



UNITED NATIONS
ECONOMIC COMMISSION FOR EUROPE



WORLD HEALTH ORGANIZATION
REGIONAL OFFICE FOR EUROPE

**ANNOTATED PROVISIONAL AGENDA FOR THE EIGHTH MEETING
OF THE TASK FORCE ON TARGET SETTING AND REPORTING
(Geneva, 2 July 2015)**

to be held at the Palais des Nations starting at 10 a.m.

I. PROVISIONAL AGENDA

1. Opening of the meeting.
2. Adoption of the agenda.
3. Progress in implementation of the programme of work of the Task Force and review of general progress in setting targets and target dates, as well as challenges encountered by Parties.
4. Revision of the guidelines and template for summary reports and updating the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting*.
5. Preparations for the third reporting cycle under the Protocol on Water and Health.
6. Other business.
7. Closing of the meeting.

II. BACKGROUND AND OBJECTIVES

The eighth meeting of the Task Force on Target Setting and Reporting under the Protocol on Water and Health will be held at the Palais des Nations, Geneva, on 2 July 2015. The meeting will take place back to back with the Informal Review Group under the Task Force (1 July 2015) and the fourteenth meeting of the Protocol's Bureau (3 July 2015).

At its third session (Oslo, 25–27 November 2013), the Meeting of the Parties to the Protocol reviewed the results of the second reporting exercise¹ and specifically addressed the status of compliance of Parties with their main obligation of setting of targets and target dates. In addition, the Meeting of the Parties mandated the Task Force on Target Setting and Reporting to conduct a number of activities to strengthen the implementation of articles 6 and 7 of the Protocol on Water and Health.²

¹ Regional report on the status of implementation of the Protocol (ECE/MP.WH/2013/3–EUDCE/1206123/3.1/2013/MOP-3/10).

² See report of the Meeting of the Parties on its 3rd meeting (ECE/MP.WH/11–EUDCE/1206123/3.1/2013/MOP-3/06).

The main objectives of the present meeting will be to:

- Review the progress in implementation of the Task Force's programme of work as well as general progress by countries in setting targets and target dates.
- Review the template for summary reports, as revised by the Informal Review Group under the Task Force in preparation for the third reporting cycle, and discuss possible revisions to the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting* (Target Setting Guidelines).³
- Discuss the scope of the future revisions to the guidelines and template for summary reports as well as to the Target Setting Guidelines.
- Initiate preparations for the third reporting cycle under the Protocol on Water and Health.

III. ANNOTATIONS TO THE AGENDA

Item 1: Opening of the meeting (10–10:05 a.m.)

1. The Chair of the Task Force will open the meeting and address the participants.

Item 2: Adoption of the agenda (10:05–10:10 a.m.)

2. The Task Force is expected to adopt its agenda as set out in the present document.

Item 3: Progress in implementation of the programme of work of the Task Force and review of general progress in setting targets and target dates, as well as challenges encountered by Parties (10:10–11:10 a.m.)

Background documents: Programme of work for 2014–2016 (ECE/MP.WH/11/Add.1–EUDCE/1206123/3.1/2013/MOP-3/06/Add.1)

3. The Chair will recall the decisions taken by the Meeting of the Parties at its third session, in particular those concerning the activities to be implemented by the Task Force.
4. The Task Force will review the progress in implementation of its programme of work since its seventh meeting (Geneva, 4 July 2014). Delegates will be invited to report briefly on any significant progress in the implementation of the programme of work in their respective countries, as well as their general progress in setting and/or revising targets and target dates and in achieving them. Parties that have not yet set targets will be invited to report briefly on the challenges they have encountered to implementation at the national level.
5. The Task Force will discuss possible ways and means to increase the number of Parties that comply with their obligation to set targets and target dates, as well as the support that the Task Force can provide to countries to assist them in doing so.
6. The Task Force will be informed about a series of national workshops on the Protocol on Water and Health held since its seventh meeting.
7. The Task Force will also hear key highlights of the 2015 global report of the WHO/UNICEF Joint Monitoring Programme for Water Supply and Sanitation (JMP), as well as the outcomes of the

³ United Nations publication, Sales No. E.10.II.E.12. Available from www.unece.org/env/water/publications/pub.html.

UN-Water Global Analysis and Assessment of Sanitation and Drinking-water (GLAAS) 2013/2014 reporting process.

Item 4: Revision of the guidelines and template for summary reports and updating the *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting* (11:10 a.m.–1 p.m.)

Background documents: *Guidelines on the Setting of Targets, Evaluation of Progress and Reporting*; outline of an addendum to the Target Setting Guidelines; guidelines and template for summary reports, as revised by the Informal Review Group under the Task Force

8. At its third session, the Meeting of the Parties decided to mandate the Task Force to study the need to update the Target Setting Guidelines in the light of practice and lessons learned, as well as to revise the guidelines and template for summary reports. An informal review group was established for that purpose under the Task Force.

9. The Chair of the Informal Review Group will report on the scope of its activities and work that has been implemented so far, as well as on the proposed future workplan. The Chair will subsequently present the explanatory notes and clarifications, as well as other editorial changes that were made by the Group to the template for summary reports. The Task Force will be invited to discuss the amended template for use in the third reporting cycle under the Protocol.

10. The Chair of the Informal Review Group will also present an outline of an addendum to the Target Setting Guidelines and invite the Task Force to provide comments.

Lunch break 1–3 p.m.

Item 4 (continued) (3–5:15 p.m.)

11. The Task Force will be invited to reflect on the scope of future broader revisions to the template for summary reports and reporting guidelines which would be used starting from the fourth reporting cycle under the Protocol. Such revisions would take into account, inter alia, the post-2015 development agenda and the priority areas of the current and forthcoming programme of work, and would aim at establishing linkages with existing and future global monitoring and reporting mechanisms, such as JMP.

12. The Task Force will also be invited to map priorities and identify the scope of a possible further revision of the Target Setting Guidelines after the fourth session of the Meeting of the Parties to the Protocol. Such a revision would take into account the post-2015 development agenda.

13. In that regard, the Task Force will be updated on the latest developments regarding the post-2015 global development agenda. In particular, the secretariat will introduce the current discussion on indicators under consideration for the proposed sustainable development goal on water.

Item 5: Preparations for the third reporting cycle under the Protocol on Water and Health (5:15– 5:55 p.m.)

14. The Task Force will discuss preparations and the timeline for the third reporting cycle, to be carried out prior to the fourth session of the Meeting of the Parties to the Protocol, scheduled to be held in Bern from 14 to 16 November 2016.

Item 6: Other business (5:55 p.m.)

15. Delegates wishing to propose points under this item are requested to inform the secretariat as soon as possible.

Item 7: Closing of the meeting

16. The Task Force will tentatively agree on the date and venue of its next meeting.

17. The Chair will summarize key outcomes of the discussion and close the meeting at 6 p.m.

IV. PRACTICAL INFORMATION

The meeting will start on Thursday 2 July at 10 a.m. and will close at 6 p.m. The working languages will be English, French and Russian. All relevant documentation for the meeting will be made available in due course at from <http://www.unece.org/index.php?id=38169#/>.

The meeting is open to experts from Parties to the Protocol and other States representing governmental authorities, water and health managers, the private sector, international organizations and non-governmental organizations, as well as other interested stakeholders.

In accordance with the United Nations accreditation procedures, participants should register online at <https://www2.unece.org/uncdb/app/ext/meeting-registration?id=WCH4u4> as soon as possible but **not later than 15 June 2015**.

Eligible participants from countries with economies in transition may apply for financial support to facilitate their participation in the meeting. Requests for financial support should be submitted to the ECE secretariat (Nathalie.Halm@unece.org) as soon as possible, but **no later than 5 June 2015**, using the financial support request form available on the meeting website. No application will be accepted after this deadline due to visa and travel arrangement regulations.

Participants requiring an entry visa should inform the secretariat as soon as possible. Due to the entry of Switzerland in the Schengen Zone, visa procedures have become more complicated. The minimum amount of time needed for obtaining a visa is 15 working days. Participants needing a visa are therefore requested to submit their application as soon as possible and to initiate visa procedures at least three weeks before the meeting.

On their way to the meeting, participants should obtain an identification badge at the Pass and Identification Unit of the United Nations Office at Geneva Security and Safety Section located at the Pregny Gate, 14 Avenue de la Paix (see map on the ECE website). Please allow time for this. In case of difficulty, please contact the secretariat by telephone at +41 22 917 6072.

Practical information on the Palais des Nations, as well as on transport and accommodation in Geneva, is available at: <http://www.unece.org/meetings/practical.html>.
