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**ECONOMIC COMMISSION FOR EUROPE**

**CONFERENCE OF THE PARTIES  
TO THE CONVENTION ON THE TRANSBOUNDARY  
EFFECTS OF INDUSTRIAL ACCIDENTS**

**INFORMATION NOTICE**

**ON THE SECOND CONSULTATION  
FOR POINTS OF CONTACT FOR THE PURPOSE OF ACCIDENT  
NOTIFICATION AND MUTUAL ASSISTANCE DESIGNATED WITHIN  
THE UNECE INDUSTRIAL ACCIDENT NOTIFICATION SYSTEM**

**AND**

**ON THE FIRST MEETING OF THE TASK FORCE TO REVIEW THE  
COMMUNICATION PROCEDURES**

(Rome, 19-21 October 2005)

**Note by the delegation of Italy and the Convention's secretariat**

**Introduction**

1. The Parties to the UNECE Convention on the Transboundary Effects of Industrial Accidents, in accordance with its articles 10 and 12, have, among other things, to provide for the establishment and operation of compatible and efficient industrial accident notification systems at appropriate levels to inform neighbouring countries and, if possible, to provide mutual assistance in the event of an industrial accident. Furthermore, in accordance with article 17, Parties have to designate or establish one point of contact for the purpose of industrial accident notification and one point of contact for the purpose of mutual assistance. These points of contact should preferably be the same.

2. Prompt and effective notification of potentially affected countries in the event of an industrial accident is crucial for them in order to activate immediately adequate response measures. Therefore, the Conference of the Parties adopted the UNECE Industrial Accident Notification System (UNECE IAN System) for notifying, at the national level through the points of contact, a major accident, which causes or is capable of causing transboundary effects. The System was last amended by the Conference of the Parties at its third meeting, held in Budapest from 27 to 30 October 2004 (Decision 2004/3 amending the UNECE Industrial Accident Notification System, ECE/CP.TEIA/12, annex III).

3. The Conference of the Parties also reiterated that regular consultations among the points of contact should be held, particularly in order to coordinate the testing of the UNECE IAN System and review its effectiveness as well as to organize training sessions for its personnel. This activity is part of the work plan under the Convention (ECE/CP.TEIA/12, annex V, appendix II)

4. The Conference of the Parties, also at its third meeting, decided to establish a task force to review the communication procedures under the UNECE IAN System.

5. The delegation of Italy offered to organize this consultation and hold the first meeting of the task force to review the communication procedures in Rome. This consultation will be the second opportunity for the points of contact to meet following the entry into force of the Convention and the adoption of the UNECE IAN System.

6. The Conference of the Parties and its Bureau recommended that personnel of points of contact from all Parties and other UNECE member countries should take an active part in this event.

7. The present document contains logistical information on the second consultation for points of contact for the purpose of accident notification and mutual assistance designated within the UNECE Industrial Accident Notification System and on the first meeting of the task force to review the communication procedures.

### **Objectives of the consultation**

8. The key objectives are to provide a forum for:

(a) Reviewing the effectiveness of the UNECE IAN System on the basis of the results of the System's two tests, which will be carried out before the consultation by the points of contact of Italy and the Russian Federation;

(b) Sharing experience in the management of emergency situations, including industrial accidents;

(c) Identifying challenges faced by points of contact in countries with economies in transition, and determining further need-driven activities to assist them in becoming fully operational members of the UNECE IAN System.

### **Objectives of the task force meeting**

9. The task force is expected to examine and make a recommendation on which of the three systems identified earlier (Infra-web System – Netherlands; Natural and Environmental Disasters Information Exchange System – European Commission; or the simple communication system, a prototype of which was developed by the UNECE together with the Joint UNEP/OCHA Environment Unit) would be most suitable for the UNECE IAN System.

### **Dates and venue**

10. The consultation will take place on 19 and 20 October 2005 and the first meeting of the task force on 21 October 2005. Both meetings will be held in Rome at the invitation of the Italian Ministry of the Interior and with the support of the Ministry for the Environment and Territory of Italy.

11. The consultation and the task force meeting will be held at the Istituto Superiore Antincendi (I.S.A) at the following address:

Via del Commercio 13  
00154 Rome, Italy  
Tel: +3906570641  
Fax: +3906 57064269

12. The consultation and the meeting of the task force will be held under the auspices of the United Nations Economic Commission for Europe (UNECE), within the framework of the Conference of the Parties to the Industrial Accidents Convention.

### **Programme of the consultation and training session**

13. A provisional programme of the consultation and the task force meeting is attached.

### **Working languages**

14. The consultation will be conducted in English and Russian.

### **Participation**

15. The consultation is open to experts from all UNECE member countries. Personnel working at the points of contact are particularly invited and encouraged to attend. Personnel of points of contact from countries with economies in transition, particularly Parties to the Convention, eligible for financial support (see ECE/CP.TEIA/12, annex V, decision 2004/5, appendix III) could receive such support to participate in the consultation. Requests for financial support should be submitted together with the registration form (see annex to this information notice) to the Italian organizers as soon as possible **but not later than 16 September 2005.**

### **Registration of participants**

16. Each participant should complete a registration form (see annex) and return it to the Italian organizers and the UNECE secretariat as soon as possible but **not later than 16 September 2005**.

### **Arrival of participants, transport and hotel accommodation**

17. The organizers will arrange the transfer of participants from and to the airport.

18. Accommodation for participants from countries with economies in transition, whose participation will be financially supported by Italy, will be reserved at a hotel facility within the Istituto Superiore Antincendi, according to the information on their stay in Rome given in the registration form.

19. Accommodation for other participants will be reserved, according to the information provided in the registration form, at the following Hotels:

In Trastevere Mini Hotel  
Via G. da Castel Bolognese 30/32  
Tel: + 39 06 5811673  
Euro 80 (single room accommodation)  
Euro 100 (double room accommodation)

Hotel S. Prisca  
Largo Gelsomini 25  
Tel. + 39 06 5750009  
Euro 110 (single room accommodation)  
Euro 140 (double room accommodation)

Abitart Hotel  
Via P. Matteucci 10/20  
Tel. +39 06 4543191  
Euro 140 (single room accommodation)  
Euro 190 (double room accommodation)

20. Transportation will be provided from the above hotels to the meeting venue.

### **Visas**

21. Participants requiring an entry visa should contact the nearest diplomatic representation of Italy. Visas will be issued free of charge.

Annex I  
PROVISIONAL PROGRAMME<sup>1</sup>

<b>Consultation for the points of contact (19-20 October 2005)</b>		
<b>Wednesday, 19 October</b>		
<b>Morning</b>	Arrival of participants	
	Registration of participants	
<b>13.00-14.30</b>	Lunch at I.S.A	
<b>14.30-15.15</b>	<b>Opening and welcome statements</b>	<i>Mr. Guido Parisi, Director of the Istituto Superiore Antincendi, Italy</i> <i>Mr. Fabrizio Colcerasa, Director, Public Rescue and Civil Defence Department, Ministry of the Interior, Italy</i> <i>Mr. Ryszard Grosset, Chairperson of the Conference of the Parties to the Convention on the Transboundary Effects of Industrial Accidents</i>
	<b>Election of the Chairman</b>	
<b>15.15-15.30</b>	<b>Introduction to the meeting</b>	<i>Mr. Sergiusz Ludwiczak, Secretary of the Conference of the Parties</i>
<b>15.30-18.00</b>	<b>Session I: Effectiveness of the UNECE IAN System</b>	
<b>15.30-16.00</b>	<b>Results of the test of the UNECE IAN System performed by Italy</b>	<i>Representative of the point of contact of Italy</i>
<b>16.00-16.30</b>	<b>Results of the test of the UNECE IAN System performed by the Russian Federation</b>	<i>Representative of the point of contact of the Russian Federation</i>
<b>16.30-17.00</b>	Coffee break	
<b>17.00-18.00</b>	<b>Discussion</b>	
<b>20.30-</b>	Official dinner at the invitation of the Italian Ministry of Interior	
<b>Thursday, 20 October</b>		
<b>10.00-13.00</b>	<b>Session II: Notification and management of response to chemical accidents – early-warning systems, emergency preparedness, accident simulation, mitigation of consequences</b> <i>Representatives of five invited points of contact or other speakers will introduce early-warning procedures and response mechanisms in their respective countries</i>	
<b>13.00-14.30</b>	Lunch	
<b>14.30-18.00</b>	<b>Session III – Sharing of experience and lessons learnt from past accidents</b>	
<b>14.30-16.00</b>	<b>Case studies presented by three speakers</b>	
<b>16.00-16.30</b>	Coffee break	

<sup>1</sup> All presentations will be followed by questions and answers

<b>16.30-17.30</b>	<b>Discussion with the participation of representatives of all points of contact</b>	
<b>17.30-18.00</b>	<b>Conclusions and closing of the consultation</b>	<i>Chairman of the consultation</i>
<b>20.30</b>	<b>Dinner</b>	

<b>First meeting of the task force to review the communication procedures (21 October 2005)</b>		
<b>10.00-10.30</b>	<b>Opening and introduction to the meeting</b>	<i>Mr. Sergiusz Ludwiczak</i>
	<b>Election of the Chairman of the task force</b>	
<b>10.30-11.00</b>	<b>Natural and Environmental Disasters Information Exchange System</b>	<i>Representative of the Civil Protection Unit, Directorate-General Environment, European Commission</i>
<b>11.00-11.30</b>	<b>Infra-web Operational Incident Management and Communication System</b>	<i>Representative of the Institute for Inland Water Management and Waste-Water Treatment, Netherlands</i>
<b>11.30-12.00</b>	<b>Coffee break</b>	
<b>12.00-12.30</b>	<b>Prototype of a web-based communication application developed by UNECE and the Joint UNEP/OCHA Environment Unit</b>	<i>Representative of the UNECE</i>
<b>12.30-13.30</b>	<b>Visit of the promotional stands of the Safety and Civil Protection at the I.S.A.</b>	
<b>13.30-15.00</b>	<b>Lunch</b>	
<b>15.00-15.45</b>	<b>Which system best meets the requirements of the UNECE IAN System – an independent analysis</b>	<i>Mr. Marco Carcassi, Professor, University of Pisa, Italy</i>
<b>15.45-16.30</b>	<b>Discussion with all participants</b>	
<b>16.30-17.00</b>	<b>Coffee break</b>	
<b>17.00-17.45</b>	<b>Conclusions/recommendation</b>	<i>Chairman of the task force</i>
<b>17.45-18.00</b>	<b>Closing of the meeting</b>	
<b>20.00-</b>	<b>Evening event with dinner</b>	
<b>Saturday, 22 October 2005</b>		
<b>Morning</b>	<b>Departure of participants</b>	

**Annex II**

**UNITED NATIONS  
ECONOMIC COMMISSION FOR EUROPE**

**Registration form for the second consultation for points of contact designated within the  
UNECE Industrial Accident Notification System and for the first meeting of the task  
force to review the communication procedures**

Each participant should complete this form in duplicate and send one copy to each of the addresses below as soon as possible, but **not later than 16 September 2005**:

**Industrial Accidents Convention secretariat**

Environment and Human Settlements Division

UN Economic Commission for Europe

Palais des Nations, 8-14, avenue de la Paix

Tel: +41 22-917 3174

Fax: +41 22-907 0107

E-mail: [sergiusz.ludwiczak@unece.org](mailto:sergiusz.ludwiczak@unece.org)**Ms. Susanna de Giuli or Ms. Stella Gaudiello**

Ministry of Interior

Palazzo Viminale

I-00184 Rome

Tel: + 390646537361/0646525880

Fax: +390646549730

E-mail: [fabrizio.colcerasa@vigilfuoco.it](mailto:fabrizio.colcerasa@vigilfuoco.it)Mr.  Ms. **Surname:****First Name:****Country or international organization**

which you will represent at the meeting:

**Your professional address:****Tel:****Fax:****E-mail:****Nationality:**

Arrival at Rome Airport on \_\_\_\_\_ at \_\_\_\_\_ (time), flight No. \_\_\_\_\_

Arrival at Rome Central Railway Station on \_\_\_\_\_ at \_\_\_\_\_ (time), train No. \_\_\_\_\_

Date and time of departure (flight or train No.) \_\_\_\_\_

Preferred language:

English

Russian

I applied for financial assistance and wish to reserve a single room at the Istituto Superiore Antincendi for \_\_\_\_ nights, from \_\_\_\_ to \_\_\_\_ October 2005

or

I wish to reserve: a single  room or a double  room at the In Trastevere Mini Hotel   
Hotel S. Prisca  or the Abitart Hotel  for \_\_\_\_ nights, from \_\_\_\_ to \_\_\_\_ October 2005

Date: \_\_\_\_\_

Signed: \_\_\_\_\_