

## **Additional information for delegates** (sent on 18 November 2016)

The host country, Slovenia, has provided a note on practical arrangements, including the meeting venue, hotel options and contact details for the ninth meeting of the Conference of the Parties to the Convention on the Transboundary Effects of Industrial Accidents, Ljubljana, 28–30 November 2016. This message provides some additional practical information.

**Registration:** Only persons identified in the participants list will be allowed to enter the venue. Advance registration is therefore obligatory so, if you have not registered yet, please do so urgently. Registration is by completing and submitting the online registration form available through the meeting website, [www.unece.org/env/teia/cop9](http://www.unece.org/env/teia/cop9). You should plan to arrive at the meeting room by 9:30 a.m. on 28 November 2016, to complete any formalities. The meeting will begin at 10 a.m. precisely with a welcome by the Her Excellency Irena Majcen, Minister of the Environment and Spatial Planning of the Republic of Slovenia.

**Credentials:** Your delegation should present its credentials to the secretariat before the meeting opens. This may be done upon arrival in Ljubljana. However, the secretariat would appreciate receiving a scanned copy of the credentials in advance via e-mail ([teia.conv@unece.org](mailto:teia.conv@unece.org)).

**Paperless meeting:** No paper copies of the meeting documentation – whether official or unofficial – will be available in the meeting room. It is therefore essential to bring all documents that you need with you, either printed out or on your computer. Wireless internet connection and a number of power sockets will be provided in the meeting room. Electrical power in Slovenia is at 220–240 Volts. Power sockets are two-pin Type F (see photo), which work also with plug types C and E.



**Interpretation:** The meeting as well as the joint UNECE/OECD seminar will be held in the three official languages (English, French and Russian), with simultaneous interpretation. The side events on Tuesday, 28 November and Wednesday, 29 November will be in English only.

**Dining & social activities:** The host country is generously providing coffee breaks and lunches on the three days, free of charge. Slovenia is also inviting all participants to a reception in the evening of Monday, 28 November, and an official buffet dinner in the evening of Tuesday, 29 November. Invitations will be handed out upon arrival.