

ECONOMIC COMMISSION FOR EUROPE

2007 UNECE MINISTERIAL CONFERENCE ON AGEING

BUREAU OF THE PREPARATORY COMMITTEE

Geneva, 9 October 2007

PROVISIONAL AGENDA FOR THE OPEN-ENDED MEETING OF THE BUREAU

To be held in Room H-3, Palais des Nations,
beginning at 10 a.m. on Tuesday, 9 October 2007

I. PROVISIONAL AGENDA

1. Opening of the meeting and adoption of the agenda
2. Conclusions of the meeting of the bureau from Monday, 8 October
3. Overview of preparations to the Conference
4. Drafting of the ministerial declaration
5. Agenda of the meeting of the Preparatory Committee on 5 November in León
6. Summary and closing of the meeting

II. ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1: Opening of the meeting and adoption of the agenda (10 a.m. – 10.10 a.m.)

1. The Chairperson (Ms Susana Viñuela, Spain) opens the meeting. The meeting will adopt its agenda. Special Advisor to the UNECE Executive Secretary (Mr Patrice Robineau) will make a brief welcoming statement.

Item 2: Conclusions of the meeting of the bureau from Monday, 8 October (10.10 a.m. – 10.30 a.m.)

2. The Chairperson provides a summary of the decisions of the bureau meeting (10 minutes) and opens the floor for questions of clarification.

Item 3: Overview of preparations to the Conference (10.30 a.m. – 11.25 a.m.)

3. The secretariat (Mr Andres Vikat) will provide a brief overview of the preparatory process, including drafting of the ministerial declaration, composition of panel sessions and accreditation (10 minutes).

4. Spain will provide additional explanations about side events and logistics (5 minutes).
5. About 15 minutes could be used for clarifying questions and answers.
6. The coordinator of civil society preparations (Mr Dirk Jarré) will provide an overview of these activities (up to 10 minutes).
7. About 15 minutes could be used for clarifying questions and answers.

Item 4: Drafting of the ministerial declaration (11.25 a.m. – 1.00 p.m.; 3.00 p.m. – 5.15 p.m.)

8. The Chairperson will introduce the envisaged organization of the drafting process in this meeting.
9. Delegates may wish to make suggestions on the organization of the drafting.
10. The secretariat will provide an overview on how the Preparatory Committee decisions are included in the draft ministerial declaration (15 minutes).
11. The Chairperson will open the discussion, inviting overall comments and suggestions on the declaration, its format and the envisaged next steps.
12. The Chairperson will conclude the discussion by summarising the points that should be considered in the discussion of concrete formulations.
13. The Chairperson will invite comments on the detailed formulations in the declaration. The secretariat will reflect them on screen.
14. The Chairperson will request the secretariat to integrate the decisions of the preceding discussion into a new draft that will be considered by the meeting of the Preparatory Committee on 5 November in León.

Item 5: Agenda of the meeting of the Preparatory Committee on 5 November in León (5.15 – 5.45 p.m.)

15. The Chairperson will present the agenda for the Preparatory Committee meeting of 5 November as agreed in the bureau.
16. The meeting is expected to discuss and agree on the agenda.

Item 6: Summary and closing of the meeting (5.45 p.m. – 6.00 p.m.)

17. The Chairperson will summarise the discussion and close the meeting.