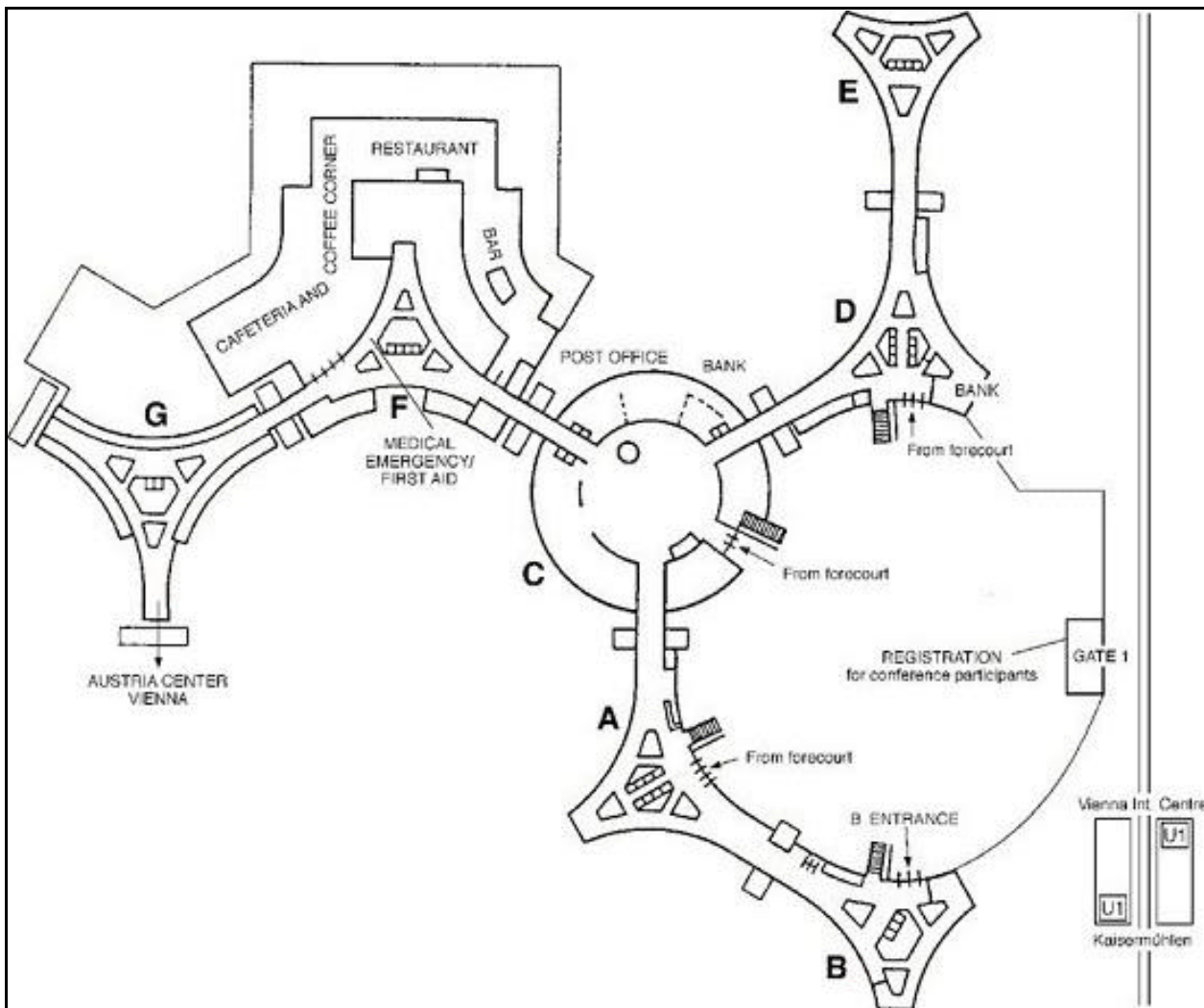
E-mail: [paolo.valente@unece.org](mailto:paolo.valente@unece.org)

Tel: +43 1 26060 4105

Fax: +43 1 26060 5938

E-mail: [anna.alvazzi.del.frate@unodc.org](mailto:anna.alvazzi.del.frate@unodc.org)

Map of Vienna International Centre





# UNITED NATIONS OFFICE AT VIENNA

*Please Print*

## Conference Registration

Date

This form should be completed in duplicate by each participant and returned by **6 January 2006**.

**1 copy to:** UNECE Secretariat  
Fax: +4122 917 00 40  
E-mail: [mijidgombo.oyunjargal@unece.org](mailto:mijidgombo.oyunjargal@unece.org)

**1 copy to:** UNODC Secretariat  
Fax: +43 1 26060 5938  
E-mail: [rebecca.gilsegovia@unvienna.org](mailto:rebecca.gilsegovia@unvienna.org)

Please BRING THIS ORIGINAL with you to Vienna

Joint UNECE-UNDOC Meeting on Crime Statistics, 25-27 January 2006

Delegation/Participant of Country, Organisation or Agency

<b>Participant</b>	<b>Family Name</b>	<b>First Name</b>
Mr. <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Ms <input type="checkbox"/>		
	<b>Date Of Birth</b>	<b>( DD/MM/YYYY )</b>
	<input type="text"/>	<input type="text"/>

Participation Category

<b>Head of Delegation Members</b> <input type="checkbox"/>	<b>Observer Organisation</b> <input type="checkbox"/>	<b>Participating From / Until</b>
<b>Delegation Member</b> <input type="checkbox"/>	<b>NGO (ECOSOC Accred.)</b> <input type="checkbox"/>	<b>From</b> <input type="text"/>
<b>Observer Country</b> <input type="checkbox"/>	<b>Other (Please specify below)</b> <input type="checkbox"/>	<b>Until</b> <input type="text"/>
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<b>Do you have a ground pass issued by UNOV in Vienna? if so PLEASE TICK HERE</b> <input type="checkbox"/>		

<b>Origin of Identity Document</b>	<b>Passport or ID Number</b>	<b>Valid Until</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Official Telephone No.</b>	<b>Fax No.</b>	<b>Official Occupation</b>
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<b>Permanent Official Address</b>		
<input type="text"/>		
<b>Address in Vienna</b>		
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<b>Email Address</b>		
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