



## **UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE**

### ***WORKING GROUP ON ENVIRONMENTAL MONITORING AND ASSESSMENT***

*in cooperation with the State Administration of Ecology and Natural Resources in Donetsk Oblast*

## ***WORKSHOP ON THE APPLICATION OF ENVIRONMENTAL INDICATORS AND INDICATOR-BASED ENVIRONMENTAL REPORTING***

***31 October – 2 November 2006, Donetsk, Ukraine***

### **Note on organizational matters<sup>1</sup>**

#### **Goals and main documents of the Workshop**

The UNECE Working Group, at its sixth session in June 2006, decided to organize a workshop to revise and complete the Guidelines on the Application of Environmental Indicators, and to prepare recommendations on the use of these indicators in national and subnational state-of-the-environment reports (ECE/CEP/AC.10/2006/2, paragraph 11).

The draft Guidelines on the Application of Environmental Indicators is available in Internet at <http://www.unece.org/env/europe/monitoring/meeting.html#sixth>. By mid-September, the Secretariat will circulate a revised and consolidated text of the Guidelines which will be discussed at the Workshop. By the same time, the Secretariat will prepare and circulate the draft Guidelines on the application of environmental indicators in national and sub-national environmental reporting. Comments on both Guidelines should be sent to the UNECE Secretariat by the mid-October 2006 ([mikhail.kokine@unece.org](mailto:mikhail.kokine@unece.org)).

#### **Discussions and translation services**

The Workshop will include plenary sessions and four parallel expert groups on individual parts of the Guidelines. Simultaneous (Russian and English) interpretation will be organized at the plenary meetings and for the work of one of the expert groups.

The UNECE Secretariat will circulate the Workshop agenda among the participants in due course. Both the agenda and the discussion documents and a preliminary list of participants will be uploaded on the web-site of the Working Group (link from page [http://www.unece.org/env/europe/monitoring/landR\\_en.html](http://www.unece.org/env/europe/monitoring/landR_en.html)).

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<sup>1</sup> Informal translation from Russian by host authorities.

## **Workshop participants**

It is expected that the participants of the Workshop will represent:

- (a) Central environmental authorities responsible for SoE reporting in their countries, primarily from Eastern Europe, Caucasus and Central Asia (EECCA);
- (b) Statistical offices responsible for developing environmental indicators and environmental data collection;
- (c) Sub-national environmental authorities in the EECCA countries, responsible for sub-national environmental reporting;
- (d) Environmental services at the enterprises, representing major polluting industries in EECCA, which have been applying or are planning to apply environmental indicators in their corporate reports, as well as producers associations;
- (e) Environmental NGOs that are active on environmental indicators and reporting;
- (f) Relevant international organizations.

## **Host authorities**

At the invitation of the State Administration of Ecology and Natural Resources in Donetsk Oblast, Ministry of Environment Protection of Ukraine, the Workshop on the Application of Environmental Indicators and Indicator-based Environmental Reporting will be held in Donetsk on 31 October – 2 November 2006.

The officer who is in charge in Donetsk for the UNECE Workshop is:

### **Mr. Sergey TRETYAKOV**

Head

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Local contact persons on organizational matters are:

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## **Workshop venue**

The Workshop will be held at the Hotel “Atlas” at the following address:

20, Shevchenko blv.  
83100 Donetsk, Ukraine  
Tel.: +38-062 -381-79-79  
Fax: +38-062- 381-79-92  
e-mail: [into@atlashotel.com.ua](mailto:into@atlashotel.com.ua)  
Web-site: [www.atlashotel.com.ua](http://www.atlashotel.com.ua)

Hotel “Atlas” is situated in the city centre, 10 km from the Donetsk airport.

## **Technical facilities and equipment**

- Projector for PowerPoint Software (WIN 2000/MS Office 2000)
- Projecting equipment (slide projector)
- Screen
- Laptop
- Printer
- Photocopying machine.

## **Accommodation**

Single rooms will be available for the Workshop participants at the hotel “Atlas” at the daily rate of UAH 395 (\$ 79), breakfast included. Hotel rooms are equipped with the following facilities: cable TV, telephone, bathroom.

Payments for accommodation in UAH and by Visa, Master and Maestro credit cards are accepted.

## **Financial support**

According to its Agreement with UNECE, the State Administration of Ecology and Natural Resources in Donetsk Oblast will reimburse participation expenses of **two** officially appointed experts from each of the EECCA countries, as follows:

- an expert on environmental indicators who is responsible in the Ministry of Environment (or its institution) for national state-of-the-environment reporting;
- a representative of the national statistical service responsible for environmental statistics in the country.

In addition, the State Administration of Ecology and Natural Resources will reimburse participation expenses for a small number of representatives of sub-national environmental authorities and environmental NGOs from EECCA countries, and for moderators appointed by UNECE to facilitate the Workshop discussions.

For these participants:

- Costs of accommodation in a single room (except international telephone calls and room service) and of three meals at the Hotel “Atlas” will be covered from 30 October to 3 November 2006. Before and after these days, participants will have to cover their accommodation and meals costs themselves;
- Travel expenses (train 1<sup>st</sup>-class fare, for the Belarus participants; and air fare or train 1<sup>st</sup>-class fare (which should not exceed the air fare) for other participants will be reimbursed; and
- A small amount in cash will be provided on the spot to cover incidental expenses.

These participants should make their own travel arrangements using the most direct routes and economical fares and send their booking information (including the departure/arrival dates, itinerary, fare and all taxes, airline, flight/train number, and other relevant information) to the State Administration of Ecology and Natural Resources in Donetsk Oblast **by 5 October 2006**.

**After having received a pre-approval of the anticipated expenses**, participants should purchase their tickets themselves. Participants will be reimbursed their travel expenses during the time of the Workshop **upon presenting copies of their tickets, receipts and passports**.

### **Registration form**

Participants are requested to complete the registration form attached below and to send it by e-mail or fax to the two addresses indicated therein by **by 12 October 2006 at the latest**.

### **Arrival and departure**

According to the registration form data, the host authorities will make hotel reservations in the “Atlas” Hotel, provide transportation of all external participants from the airport/railway station to the hotel on their arrival on 30 October and back to the airport/railway station on their departure on 3 November 2006.

### **Visas**

Ukrainian entry visa is not required for citizens of the EECCA countries, European Union, Switzerland, Liechtenstein, Canada, USA and Japan, who do not intend to stay in Ukraine for more than 90 days. Citizens of other countries should obtain Ukrainian visa at the nearest consulate or consular department of the Ukrainian Embassy.

### **Invitations**

State Administration of Ecology and Natural Resources in Donetsk Oblast will send invitations to officially designated Workshop participants.

### **Weather**

The average temperature in Donetsk in October is 10-15 C°.

**Registration Form**  
**Workshop on the Application of Environmental Indicators and Indicator-based Environmental Reporting**  
**31 October – 2 November 2006, Donetsk, Ukraine**

1. Family name: .....First name: .....
2. Position.....
3. Name of the organization.....:
4. Mail address: .....
5. Tel.: .....
6. Fax: .....
7. E-mail: .....
8. Accommodation at a hotel: from: \_\_\_\_ .10.2006                      till: \_\_\_\_ .11.2006

9. Have you obtained the confirmation for UNECE financial support? If yes, please, tick here   

**10. Arrival to Donetsk**

Date: \_\_\_\_ October; Airport/railway station \_\_\_\_\_, Time: \_\_\_\_\_, Flight/train No: \_\_\_\_\_  
 Arriving from \_\_\_\_\_; Airline \_\_\_\_\_

**11. Departure from Donetsk:**

Date: \_\_\_\_ November; Airport/railway station \_\_\_\_\_, Time: \_\_\_\_\_, Flight/train No: \_\_\_\_\_  
 Departing for \_\_\_\_\_; Airline \_\_\_\_\_

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Completed registration form should be sent by e-mail or fax by **12 October 2006** at the latest to both addresses, as follows:

**Mrs. Oksana Rott**  
 Environment, Housing and Land Management  
 Division  
 UNECE  
 Palais des Nations  
 CH-1211 Geneva 10  
 Tel.: +41 22 917 24 47  
 Fax: +41 22 917 0630  
 E-mail: [oksana.rott@unece.org](mailto:oksana.rott@unece.org)

**Mrs. Margarita ZADOROZHNYAYA**  
 State Ecological Institute of Ministry of Environment  
 Protection of Ukraine, Donetsk Branch  
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 Ukraine  
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