

**UNITED NATIONS  
ECONOMIC COMMISSION FOR EUROPE**

**WORKING GROUP ON AGEING**

Third meeting of the Bureau  
Madrid (Spain) 24–25 March 2011

January 2011

**ANNOTATED PROVISIONAL AGENDA FOR THE MEETING OF THE BUREAU**

The meeting will be held at IMSERSO (the Spanish Ministry of Health, Social Policy and Equity) in Madrid, Spain, beginning at 9.30 a.m. on Thursday, 24 March 2011. The meeting will be held in English only. Documents will be distributed by e-mail as soon as they become available.

**I. PROVISIONAL AGENDA**

1. Opening of the meeting and adoption of the agenda
2. Report on the extension of the mandate of the Working Group in Ageing (WGA) by the Executive Committee
3. Progress on implementation of the WGA work programme (policy briefs, capacity development, road maps, Generations and Gender Programme (GGP))
4. Second cycle of review and appraisal of the Regional Implementation Strategy for the Madrid International Plan of Action on Ageing (RIS/MIPAA): guidelines for the national reports
5. Ministerial conference on ageing 2012. Organizational matters: schedule, agenda, panellists, research and non-governmental organization (NGO) forums, etc.
6. Drafting of the declaration for the ministerial conference
7. Agenda of the fourth meeting of the Working Group/ Preparatory Committee for the ministerial conference
8. Any other business
9. Summary and closing of the meeting

**II. ANNOTATIONS TO THE PROVISIONAL AGENDA**

Thursday, 24 March

**Item 1: Opening of the meeting and adoption of the agenda (9.30 – 9.40 a.m.)**

1. The Chairperson (Ms. Erika Winkler) will open the meeting. The Bureau will adopt its agenda.

**Item 2: Report on the extension of the mandate of the WGA by the Executive Committee**  
(9.40 – 9.50 a.m.)

2. The Chairperson will report on the outcome of the Executive Committee meeting (February 2011) regarding the formal extension of the mandate of the WGA.

**Item 3: Progress on implementation of the WGA work programme** (9.50 – 12.30 a.m.)

3. The secretariat will provide an overview of work progress since December 2010:
- (a) Capacity-building training workshop on “Community services for the elderly” in Haifa/Israel (20 February-3 March 2011)
  - (b) Publication of the Road Map on Mainstreaming Ageing for Armenia and progress with the Road Map for the Republic of Moldova
  - (c) Self-evaluation report on policy briefs
  - (d) Generations and Gender Programme.
4. The Bureau will be invited to review a draft policy brief on “Regional cooperation on ageing policies”; and will discuss ideas for the next policy brief on “Images of older persons”.
5. The Bureau will be invited to discuss the information provided and make suggestions on capacity development activities, including their funding. The Bureau may wish to consider organising a (sub-)regional workshop on the issues of national reporting on the RIS/MIPAA in June-July 2011.

**Item 4: Second cycle of review and appraisal of the RIS/MIPAA: guidelines for the national reports** (1.45– 5.45 p.m.)

6. The Chairperson will report on the outcome of the discussion on this topic at the Commission for Social Development (CSD) in February 2011; the secretariat will introduce the list of proposed indicators for the global report (if agreed at the inter-agency meeting, a side-event of the CSD).
7. The secretariat will present the results of the electronic consultation with Bureau members on the main items to be included in the draft guidelines and on a schedule for national reporting.
8. The Bureau will be invited to decide on the main elements to be included, and to agree on the draft text of the guidelines. If agreed, the final draft of the guidelines will be sent for approval to Bureau members in early April and distributed to the member States by the secretariat.

Friday, 25 March

**Item 5: Ministerial conference on ageing 2012: organizational matters (schedule, agenda, panellists, research & NGO forums, etc.)** (9.00 – 10.00 a.m.)

9. The representative of Austria will present an updated provisional agenda and schedule for the ministerial conference and will report on the progress made regarding the research and NGO forum.
10. The Bureau will be invited to discuss the main topics and make suggestions for the panellists to be invited for the individual sessions.

**Item 6: Drafting of the declaration for the ministerial conference** (10.30 - 12.00 a.m.)

11. At the third Working Group meeting it was agreed that the Bureau would be responsible for drafting a declaration to be made at the ministerial conference on ageing in 2012. The Bureau

will be invited to start discussing the substance of this declaration and to agree on the main elements to be included in it.

**Item 7: Agenda of the fourth meeting of the Working Group/Preparatory Committee for the ministerial conference (12.00 – 12.30 a.m.)**

12. The secretariat will present a draft of the provisional agenda for the fourth meeting of the Working Group, which is scheduled for 21 and 22 November 2011. The draft will include, among others, an item on the in-depth discussion on quality of life and active ageing, a discussion on the progress of the national reporting on the second appraisal cycle of review and appraisal of RIS/MIPAA, and deliberations on the declaration for the ministerial conference.

13. Bureau members will be invited to discuss and decide on the main items for the agenda.

**Item 8: Any other business (12.30 – 12.45 a.m.)**

14. Any other business or information may be brought up under this agenda item.

**Item 9: Summary and closing of the meeting (12.45 a.m. – 1.00 p.m.)**

15. The Bureau will be invited to decide on the time of its next meeting.

16. The Chairperson will summarize and close the meeting.