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**EMEP Steering Body and Working Group on Effects Extended Bureauc meeting**

**19 – 21 March 2019, Laxenburg, Austria**

**LOGISTICS NOTE**

**MEETING VENUE**

[**International Institute for Applied Systems Analysis (IIASA)**](http://www.iiasa.ac.at)

Wodak Meeting room

Schlossplatz 1, 2361 Laxenburg, Austria

Laxenburg is about 15km south from Vienna.

**HOTELS IN VIENNA**

1. We recommend [**Motel One Wien-Hauptbahnhof**](http://www.motel-one.com/en/hotels/vienna/hotel-wien-hauptbahnhof/?rooms=1&adults_per_room=1&in_date=2016-07-03&out_date=2016-07-04) very well connected by train with the Vienna airport and by bus with IIASA (3 minutes’ walk to the bus station). Price approx. 90 Eur Incl. breakfast
2. [**Motel One Wien-Staatsoper**](http://www.motel-one.com/en/hotels/vienna/wien-staatsoper/?rooms=1&adults_per_room=1&in_date=2016-07-03&out_date=2016-07-04) **–** in the center of Vienna and close to the metro station (2 metro stations to the bus station to IIASA). Price Approx. 100Eur Including breakfast
3. Hotel [**Wandl**](http://www.hotel-wandl.com/), right in the center of Vienna very close to the Underground station (3 metro stations to the bus station to IIASA). IIASA special rate 130 Eur night/single economy room incl. breakfast. Ask for IIASA’s visitor special rate!

Attached is a complete list of recommended hotels.

**AIRPORT TO VIENNA**

For detailed transportation options from Vienna International Airport please follow this [link](http://www.viennaairport.com/en/passengers/arrival__parking).

**Taxis:** are available at the international arrivals. Average fare to Vienna is around €40.

**Trains:**

* **Railjet (fast train)** direct from Vienna Airport to Vienna Central Station (Hauptbahnhof) [**Schedule:**](http://www.oebb.at/file_source/reiseportal/leistungen-und-services/4-mehr-als-zug/Anreise%20zum%20Flughafen%20Wien/Anreise%20aus%20%C3%96sterreich/Folder-From-air-to-rail-2018.pdf)Every 30 min between 06:33 and 23:03, travel time 15min.
* **S-Bahn** (commuter train S7). Leaves the airport every 30 minutes between 04:56 and 00:17. It takes 20 minutes from the airport to “Wien Rennweg”. Here you would need to change to any other S-Bahn towards Wien Meidling and get off at Hauptbahnhof. Since the S-Bahn travel time is much longer and involves a change, it is recommendable only as a backup option if the long distance Railjet trains are delayed.

**Fare:** Euro 4.10 (from/to Vienna, including travel on entire Vienna public transport network). Same fares apply for the long distance trains and the local trains

**Ticket** machines can be found in the arrival hall, the passages to the platforms and on the platforms.

**Bus:**

* In 20-minute intervals, the Vienna Airport Lines depart daily to the city center between 05:30 and 24:00h. Price: from €8.00 (single). Duration: about 20-30 minutes.

For a detailed list of bus departure times visit the web sites:

* + [Vienna Airport Bus Connections](http://www.viennaairport.com/jart/prj3/va/main.jart?rel=en&content-id=1249344074246)
	+ [PostBus](http://www.postbus.at/en/Airportbus/Vienna_AirportLines/index.jsp)

**TRANSPORTATION FROM VIENNA TO MEETING VENUE**

From Hauptbahnhof (Vienna Central train station) follow the bus signs to the exit [*Bus Terminal*](http://www.iiasa.ac.at/web/home/about/whatisiiasa/location/566_Bus_from_Hauptbahnhof.pdf) which is located on the left hand side adjacent to the main entrance of the train station.

At the Bus Terminal (Stand N2)  you can catch the [#200](http://www.iiasa.ac.at/web/home/about/whatisiiasa/location/Bus200_schedule_2016_Laxenburg_Wien.pdf) bus to Laxenburg (sometimes the bus destination may indicate Eisenstadt), the bus takes about 30 minutes to reach Laxenburg and leaves at 8:08, 8:38, 9:08, … Ticket price is 4.60 EUR, tickets can be purchased in the bus. No credit cards are accepted, only cash.

You should get off in [Laxenburg](http://webarchive.iiasa.ac.at/images/Laxenburg.png) at the stop called *Franz-Josefs-Platz*.

(When viewing the above linked map of Laxenburg, the bus stop is located in the upper left hand corner near the Schloss Restaurant (marked by a bus symbol). The main entrance of the IIASA Schloss is indicated on the center of the map and is about a 2-minute walk from the bus stop.)

**Information on Vienna Public Transportation:** [Wiener Linien](http://www.wienerlinien.at/)

**CATERING**

**Coffee and refreshments** will be organized twice a day during the workshop.

**Lunches** can be taken at the IIASA restaurant.

**Departure to the Airport directly from IIASA**

Participants departing from IIASA directly to the airport are kindly asked to send their flight details to the meeting secretary (marcoss@iiasa.ac.at ). Please note that there is no direct public transport from Laxenburg to the airport, taxis have to be ordered in advance.

**Contact person for meeting logistics: Carmen Marcos**

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