

**UNECE Convention on the Transboundary
Effects of Industrial Accidents**

**UNECE Convention on the Protection and Use of Transboundary
Watercourses and International Lakes**

UNECE Expert Group on Fire-water Retention

**PROVISIONAL AGENDA FOR THE 1st MEETING OF
THE EXPERT GROUP ON FIRE-WATER RETENTION**

To be held on 17 January 2017
starting at 9.30 a.m. and closing at 5.30 p.m.
at the Environment House, 11-13 Chemin des Anémones,
1219 Chatelaine in Geneva, Switzerland

The meeting will be held in English.



Provisional agenda

1. Opening of the meeting (09:30-10:00)

- Opening of the meeting by Mr. Gerhard Winkelmann-Oei (Germany), co-Chair of the Joint Expert Group on Water and Industrial Accidents (JEG), and proposed Chair of the Expert Group on Fire-water Retention
- Tour-de-table of the participants to introduce themselves

2. Scope and objectives of the guidance (10:00-14:00)

(a) Introduction (10:00-11:00)

- Chair to introduce the mandate and overall objectives and tasks to be achieved by the expert group, including the time frame and deadlines to be observed
- Secretariat to present the outcomes of a survey sent to UNECE member States regarding issues to be addressed in the guidance on fire-water retention
- Tour-de-table of the participants to introduce the regulations in their countries regarding fire-water retention
- Presentation by the Chair on the format of previous UNECE safety guidelines and checklists, including on a proposal for a draft outline for the guidance on fire-water retention
- Members of the Expert Group to comment and agree on a draft outline

Coffee break (11:00-11:20)

(b) Group discussions (11:20-12:30)

- Discussions to clarify the following questions:
 - i. Which guidance materials on that topic are available and which gaps exist?
 - ii. Why is there a need for guidance on fire-water retention by UNECE?
 - iii. What should be the added value of the UNECE guidance and who should use it?
 - iv. Which topics and aspects, including challenges, should the guidance address?
 - v. What should be the scope of the guidance on fire-water retention?

Lunch break (12:30-13:30)

(c) Summary (13:30-14:00)

- Chair, with the support of the secretariat, to summarize the results of the discussion and to conclude on the scope, objectives and topics of the UNECE guidance on fire-water retention

3. Outline and content elements of the guidance on fire-water retention (14:00-15:30)

(a) Group discussions (14:00-15:00)

- Chair to recall the agreement reached earlier in the meeting on a draft outline for the guidance on fire-water retention
- Discussion to clarify the following questions:
 - i. Which elements should be addressed under each chapter in the draft outline?
 - ii. Which good practices on fire-water retention are available?
 - iii. Which bad practices and lessons learnt on fire-water retention are available?
 - iv. Which aspects should be addressed in the technical annex?

(b) Summary (15:00-15:30)

- Chair, with the support of the secretariat, to summarize the results of the discussion and to conclude on the outline and content elements of the UNECE guidance on fire-water retention

Coffee break (15:30-15:50)

4. Next steps for the preparation of a draft guidance document (15:50-17:00)

- Chair, supported by the secretariat, to present the next steps and tasks for the preparation of a first draft of the guidance on fire-water retention in advance of the next meeting
- Expert Group to decide how to share responsibilities for preparing a first draft of the guidance and to agree on a timeline for their completion
- Expert Group to discuss the need and mechanisms for consulting the draft guidance with industry, international organizations and/or others, including whether to invite (some of) them to a future meeting

5. Next meeting of the expert group on fire-water retention (17:00-17:15)

- Expert Group to agree on the date and venue for its next meeting

6. Summary and closure of the meeting (17:15-17:30)

- Chair to summarize the decisions taken and to close at 5.30 p.m.