

**UNITED NATIONS STATISTICAL COMMISSION and
ECONOMIC COMMISSION FOR EUROPE
CONFERENCE OF EUROPEAN STATISTICIANS**

Work Session on Statistical Data Editing
(Ottawa, Canada, 16-18 May 2005)

INFORMATION NOTICE No.2

ORGANIZATIONAL ARRANGEMENTS

I. WORK SESSION

1. The work session will take place at Statistics Canada, 120 Parkdale Avenue (Tunney's Pasture), R.H. Coats building, Ottawa.

II. ACCOMMODATION

2. All participants are responsible for their hotel and travel costs. Participants are asked to make their own hotel reservations. Statistics Canada has reserved a number of rooms in four hotels: (a) Les Suites Hôtel, (b) Hotel Novotel, (c) Delta Ottawa Hotel and (d) The Business Inn.

Hotel information:

3. If you decide to use these hotels, please confirm your reservation directly with the hotel by April 1, 2005. All the hotels are located near downtown Ottawa (about 10 minutes bus ride from Statistics Canada). The prices of Ottawa hotels do not vary very much. Their quality is likewise relatively stable and can be considered very good. Most do not include breakfast. **Les Suites Hôtel** is a more upscale hotel, located close to shopping and restaurants in a touristy part of downtown Ottawa. **Hotel Novotel** is located across the street from Les Suites Hôtel at a more reasonable rate. **Delta Ottawa Hotel** is comparable to Hotel Novotel in both quality and price. It is located closer to Statistics Canada, in the business section of downtown Ottawa. The **Business Inn** is a converted apartment building. It is somewhat cheaper, but not located on direct bus routes to Statistics Canada (adding about a 10 minute walk). Taxes and applicable fees are extra in all cases (about 15%).

4. Contact information is as follows:

Les Suites Hôtel Ottawa

130 Besserer Street,
Ottawa, Ontario K1N 9M9

Tel. (613) 232-2000

Fax. (613) 232-1242

<http://www.les-suites.com/english/index.html>



Rates: \$169 one bedroom suite, single occupancy;
\$189 executive office suite, single occupancy;
\$219 two bedroom suite, single or double occupancy
Breakfast not included.

To reserve: You need to quote '**DATA EDITING WORKSHOP**'

Cutoff date for this hotel: **April 1, 2005.**

5. Description: All accommodations at **Les Suites Hotel, Ottawa** include a fully equipped kitchen, a separate living/dining area as well as an ensuite laundry room. Executive Suites offer a private study area and our Executive Office Suites provide a multi-purpose Brother 7550 fax/printer, halogen lamp, ergonomic chair, and standard office supplies. Our two bedroom suites, in most cases, offer two separate bathrooms and may be used by two guests without infringing on personal privacy. All suites offer guests the convenience of guest voicemail, dual dedicated data ports, free local and credit card access calls, iron and ironing board, hair dryer, alarm clock-radio, two remote control televisions with pay per view movies and Nintendo, individual climate control, and private balcony. Many of the suites and all of the meeting rooms are equipped with high speed internet access, and wireless access is available in the lobby of the hotel.

6. Les Suites Hotel, Ottawa is ideally located in downtown Ottawa, close to many business complexes, government offices, shopping and tourist areas. Our facilities also include a health club with selected exercise equipment, indoor pool, whirlpool, sauna and steam rooms. The Presse Café offers a varied menu throughout the day and provides evening room service. The Presse Café also carries convenience and gift shop items. Ample parking is also available adjacent to Les Suites Hotel, Ottawa.

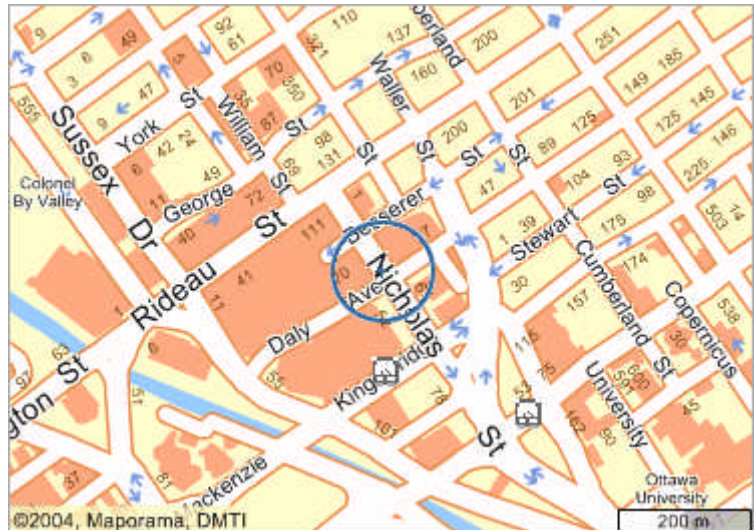
Shuttle: They are one of the main stops for the Airport Shuttle bus

Hotel Novotel Ottawa

33 Nicholas Street
Ottawa, Ontario K1N 9M7
Ph: 613-230-3033
Fx: 613-760-4765

<http://www.novotelottawa.com/home/novotelottawahotels.html>

Rates: \$135 single or double occupancy room



7. To reserve: You can reserve by email at novotelottawa@novotelottawa.com or call the hotel directly, (613) 230-3033. You need to quote **'DATA EDITING WORKSHOP'** and the person doing the booking will be able to locate the block of rooms immediately

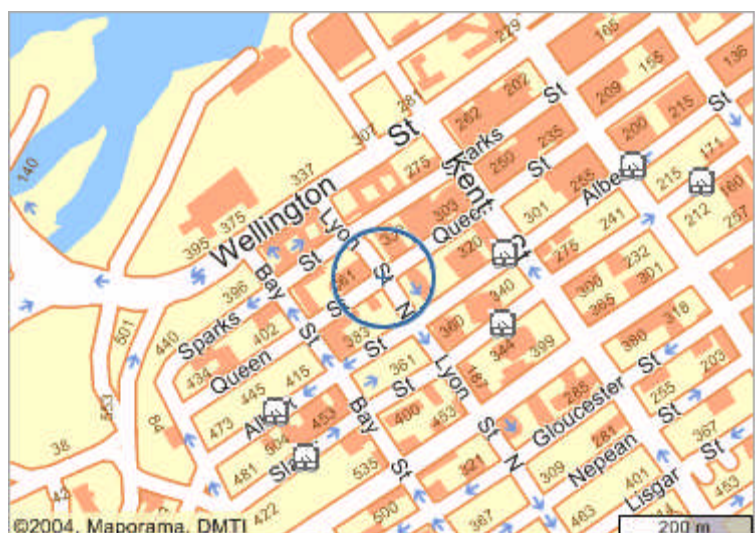
Cutoff date for this hotel: **April 1, 2005.**

8. Description: The **Hotel Novotel Ottawa** is conveniently located within direct proximity to the Ottawa Congress Centre, and Rideau Shopping Centre Complex. They are also within a 5 minute walk to the Byward Market, Parliament Buildings, Rideau Canal and the downtown business district. All of our 281 modern guestrooms feature such conveniences as a colour TV with remote, computer dual-data ports, high speed internet access, individual climate control, hair dryers, coffee makers, irons and ironing boards, AM/FM radios with alarm clocks and windows that open to provide you with fresh air. Café Nicole Restaurant located in the historical Albion Building (1844) provides you with a gallery-like atmosphere and a most tasteful experience for both body and mind. Remember to join us for Breakfast, Lunch or Dinner. Our gallery Bar with Mediterranean décor offers cocktails and finger food and our Java Bar can provide a quick cup of coffee in the morning for those travelers on the GO!

Shuttle: An airport shuttle is available to all downtown hotels at a current cost of \$14.00 one way and \$20.00 return - prices subject to change.

Delta Ottawa Hotel & Suites

361 Queen Street
Ottawa, Ontario K1R 5B2
Tel: 613-238-6000
Fax: 613-238-2290



Toll-Free: 1-877-814-7706

<http://www.deltahotels.com/hotels/hotels.do?hotelId=14>

Rates: \$139 single or double occupancy, breakfast not included

9. To reserve: Please call the Reservations Department at 613-238-6000 or toll-free number: 1-800-268-1133. Alternately, email the Reservations Manager, Sarah Fogarty at sfogarty@deltahotels.com. Callers must identify themselves as being with the '**DATA EDITING GROUP**' and quoting Reservation ID code **GMDATA**.

Cutoff date for this hotel: **April 14, 2005**.

10. Description: Why is it when people ask about your travel plans they say 'Business' or 'Pleasure'? At Delta Ottawa, they've made room for both. So whether you are traveling alone, with a companion or with kids, they have superb accommodation that will suit all your needs. The guest rooms offer all the luxuries of a first class hotel including in-room movies and video games, luxurious bathroom amenities, laundry and valet service, as well as hotel indoor parking.

Shuttle: The Airport Shuttle stops at the Delta but they do not have their own service.

The Business Inn

180 MacLaren Street

Ottawa, Ontario K2P 0L3

Tel: (613) 232-1121

Fax: (613) 232-8143

<http://www.thebusinessinn.com>

Rates: \$99.00 single or double occupancy suites including continental breakfast



11. To reserve: You should call the reservation desk at 613-232-1121 and ask one of the rooms blocked under the reservation numbers **39842** or **39843**.

Cutoff date for this hotel: **April 1, 2005**.

12. Description: Your satisfaction is our foremost concern. If you are not completely satisfied after your first night's stay at **The Business Inn**, your money will be cheerfully refunded - no questions asked. Located in the heart of Canada's capital, dealing exclusively with business and government agencies, in-house restaurant and complete catering services available, a complimentary HIGH SPEED INTERNET ACCESS in every suite! No surcharges on local, 800/888 and calling card calls. Complimentary continental breakfast, down duvets, down pillows, and VCR's available. In-house exercise & laundry facilities, with same day dry cleaning service. A fully-equipped kitchens including coffee makers, microwaves and kettles. They offer ironing boards, cribs, playpens and ample indoor and outdoor parking. Our philosophy ... They believe in the fine European tradition of an owner managed establishment where personalized service and attention to detail ensure comfort and enjoyment at no extra cost. Our Promise ... More than the rest. More value, comfort, enjoyment, convenience & extras. Our Goal ... Extra attention, thoughtfulness and hospitality that will ensure your return. Our Establishment ... A haven of value and traditional elegance. The convenience of your office and the comfort of your home

Shuttle: If you require transportation to the airport, please contact the Front Desk (Dial 0) to have taxi or airport shuttle arrangements made. A taxi to the airport is approx. \$25.00; the airport shuttle is \$9 one way, \$14 round trip.

III. TRANSPORTATION

13. Visitors can travel from the Ottawa International Airport to downtown Ottawa:

By taxi: The average cost is \$25.00 to downtown.

By bus: For \$2.60, the bus route 97 will bring you from the Level 1 curb outside the terminal (in the arrivals area) to downtown. There are 2 to 5 departures every hour, from 5:00 a.m. to 2:00 a.m. every day. For more details, access OC Transpo at <http://www.octranspo.com>.

VI. LOCAL INFORMATION

14. The UN/ECE work session will be hosted by Statistics Canada and will take place in the Simon Goldberg Conference Center of the R.H.Coats building at Statistics Canada's headquarters, starting at 9:00 a.m. every morning. Note that **you will need a pictured ID card** to get into the building. You can travel from downtown Ottawa to the Statistics Canada complex, 120 Parkdave Avenue, Tunney's Pasture:

By taxi: The average cost is \$10.00 from downtown to Tunney's Pasture.

By bus: For \$2.60, the bus routes 95 or 97 (or many others) will bring you from downtown to Tunney's Pasture station every 5 minutes in the mornings and the afternoons. For more details, access OC Transpo at <http://www.octranspo.com>.

V. TOURISM INFORMATION

Ottawa City Guide Information:

15. Nestled on the banks of the majestic Ottawa, Rideau and Gatineau Rivers, Ottawa is one of the most beautiful G8 capitals in the world. Whether you're here for business or for pleasure, this vibrant and colourful city will welcome you day and night with a wonderful array of activities and entertainment for all ages, and all interests. Whether your interest is culture, history or simply natural outdoor attractions, Canada's Capital region offers a unique combination of both. 30 museums, 50 galleries and theatres, night clubs, fine dining, world-class shopping, heritage sites, stunning architecture, Foreign Embassies, festivals, cultural activities, attractions, tours, natural wonder, sports, friendly people. Come, experience one of the greatest Capitals of the world!

General Information:

16. **Currency:** Canada uses the Canadian dollar (\$). As of December 2004, its exchange rate is
 1 US\$ = 1.22 \$
 1 Euro = 1.63 \$

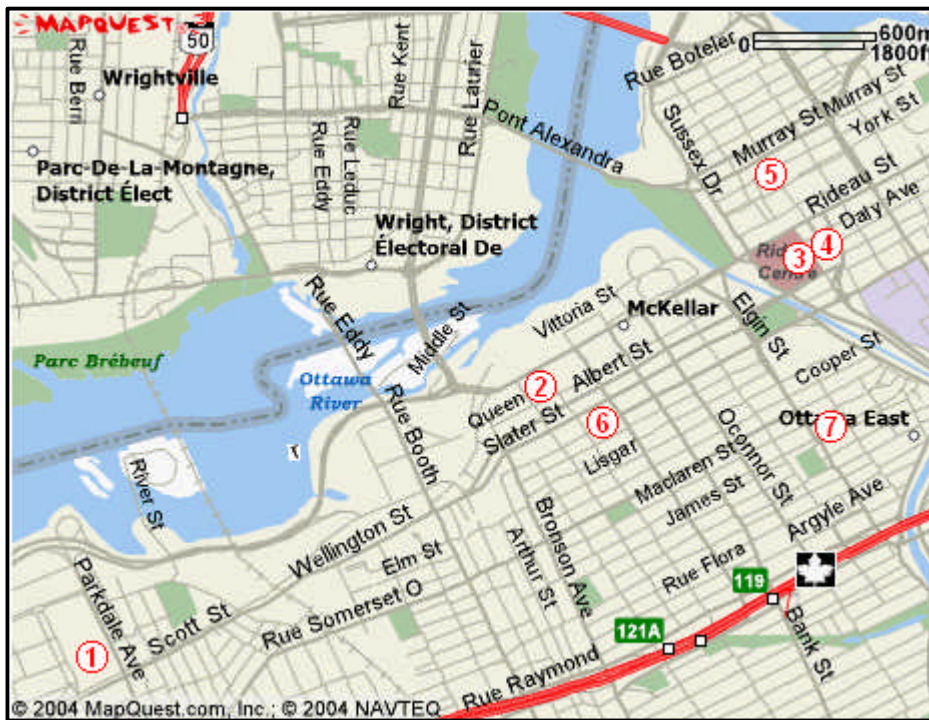
Time: Local time in Ottawa is GMT -5 hours

Climate: The average temperature in May is about 18°C during the day and 7°C overnight.

17. The following sites may be of assistance to you in discovering what Ottawa, Gatineau and the National Capital Region of Canada have to offer. The following links will provide updates about current events and activities in the area.

Calculators/Currency	http://www.webfin.com/en/mymoney/calculators/currency.html
City of Ottawa	http://www.ottawa.ca/visitors/index_en.html
Ottawa tourist web site	http://www.ottawatourism.ca/english/home.cfm
Ottawa public transportation	http://www.octranspo.com
Ontario travel information	http://www.ontariotravel.net
Tulip festival	http://www.tulipfestival.ca
City of Gatineau	http://www.ville.gatineau.qc.ca/gatineau/english/tourisme/index.htm
Quebec travel information	http://www.bonjourquebec.com/anglais/index.html
Environment Canada	http://weatheroffice.ec.gc.ca/canada_e.html
National Capital Commission	http://www.capitaleducanda.gc.ca/index_e.asp
Ottawa International Airport	http://www.ottawa-airport.ca

A map of the hotels and Statistics Canada:



- 1 – Statistics Canada
- 2 – Delta Ottawa Hotel
- 3 – Hotel Novotel
- 4 – Les Suites Hôtel
- 5 – Downtown Ottawa (tourist area)
- 6 – Downtown Ottawa (business area)
- 7 – Business Inn

VI. ADDITIONAL INFORMATION

18. Correspondence regarding the programme and organization of the Work Session should be addressed to:

Mr. Juraj Riecan

UNECE Statistical Division

Palais des Nations

CH-1211 GENEVA 10

Switzerland

Tel: +4122 917 3328

Fax: +4122 917 0040

E-mail: editing.stat@unece.org

19. Correspondence concerning the practical arrangements in Ottawa should be addressed to:

Mr. Claude Poirier

Business Survey Methods Division

Statistics Canada

120 Parkdale Avenue

Ottawa, Canada

K1A 0T6

Tel: +1 613 951 1491

Fax: +1 613 951 5711

E-mail: claudio.poirier@statcan.ca
