

## **Economic Commission for Europe**

### **Conference of the Parties to the Convention on the Transboundary Effects of Industrial Accidents**

#### **Bureau**

##### **Thirty-fourth meeting**

Geneva, 30–31 January 2017

### **Annotated provisional agenda of the thirty-fourth meeting**

To be held at the Palais des Nations, room S-4  
from 1 to 6 p.m. on 30 January and from 9 a.m. to noon on 31 January.

A joint meeting will be held with the Working Group on Implementation from 1 to 6 p.m. on 31 January.

#### **I. Provisional agenda**

1. Opening of the meeting and adoption of the agenda
2. Introduction of members
3. Follow-up to the ninth meeting of the Conference of the Parties
  - (a) Representation
  - (b) Evaluation of the meeting and lessons learned
  - (c) Membership of the Bureau
  - (d) Amendment of the Convention
  - (e) Joint UNECE/OECD seminar
  - (f) Workplan for 2017–2018
  - (g) Planned activities of the Bureau in 2017–2018 and organization of work
4. Involvement of Parties and other stakeholders
5. Exchange of information
6. Strategic partnerships
7. Financing and review of the sustainable financial mechanism
8. Review of the long-term strategy and development of a communications strategy
9. Assistance activities
  - (a) Awareness-raising in and outreach to other regions
  - (b) UNECE Industrial Accident Notification System
10. Tenth meeting of the Conference of the Parties
11. Proposed schedule of meetings for 2017

12. Other business
13. Closure of the meeting.

## **II. Annotations to the provisional agenda**

### **1. Opening of the meeting and adoption of the agenda**

This provisional agenda was prepared by the secretariat of the United Nations Economic Commission for Europe (UNECE) Convention on the Transboundary Effects of Industrial Accidents in consultation with the Chair of the Bureau. The Bureau will be invited to adopt its agenda as set out in the present document.

### **2. Introduction of members**

The members of the Bureau will introduce themselves briefly.

### **3. Follow-up to the ninth meeting of the Conference of the Parties**

The Bureau will be invited to consider selected issues meriting attention in follow-up to the ninth meeting of the Conference of the Parties.

#### **(a) Representation**

The Bureau will be invited to discuss the representation at the ninth meeting of the Conference of the Parties (38 out of 41 Parties) and the submission of credentials (by 37 Parties), with reference to the informal report on representation and credentials (CP.TEIA/2016/INF.5). The Bureau will be invited to reflect on future actions to strengthen participation.

#### **(b) Evaluation of the meeting and lessons learned**

The secretariat will present a summary of the evaluation forms received during the ninth meeting of the Conference of the Parties. The Bureau may wish to review the arrangements that were made for the meeting, the joint UNECE and Organization for Economic Cooperation and Development (OECD) seminar and the two side events and suggest actions to address any perceived shortcomings.

#### **(c) Membership of the Bureau**

The Bureau will be invited to review the process by which the members were nominated and elected taking into account the adoption of new terms of reference for the Bureau and amendments to the rules of procedure for future meetings of the Conference of the Parties.

#### **(d) Amendment of the Convention**

In the light of the failure to achieve consensus on the adoption of the proposed amendment to the Convention during the ninth meeting of the Conference of the Parties, and the decision taken to re-visit the amendment at the tenth meeting, the Bureau will discuss possible further steps.

#### **(e) Joint UNECE/OECD seminar**

The Bureau will be invited to reflect on the joint UNECE/OECD seminar and possible follow up, including further cooperation with OECD.

**(f) Workplan for 2017–2018**

The Bureau will be invited to examine the workplan for 2017–2018 and to suggest how gaps may be filled, particularly in terms of leadership of activities.

**(g) Planned activities of the Bureau in 2017–2018 and organization of work**

The Bureau is expected to review the tasks assigned to it by the Conference of the Parties, through decisions taken at the ninth meeting. Those tasks include to:

- (i) Review the long-term strategy, taking into account matters raised in the joint UNECE/OECD seminar,
- (ii) Finalize the guidance on land-use planning, the siting of hazardous activities and related safety aspects,
- (iii) Review, with the secretariat, how to improve project management,
- (iv) Keep the sustainable financial mechanism under review,
- (v) Develop a targeted communications strategy to facilitate ensuring robust and sustainable financing,
- (vi) Monitor the implementation of the workplan for 2017–2018,
- (vii) Raise additional funds, with the secretariat,
- (viii) Identify a host country for the tenth meeting of the Conference of the Parties,
- (ix) Finalize the report of the ninth meeting of the Conference of the Parties,
- (x) Draw up a workplan and budget for 2019–2020, with the secretariat, taking into account matters raised in the joint UNECE/OECD seminar.

The revised terms of reference of the Bureau set out the routine tasks of the Bureau. The Bureau may wish to schedule, or assign to individual members, certain of these tasks.

**4. Involvement of Parties and other stakeholders**

The secretariat will provide an update on recent publications and targeted communication with Parties and other stakeholders. The Bureau will be invited to discuss the activities listed in the workplan under this priority area and to decide on any priorities. The Bureau may also wish to decide on any working visits to be undertaken in 2017.

**5. Exchange of information**

The secretariat will present an update on the planning of activities under this priority area, especially with regard to further work relating to land-use planning. Bureau members may wish to provide updates also. The planned activities relating to online reporting, an implementation guide, good practices and a possible seminar on risk assessment are to be discussed in the joint meeting with the Working Group on Implementation.

The secretariat will also provide an updated list of industry contacts, which the Bureau may wish to discuss.

**6. Strategic partnerships**

The Bureau will be invited to discuss the activities listed in the workplan under this priority area, in particular regarding strengthened cooperation with OECD.

## **7. Financing and review of the sustainable financial mechanism**

The secretariat will report on pledges made at the ninth meeting of the Conference of the Parties and other information received on financing of the workplan. The secretariat will also present an informal document setting out the evolution over time of financial contributions made by Parties to the trust fund. The Bureau is expected to review this information and discuss how to ensure adequate financing for the implementation of the adopted workplan.

In accordance with decisions taken by the Conference of the Parties, the Bureau is expected to discuss both the implementation of the Sustainable Financial Mechanism and its possible review.

In the light of the preceding deliberations, the Bureau may also wish to discuss the creation once again of a small-group on financing.

## **8. Review of the long-term strategy and development of a communications strategy**

In accordance with decisions taken by the Conference of the Parties, the Bureau is to review the long-term strategy of the Convention, taking into consideration the matters raised in the joint UNECE/OECD seminar, the possible opening of the Convention to Member States of the United Nations not member of UNECE and gender. The Bureau is therefore expected to discuss arrangements for this review and the extension of the strategy to 2030.

Linked with the long-term strategy, the Bureau is to develop a targeted communications strategy to facilitate ensuring robust and sustainable financing of the Convention's activities. The Bureau is therefore also expected to discuss arrangements for drafting a communications strategy for the Convention, including its Assistance Programme.

## **9. Assistance activities**

The improvement of the effectiveness of the Assistance Programme, the implementation of assistance activities, including under the Assistance Programme, and activities related to accidental water pollution are expected to be discussed in the joint meeting with the Working Group on Implementation.

The Bureau will be invited to discuss the other activities listed in the workplan under this priority area.

### **(a) Awareness-raising in and outreach to other regions**

In the light of the failure to achieve consensus on the adoption of the proposed amendment to the Convention during the ninth meeting of the Conference of the Parties, the Bureau will be invited to discuss the implementation of this workplan activity.

### **(b) UNECE Industrial Accident Notification System**

The Bureau is expected to discuss the planned consultation for Points of Contact to review the effectiveness of the UNECE Industrial Accident Notification System and discuss preparedness and response for disaster risk reduction. In particular, the possible holding of a face-to-face meeting and the need for funding such an event should be discussed.

The secretariat will provide information regarding the maintenance of the System.

**10. Tenth meeting of the Conference of the Parties**

In accordance with the decision taken by the Conference of the Parties, the Bureau will discuss the possible identification of a host country for the tenth meeting of the Conference of the Parties.

**11. Proposed schedule of meetings for 2017**

The Bureau will decide on its schedule of meetings, particularly in 2017, and discuss possible venues.

**12. Other business**

Members of the Bureau wishing to raise other business are invited to contact the secretariat as soon as possible.

**13. Closure of the meeting**

The Chair is expected to close the meeting on 31 January 2017 at noon.

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